

# International Federation of Accountants

Assessment of the Regulatory and Standard-Setting Framework

Section 1 -- Introduction

The information required from member bodies for the IFAC Member Body Compliance Program will be collected in two parts:

- 1. Assessment of the Regulatory and Standard-Setting Framework (provides information about regulatory requirements and standard-setting processes in member body countries); and
- 2. Assessment of Compliance (provides information on compliance by member bodies with the Statements of Membership Obligations).

The content of this assessment relates to Part 1 and includes 138 questions, of which 23 relate to information IFAC regularly collects from its member bodies and the remainder relate to IFAC's Member Body Compliance Program. The purpose of this assessment is to collect information on the roles of IFAC member bodies and other organizations (including government, regulatory or other appointed authorities) with respect to:

- a. setting auditing, accounting, ethics, public sector and education standards; and
- b. regulating the accountancy profession.

# The deadline for completion of this assessment is June 1, 2004.

As indicated in the Compliance Working Group's recommendations to the IFAC Board, the IFAC staff will review completed assessments and validate the responses with external knowledgeable parties (for example, other member bodies, regional accountancy organizations, firms, or regulators) as necessary. Additionally, the information will be made available to the Public Interest Oversight Board.

**Responses to certain questions may be common among member bodies in one country and for such questions IFAC encourages member bodies to minimize the duplication of effort.** In addition, certain questions may not to apply to the role of certain member bodies and responses are therefore not required for such member bodies. Where necessary, please communicate with other member bodies in your country to minimize duplication or clarify your organization's need to respond to particular questions.

IFAC will publish the results of this assessment on its website and use the collected information to establish an understanding of the role of IFAC member bodies in standard setting and regulation of the profession.

Part 2 of the Member Body Compliance Program will also require member bodies to complete a selfassessment. The assessment tool will be distributed later in 2004. The information collected during Part 2 will be used in conjunction with the information submitted during Part 1 to evaluate how the member body complies with the Statements of Membership Obligations.

Completion of the assessments during Part 1 and Part 2 of the Compliance Program is mandatory for all member bodies.

A "Certification of Chief Executive" must accompany the completed assessment. <u>Click here for certification</u> <u>and instructions</u> for completing it.

Section 2 -- Instructions and Definitions

#### **General Instructions**

IFAC requests that all member bodies complete the questionnaire electronically. You may also <u>download and</u> <u>print a PDF</u> version of the survey. This may be used as both a guide and a worksheet (see below).

Please submit all responses in English and make them as complete and as current as possible. IFAC understands that each member body exists in a unique environment, and that serving the public interest can be accomplished through various structures and systems. Every attempt has been made to structure this document to accommodate a variety of circumstances. Where, however, the form of the question does not permit you to adequately describe the situation in your country, please submit additional descriptions and other relevant

information to enhance our understanding. If your organization (or any other organization) has prepared or published documents (in English) that contain some of the requested information, please submit those documents to IFAC. Please send all supplementary materials via e-mail, courier or postal mail identifying which questions they relate to by June 1, 2004:

Daria Koukhar Technical Manager Member Body Development IFAC 545 Fifth Avenue, 14th Floor New York, NY 10017 USA E-mail: ComplianceAssessment@ifac.org

#### **Electronic Questionnaire**

The questionnaire has been programmed to provide the following features:

- To move forward to the next page or return to a previous page, use the "Previous" and "Next" buttons at the bottom of each page (do not use the Back and Forward keys).
- Each time you press "next" the information you provide will be saved to a database.
- You may skip questions and return to them later to complete; no previous information will will be lost.
- You may edit questions previously answered.
- You may view your answers at any time during the survey completion process.
- You may save your answers to your computer's hard drive at any point during the survey completion process. However, you must return to the electronic version to continue answering questions.

You may exit from the questionnaire and then resume at any point; no information will be lost as a result.

#### Print Questionnaire

If you do not have the capability to complete this assessment via the Internet, you may print out the PDF version and use it as an outline in preparing your response. Please prepare your responses in a Word (.doc) document, numbering each question consistent with the outline. A Word version of the assessment is available

by contacting Daria Koukhar at the address or email below.

Please e-mail the Word document to <u>complianceassessment@ifac.org</u>. If electronic transmission of the file is not possible, please send a disk containing the file to Daria Koukhar at the address below.

# **Definitions**

IFAC recognizes that the terminology used in this assessment (e.g., law, regulation, process, etc.) may be different in each member body's country. Each member body should respond in the context of what is applicable in their country and explain the differences.

To assist member bodies, the following terms are defined for the purposes of completing this questionnaire:

"**Enacting body**" means (a) level of government and responsible ministry or department, or (b) other agency or regulatory body that published the "legal authority" (defined below);

"Legal authority" means laws, regulations, orders, directives, circulars, or other documents having the force of law;

"Listed entity" means an entity whose shares, stock or debt are quoted or listed on a recognized stock exchange, or are marketed under the regulations of a recognized stock exchange or other equivalent body;

"**Regional organization**" means an organization of accounting institutions of countries located within a defined region of the world. In cooperation with IFAC, a regional organization encourages, advises and coordinates the efforts of their member institutions to achieve the mission and work program of the regional organization as well as that of IFAC; and

"Your organization" means your member body.

You are encouraged to contact the IFAC staff if you have any questions or require clarification of any of the requested information. Questions should be directed to:

Daria Koukhar

Technical Manager Member Body Development IFAC 545 Fifth Avenue, 14th Floor New York, NY 10017 USA Direct: +1-212-286-9684 Main: +1-212-286-9344 Fax: +1-212-286-9570 E-mail: DariaKoukhar@ifac.org

Section 3 -- Member Body General Information

1. Country:

# ALBANIA

2. Name of member body: Instituti i Kontabilistëve të Miratuar

> Or please specify name: Institute of Certified Accountants

3. Individual responsible for preparation: **Dashamir Begaj** 

4. Date member body became a member of IFAC: Note: Please enter a numeric date (e.g., 12/2001, Month/Year)

05 / 2011

Section 3A -- Member Body Address

- 5. Physical location address: Rruga Ebasanit Pallati Edil-AL Zyra 323 Tirana ALBANIA
- 6. Address for correspondence (i.e., provide either a physical location or e-mail address):
  - E-mail: ikm.alb@gmail.com
  - Mail / Courier:

Section 3B -- Member Body Leadership Information

# 7. Name of Chief Executive: **Dashamir BEGAJ**

- 8. Is the Chief Executive position a full-time or part-time position?
  - Full-time

• Part-time

# 9. Name of current President or voluntary lay leader: **Prof. Phd Sotiraq DHAMO**

Section 3C -- IFAC Key Contact

# 10. Name of person at member body to be IFAC's main contact <u>for all general correspondence</u>: **Albana FERRAJ**

11. Contact phone number:

Note: Include country code and city code

#### +355682038462

12. Contact fax number: *Note: Include country code and city code* 

#### +35542347585

13. Contact e-mail address: ikm.alb@gmail.com Section 3D -- Primary Contact for Contents of this Assessment

# 14. Name of person at member body to be the contact for questions on this assessment: **Rezart Demiraj**

15. Contact phone number: *Note: Include country code and city code* 

#### +355694258895

16. Contact fax number: *Note: Include country code and city code* 

#### +35542347585

17. Contact e-mail address: ikm.alb@gmail.com

Section 3E -- Member Body Revenue

18. Total annual revenue in local currency and US\$:

*Please enter a whole number amount with commas and then select the appropriate currency from the menu.* 

8,553,500 Other Other: LEK

#### 82,245.192 US\$

104.00 Please enter the exchange rate used to calculate this number. *Note: Please enter a decimal amount (e.g., 4.0027)* 

#### 19. Last fiscal year ending: Dec 2010

20. Indicate the percentage of total revenue for the last fiscal year from each of the following sources: *Please make sure your total equals 100%.* 

Source of Revenue	% of Total Revenue
Member Dues	23.5%
Journal Subscriptions	0%
Publication Sales	0%
Continuing Education Programs	74.7%
Other activities (please describe) Donations	1.8%
Other activities (please describe)	0%
Other activities (please describe)	0%
Total	100 %

Section 3F -- Membership Categories

21. Please provide the following membership information for each membership category. For annual dues per person, only information about full / standard membership dues is required (where there are different dues for retired members, provisional members etc., such dues information is not required). *If NONE, write "0"*:

Membership Categories	Number of Members	Annual Dues per Person (local currency)
Certified or Chartered Accountants	230	5000
Accounting Technicians	0	0
Accounting Students	0	0
Audit/Accounting Firms	0	0
Other ( <i>please describe</i> ) Certified Accountant Candidates	311	2000
Other ( <i>please describe</i> ) Certified Accountants + Accounting Firms + Candidates who have not payed annual dues	1174	0

22. Please provide membership information according to the following sectors. If NONE, write "0":

Sector	Number of Members
Public Practice	183
Industry	185
Public Sector	84
Academia / Education	12
Other (please describe) Inactive	379
Other (please describe) Candidates	872

Section 3G -- Affiliations

23. Please list those <u>regional organizations</u> to which your organization belongs (e.g., FEE, CAPA, ECSAFA, IAA, etc.):

**SEEPAD** (South East European Partnership on Accountancy Development)

#### Section 4 -- Statutory Framework

Responses to this section will provide a description of the legal framework governing the commercial aspects of auditing and financial reporting in your country.

Section 4A -- The Companies Act or Commercial Code

The following questions concern the Companies Act (the Act) or Commercial Code (the Code) or similar Legal authority in your country. If no Legal authority exists, or the Legal authority does not address particular questions, please indicate "N/A" for Not Applicable.

24. What is the full name of:

- a). the Act or the Code: Law On Entrepreneurs and Companies
- b). the **Enacting body**: Albanian Parliament

c). date the Act or Code came into force: 04 / 2008

25. How can IFAC obtain a copy of the Act or Code?

http://www.qpz.gov.al;

http://www.mete.gov.al/doc/20080716095903\_ligji\_per\_tregtaret\_dhe\_shoqerite\_tregtare\_eng.pdf or you can obtain a copy of the Act through a request to IKM.

26. Is the Act or Code available in English?

Yes No

27. What are the types of entities covered by the Act or the Code?

Please check all that apply.

~	Listed entities	<ul><li>✓</li></ul>	Other (please specify): State Owned Companies
<b>v</b>	Private companies		Other (please specify):
	Governmental		Other (please specify):
	Not-for-profit		Other (please specify):

28. Is there a requirement for the following entities to prepare annual statutory financial statements? If YES, please describe the financial reporting requirements including the accounting standards to be followed. *Please check all that apply.* 

Please check all that apply.				
	No	Yes	(If YES, please describe)	
Listed entities	0	۲	Within the actual framework of the financial reporting all listed entities are required to follow the Law nr 9228, dated 29/04/2004 "On Accounting and Financial Statements" This Law prescribes that such companies have to follow the IAS/IFRS while preparing their financial statements.	
			The financial reporting framework requires that private companies follow the Law nr 9228, dated 29/04/2004 "On Accounting and Financial Statements" This Law prescribes that such companies have to	
Private companies O		۲	follow the NAS (National Accounting Standards) which are derived from IAS/IFRS. Also, for those companies that meet the criteria to be categorized as Micro-Entities, there is a specific National Accounting Standard, NAS No 15.	
Governmental	0	۲	In accordance with specific laws.	
Not-for-profitImage: Second secon		The financial reporting framework requires that private companies follow the Law nr 9228, dated 29/04/2004 "On Accounting and		
		۰	Financial Statements" This Law prescribes that such companies have to follow the NAS (National Accounting Standards) which are derived from IAS/IFRS. Also, for those companies that meet the criteria to be categorized as Micro-Entities, there is a specific National Accounting	

			Standard, NAS No 15.
Other ( <i>please</i> <i>describe</i> ) State Owned Companies	0	۲	Within the actual framework of the financial reporting all state owned entities are required to follow the Law nr 9228, dated 29/04/2004 "On Accounting and Financial Statements" This Law prescribes that such companies have to follow the IAS/IFRS while preparing their financial statements, or NAS in case certain criteria based on financial figures are met.
Other (please describe)	0	0	

29. Is there a statutory requirement for the following entities to be audited? If YES, describe the requirement including the auditing standards to be followed: *Please check all that apply.* 

	11.	-		
	No	Yes	(If YES, please describe)	
<u>Listed entities</u>	c	۲	Based on art 37 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession" the companies are subject to audit performed in accordance with ISA (International Standards on Auditing) Art 41 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession" prescribes certain criteria a company is subject for Statutory audit of financial statements. Such article settles the obligation for statutory audit for all companies preparing financial statements in accordance with IAS/IFRS and those organized as joint stock companies, while for limited liabilities and other organizational forms certain criteria based on financial figures and other should be met.	
	_	~	Based on art 37 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession" the	
Private companies	0	۲	companies are subject to audit performed in accordance with ISA (International Standards on Auditing) Art 41 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting	
			or our state of a stat	

		Profession" prescribes certain criteria a company is subject for Statutory audit of financial statements. Such article settles the obligation for statutory audit for all companies preparing financial statements in accordance with IAS/IFRS and those organized as joint stock companies, while for limited liabilities and other organizational forms certain criteria based on financial figures and other should be met.
0	$\odot$	In accordance with specific laws
0	۲	In accordance with specific laws
0	۲	Based on art 37 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession" the companies are subject to audit performed in accordance with ISA (International Standards on Auditing) Art 41 of Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession" prescribes certain criteria a company is subject for Statutory audit of financial statements. Such article settles the obligation for statutory audit for all companies preparing financial statements in accordance with IAS/IFRS and those organized as joint stock companies, while for limited liabilities and other organizational forms certain criteria based on financial figures and other should be met.
0	0	
	00000	0 0

30. Are the auditors ("statutory auditors") that are appointed for audits required by the Act or Code ("statutory audits") appointed for a specific period?

• Yes • No

If YES, please indicate the term of appointment: 1 Year(s)

31. Who appoints the statutory auditors?

Please check all that apply.

•	Shareholders	Management
	Board of directors	Other (please specify):
	Audit committee	Other (please specify):
	Government agency	Other (please specify):

32. Does the Act or Code require joint auditors for the statutory audit?

Yes O No

If yes, please describe the requirement:

(1) All private companies which apply IAS/IFRS while preparing their financial statements are required to be audited by at least two joint auditors.

(2) All joint-stock companies that apply the NAS (National Accounting Standards) while preparing their financial statements are also required to be audited by at least two joint auditors.

33. Does the Act or Code require the rotation of the auditors or audit firms performing statutory audits?

Yes O No

If yes, please describe the requirement:

The auditor or the audit firm have to be replaced within a period of at most 7 years. They can be reappointed after two years.

Section 4B -- Securities Market Regulations

Responses to this section will provide a description of the financial reporting and auditing requirements for **listed entities** in your country.

34. What are (a) the major items of <u>Legal authority</u> for such requirements, (b) the <u>Enacting body</u>(ies) and (c) the latest amendment date? Please identify the specific articles or sections that pertain to auditing and financial reporting:

- a. the major items of Legal authority for such requirements
  - (1) Law no. 10 158, date 15.10.2009 "On Corporate and local Government bonds"
  - (2) Law no. 9572, date 03.07.2006 "On Financial Supervisory Authority"
  - (3) Law no. 10 236, date 18.2.2010 "On takover of companies with public offer"
  - (4) Law no. 10 198, date 10.12.2009 "On collective investment undertakings"
  - (5) Law no. 9879, date 21.02.2008 "On Securities"
- b. the **Enacting body(ies)**

#### The Parliament of the Republic of Albania

c. the latest amendment date?

# 02/2010

# 35. How can IFAC obtain a copy of the <u>Legal authority</u>? http://amf.gov.al/ligje.asp

- 36. Is the Legal authority available in English?
  - Yes O No
- 37. Are there any additional or alternative financial statement reporting requirements for listed entities that are

not described in your answer to Question 28?

🖸 Yes 💿 No

If YES, please describe the requirement:

38. Are there any additional auditing requirements that apply to <u>listed entities</u> other than those described in your answer to Question 29 (e.g., additional GAAS requirements, additional independence requirements, requirements to report to those charged with governance, etc.)?

🖸 Yes 💿 No

If YES, please describe the requirement:

# 39. Who appoints the statutory auditors of <u>listed entities</u>?

Please check all that apply.

- $\overline{\mathbf{M}}$  Shareholders  $\overline{\mathbf{M}}$  Management
- $\square$  Board of directors  $\square$  Other (*please specify*):
- $\square$  Audit committee  $\square$  Other (*please specify*):
- $\square$  Government agency  $\square$  Other (*please specify*):

40. Are auditors who perform audits of <u>listed entities</u> appointed for a specified period?

💿 Yes 🔘 No

If YES, please indicate the term of appointment: 1 Year(s)

41. Are joint auditors required for audits of **listed entities**?

💿 Yes 🔘 No

If YES, please describe the requirement:

(1) All private companies which apply IAS/IFRS (listed companies are required to apply IAS/IFRS) while preparing their financial statements are required to be audited by at least two joint auditors. (2) All joint-stock companies that apply the NAS (National Accounting Standards) while preparing their financial statements are also required to be audited by at least two joint auditors.

42. Is rotation of the auditor or audit firm for audits of listed entities required?

• Yes • No

If YES, please describe the requirement:

The auditor or the audit firm have to be replaced within a period of at most 7 years. They can be reappointed after two years.

Section 5 -- Auditing Standards

Responses to this section will provide a description of the legal and professional framework governing audit and other assurance standards in your country. The section focuses on the establishment of such standards. Please indicate the role your organization plays within this framework.

Section 5A -- Statutory Framework

43. Please provide the name of the <u>Legal authority</u> and/or self-regulatory rules that establish audit and other assurance standards in your country, the date of the last amendment of such authority or rules and the name of body responsible for setting audit and other assurance standards. If the standards are different for different entities (e.g., <u>listed entities</u>, private companies, governmental bodies, not-for-profit organizations, etc.), please specify the details that apply to each:

Type of entity Name of	Date of last	Name of body
------------------------	--------------	--------------

	applicable legal authority	amendment (e.g. MM/YYYY 06/2001)	responsible for setting audit and other assurance standards
Listed entity	Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession"	03/2009	Albanian Parliament
Other (please describe)			
Other (please describe)			
Other (please describe)			
a. How can IFA	C obtain copies of these documents?		
www.qpz.gov.a	al		

b. Are the documents available in English?

🖸 Yes 💿 No

Section 5B -- Standard-Setting (Albanian Parliament)

44. For **Albanian Parliament**, please indicate the nature of the body (i.e., whether it is part of a government ministry or department, an agency appointed by government, a private organization established by the profession, or other [please describe]) and the name of the standards.

a. Nature of body

# Main Albanian Legislative Body according to the Constitution

#### b. Name of standards

# ISA (Adopted)

45. How many voting members does the standard-setting body have? 140

46. Are the members of the standard-setting body involved on a voluntary basis or employed by the standard-setting body?

- O Voluntary
- Employed
- Both Please describe:

47. What are the criteria considered in selecting members of the standard-setting body (e.g., best person for the job, sector of the profession, private and public members, academic, geographical representation, etc.)? N/A

- 48. Who appoints these members (e.g., member body, government, user, regulator, etc.)? N/A
- 49. What is the term of appointment for members?4 Year(s)
- 50. For how many years has the standard-setting body been in existence? **100 Year(s)**

51. Please indicate the budget in US\$ of the standard-setting body for the last fiscal year: *Note: Please enter a whole number using commas (e.g., 4,000,000)* 

#### N/A

Please enter the exchange rate used to calculate this number.

Note: Please enter a decimal amount (e.g., 4.0027)

# N/A

# 52. To what entity is the standard-setting body accountable? N/A

53. Describe the due process followed by the standard-setting body. Please include explanations of the following:

a. public exposure of standards

# N/A

b. accessibility of meetings (i.e., public or private)

# N/A

c. approval process for final standards (i.e., majority required to approve final standards)

#### N/A

d. other relevant due process activities

N/A

54. Approximately how many days per year does the standard-setting body meet in full session (including teleconferences)?50 Day(s)

Section 6 -- Ethics

Responses to questions in this section will provide a description of the legal and professional framework governing ethics standards for accountants in your country. This section focuses on the establishment of such standards. Please indicate the role your organization plays within this framework.

Section 6A -- Statutory Framework

55. For each of the following types of professionals, please indicate the name of the <u>Legal authority</u> and/or self-regulatory rules establishing ethics standards for accountants and auditors in your country, the date of the last amendment of such authority or rules and the name of body responsible for setting the ethics standards.

	Name of	Date of last	Name of body
Type of professional	applicable	amendment	responsible
covered	legal	(e.g. MM/YYYY	for setting
	authority	06/2001)	ethics standards
Professional Accountants in Public Practice	Law nr 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession"	03/2009	Albanian Parliament

Professional Accountants in Business	N/A	
Professional Accountants in the Public Sector	N/A	
Other (please describe)		

a. How can IFAC obtain copies of these documents?

#### www.qpz.gov.al

b. Are the documents available in English?

O Yes 💿 No

Section 6B -- Standard-Setting (Albanian Parliament)

56. For **Albanian Parliament**, please indicate the nature of the body (i.e., whether it is part of a government ministry or department, an agency appointed by government, a private organization established by the profession, or other [please describe]) and the name of the standards.

a. Nature of body

## Main Albanian Legislative Body according to the Constitution

b. Name of standards

# N/A

57. How many voting members does the standard-setting body have? 140

58. Are the members of the standard-setting body involved on a voluntary basis or employed by the standard-setting body?

- O Voluntary
- Employed
- Both Please describe:

59. What are the criteria considered in selecting members of the standard-setting body (e.g., best person for the job, sector of the profession, private and public members, academic, geographical representation, etc.)? N/A

- 60. Who appoints these members (e.g., member body, government, user, regulator, etc.)? N/A
- 61. What is the term of appointment for members? **4 Year(s)**
- 62. For how many years has the standard-setting body been in existence? **100 Year(s)**
- 63. Please indicate the budget in US\$ of the standard-setting body for the last fiscal year: *Note: Please enter a whole number using commas (e.g., 4,000,000)*

#### N/A

Please enter the exchange rate used to calculate this number.

Note: Please enter a decimal amount (e.g., 4.0027)

#### N/A

64. To what entity is the standard-setting body accountable? N/A

65. Describe the due process followed by the standard-setting body. Please include explanations of the following:

a. public exposure of standards

#### N/A

b. accessibility of meetings (i.e., public or private)

#### N/A

c. approval process for final standards (i.e., majority required to approve final standards)

N/A

d. other relevant due process activities

# N/A

66. Approximately how many days per year does the standard-setting body meet in full session (including teleconferences)?

Section 7 -- Education

Responses to questions in this section will provide a description of how education requirements for the profession are established. Please indicate the role your organization plays within this process.

Section 7A -- Education Requirements

67. Please describe in <u>general</u> terms the education system in your country including the different stages of education from early childhood education through to tertiary level study. Please indicate which aspects / levels are compulsory as part of the national education system:

Stage 1: 9 years of mandatory school, starting at age 7
Stage 2: 3 years non-mandatory school (high school)
Stage 3: 3 years university (Bachelor)
1 year Professional Master, or
2 years Scientific Master
3 years Phd Studies after succesful completion of Scientific Master

68. Is there a legal authority or regulation that specifies the requirements for an individual to operate as an accountant or auditor in your country?

• Yes • No

If YES, please provide the name and describe the requirements, including any relating to education, experience or qualifications.

The Law No. 10091, dated 05.03.2009 "On statutory Auditing and Organization of the

**Accounting Profession''** 

Requirements for an individual to operate as an accountant: 1-University Degree (Scientific Master) in Economic Sciences or equivalent diploma. 2-Three years of related professional experience 3-Has attended the qualification training classes for IAS/IFRS and NAS 4-Has successfully passed the professional skills exams (required by law)

69. Please select from below all the relevant key levels of requirements to obtain certification from your member body (i.e. to qualify as a certified or chartered accountant) and provide a general description of the requirement.

- Academic requirements
   University Degree (Master) in Economic Sciences or equivalent diploma.
- Professional examinations

Prior to certification the candidate has to pass successfully 2 exams on the following disciplines:

**1.** Accounting, Financial Reporting and Financial Statements Analysis

2. Civil law, commercial law, penal and labor law to the extent they are related with the audit profession

✓ Practical experience

Three years of related professional experience is required

- ☐ Final qualifying examination
- □ Other (*please describe*)

70. Which of the following arrangements best describes who establishes the education requirements for the accounting profession in your country? Please select one option.

- A government ministry, department or agency establishes education requirements for the accounting profession with no additional requirements set by the member body(ies).
- O A government ministry, department or agency establishes minimum education requirements for

the accounting profession, and member body(ies) supplement these requirements.

- Member body(ies) establishes the education requirements for the accounting profession.
- Other (*please describe*)

71. Please provide the name(s) of the relevant body in the government ministry, department, agency and / or member body who establishes the education requirements.

Albanian Parliament

a. A general description of the role of the relevant body(ies) including how it operates and its due process in establishing the education requirements.

The education requirements for accountants and auditors are defined in Law No. 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession".

b. How many voting members does the relevant body(ies) have

N/A

- c. Are the members of the relevant body(ies) involved on a voluntary basis or employed by the standardsetting body?
  - O Voluntary
  - Employed
  - Both Please describe:
- d. For how many years has the body been in existence?

**100** Year(s)

72. How would you describe the authority that the education requirements have?

- Requirements are legally-based
- Requirements are set in the constitution, by-laws or other rules of the relevant body(ies).
- Requirements are set in member body(ies) policy document(s).
- Other (*please describe*)
- 72 a. How can IFAC obtain copies of these documents? www.qpz.gov.al
- 72 b. Are these documents available in English?
  - 🔿 Yes 💿 No

73. Are the education requirements for accountants and auditors the same throughout your country, or do they differ among regions, provinces or states?

• Same • Different

If different, please briefly describe the main differences:

74. Please indicate the scenario that best describes who delivers the education and examination process for members of the profession. *Please only select one option*.

- The education program and final examination are delivered by the member body.
- The education program and final examination are delivered by the member body and other education institutions (e.g., universities, colleges, and others).
- The education program and final examination are delivered by education institutions (e.g., universities, colleges, and others).

• Other (please explain) Education by university, exam by government entity

75. Once qualified as a member of your professional body, can members offer their services directly to the public?

💽 Yes 🔘 No

Section 7B -- Licensing

76. Are there licensing requirements for auditors in your country?

- Yes (continue with Question 77) No (proceed to Section 8)
- 77. Who sets the requirements to obtain a license?

Law No 10091 dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession".

78. What are the requirements to obtain a license (please select all relevant requirements.)?

- Academic study specific for obtaining a license
- ✓ Practical experience
- ✓ Licensing examination
- **Final qualifying examination**
- □ Other (*please describe*)

79. Are there ongoing requirements to retain a license?

Yes O No

If YES, please select all relevant requirements.

- ☑ Continuing professional development
- **Re-examination**
- $\Box$  Other (*please specify*):

# 80. What entity grants the license? Certification Authority

81. Describe any additional licensing requirements for auditors of <u>listed entities</u> (e.g., additional education requirements, registration, etc.).

None

# Section 8 -- Public Sector Accounting Standards

Responses to this section will provide a description of the legal and professional framework governing public sector accounting standards in your country. The section focuses on the establishment of such standards. Please indicate, where appropriate, the role of your organization within this framework.

Section 8A -- Statutory Framework

82. Please provide the name of the <u>Legal authority</u> and/or self-regulatory rules establishing public sector accounting standards in your country, the date of last amendment and the name of the body responsible for

setting public sector accounting standards. If the standards are different for different entities (e.g., whole of government, ministry/department, statutory authority/agency, profit entity owned by government, state governments, local governments, other [please specify]), please specify the details that apply to each.

Type of entity	Name of legal authority	Date of last amendment (e.g. MM/YYYY 06/2001)	Name of body responsible for setting public sector accounting standards
Whole of government	N/A	N/A	
Ministry/department	N/A	N/A	
Statutory authority/agency	N/A	N/A	
Profit entity owned by government	Law nr 9228, dated 29/04/2004 "On Accounting and Financial Statements"	02/2006	NATIONAL ACCOUNTING COUNCIL
State governments	N/A	N/A	
Local governments	N/A	N/A	
Other (please describe)			
Other (please describe)			

a. How can IFAC obtain copies of these documents?

#### www.qpz.gov.al

b. Are the documents available in English?

🔿 Yes 💿 No

Section 8B -- Standard-Setting (NATIONAL ACCOUNTING COUNCIL)

# 83. For NATIONAL ACCOUNTING COUNCIL, please indicate the nature of the body (i.e., whether it is

part of a government ministry or department, an agency appointed by government, a private organization established by the profession, or other [please describe]) and the name of the standards.

a. Nature of body

# Public independent professional body.

b. Name of standards

# **National Accounting Standards**

84. How many voting members does the standard-setting body have? 9

85. Are the members of the standard-setting body involved on a voluntary basis or employed by the standard-setting body?

- O Voluntary
- Employed
- Both Please describe: Part-time members and voluntary members

86. What are the criteria considered in selecting members of the standard-setting body (e.g., best person for the job, sector of the profession, private and public members, academic, geographical representation, etc.)?

2 members from professional bodies

- 2 members from Economy Faculties
- 2 members from the Union of Chambers of Commerce and Industry
- 3 members proposed by the Minister of Finance
- 87. Who appoints these members (e.g., member body, government, user, regulator, etc.)? Council of Ministers

- 88. What is the term of appointment for members?4 Year(s)
- 89. For how many years has the standard-setting body been in existence?6 Year(s)
- 90. Please indicate the budget in US\$ of the standard-setting body for the last fiscal year: *Note: Please enter a whole number using commas (e.g., 4,000,000)*

# 154,807

Please enter the exchange rate used to calculate this number.

Note: Please enter a decimal amount (e.g., 4.0027)

# 104.00

# 91. To what entity is the standard-setting body accountable? Council of Ministers

92. Describe the due process followed by the standard-setting body. Please include explanations of the following:

a. public exposure of standards

N/A

b. accessibility of meetings (i.e., public or private)

N/A

c. approval process for final standards (i.e., majority required to approve final standards)

N/A

d. other relevant due process activities

N/A

93. Approximately how many days per year does the standard-setting body meet in full session (including teleconferences)?

24 Day(s)

Section 9 -- Private Sector Accounting Standards

Responses to the questions in this section will provide a description of the legal, statutory and professional framework governing private-sector accounting standards in your country. The section focuses on the establishment of such standards. Please indicate what role your organization plays within this framework.

Section 9A -- Statutory Framework

94. Please provide the name of the <u>Legal authority</u> and/or self-regulatory rules that establish private-sector accounting standards in your country, the date of last amendment, and the name of the body responsible for setting private sector accounting standards. If the standards are different for different entities (for example,

<u>listed entities</u>, private companies, governmental organization, not for profit organizations, etc.), please specify the requirements that apply to each.

Type of entity	Name of legal authority or applicable rules	Date of last amendment (e.g. MM/YYYY 06/2001)	Name of body responsible for setting private sector accounting standards
Listed entity	Law no. 9228 dated 29/04/2004 "On Accounting and Financial Statements"	02/2006	National Accounting Council
1	Law no. 9228 dated 29/04/2004 "On Accounting and Financial Statements"	02/2006	National Accounting Council
Other (please describe)			
Other (please describe)			
Other (please describe)			

a. How can IFAC obtain copies of these documents?

# www.kkk.gov.al

b. Are the documents available in English?

O Yes 💿 No

Section 9B -- Standard-Setting (National Accounting Council)
95. For **National Accounting Council**, please indicate the nature of the body (i.e., whether it is part of a government ministry or department, an agency appointed by government, a private organization established by the profession, or other [please describe]) and the name of the standards.

a. Nature of body

#### Public independent professional body.

b. Name of standards

**National Accounting Standards** 

96. How many voting members does the standard-setting body have?

#### 9

97. Are the members of the standard-setting body involved on a voluntary basis or employed by the standard-setting body?

#### O Voluntary

Employed

• Both - Please describe:

98. What are the criteria considered in selecting members of the standard-setting body (e.g., best person for the job, sector of the profession, private and public members, academic, geographical representation, etc.)?

2 members from professional bodies
2 members from Economy Faculties
2 members from the Union of Chambers of Commerce and Industry
3 members proposed by the Minister of Finance

99. Who appoints these members (e.g., member body, government, user, regulator, etc.)?

#### **Council of Ministers**

- 100. What is the term of appointment for members? **4 Year(s)**
- 101. For how many years has the standard-setting body been in existence?6 Year(s)
- 102. Please indicate the budget in US\$ of the standard-setting body for the last fiscal year: *Note: Please enter a whole number using commas (e.g., 4,000,000)*

#### 154,807

Please enter the exchange rate used to calculate this number.

Note: Please enter a decimal amount (e.g., 4.0027)

#### 104.00

# 103. To what entity is the standard-setting body accountable? Council of Ministers

104. Describe the due process followed by the standard-setting body. Please include explanations of the following:

a. public exposure of standards

#### N/A

b. accessibility of meetings (i.e., public or private)

#### N/A

c. approval process for final standards (i.e., majority required to approve final standards)

#### N/A

d. other relevant due process activities

#### N/A

105. Approximately how many days per year does the standard-setting body meet in full session (including teleconferences)?

#### **24 Day(s)**

Section 10 -- Monitoring (Quality Assurance) and Enforcement

Responses to the questions in this section will provide a description of the legal and professional framework governing regulation of the profession in your country. Please indicate what role your organization plays within this framework.

Section 10A -- Securities Market Regulatory Authority

106. Name the authority that regulates the securities market:

#### ALBANIAN FINANCIAL SUPERVISORY AUTHORITY

107. What responsibilities does this organization have for monitoring and enforcing compliance with accounting, reporting or auditing requirements? Please identify the <u>Legal authority</u> that establishes that responsibility:

N/A

108. Briefly describe the role of the regulatory authority as it relates to the following:

a. regulation of the audit profession

#### N/A

b. accounting and auditing standard-setting

#### N/A

c. review of financial statements prepared by <u>listed entities</u>, and monitoring of their compliance with the accounting and disclosure requirements

### Listed entities shall submit to ALBANIAN FINANCIAL SUPERVISORY AUTHORITY their prospectus

Section 10B -- Stock Exchange

109. Name the four largest stock exchangers (by market capitalization) and whether it is organized as a profit or not-for-profit organization:

Profit	Not for profit	Stock Exchange
$\odot$	0	Tirana Stock Exchange
0	0	
0	0	
0	0	

Section 10B -- Stock Exchange Tirana Stock Exchange Details

110. For **Tirana Stock Exchange**, is there a mechanism at the stock exchange(s) for monitoring and enforcing financial reporting, accounting and auditing of <u>listed entities</u>?

🖸 Yes 💿 No

If YES, please describe the following:

a. How the monitoring and enforcement of financial reporting, accounting and auditing is conducted.

#### N/A

b. The consequences of non-compliance with the financial reporting, accounting or auditing requirements.

#### N/A

c. How enforcement actions are administered.

#### Section 10C -- Regulatory Oversight of the Accounting Profession

111. Has an audit profession oversight body been established (e.g., to oversee the external quality assurance review process, etc.)?

• Yes • No

If NO, proceed to the next section.

If YES, please describe :

a. What are the name and duties of the oversight body?

Name: Public Oversight Board

1. The Board has the following rights and duties:

a) drafts rules of operation of Certifying Authority and the Registration Authority of auditors and auditing companies

b) supervises, monitors and evaluates the implementation of certification procedures and registration of auditors and auditing companies;

c) approves the format of the public registry of certified auditors and audit companies

d) approves the code of ethics of auditors and auditing companies, prepared and proposed by

professional organizations and oversees the implementation of the standards of this code;

e) oversees the quality control, which is realized by professional organizations;

f) oversees the training and continuing professional qualifying programs;

g) approves the rules of investigation and the procedures for disciplinary action;

h) when it deems necessary, conducts additional investigations on certified auditors and

auditing companies;
i) Handles complains made by candidates about their registration;
j) approves and publishes the annual work programs and activity reports;
k) Handles the disciplinary cases that are under its jurisdiction;
2. The Board approves the statutes of professional organizations in the field of accounting and oversees their organization and operation.

b. The number of members on the oversight body

#### 7

c. Its powers

**1.** The Board has the following rights and duties:

a) drafts rules of operation of Certifying Authority and the Registration Authority of auditors and auditing companies

b) supervises, monitors and evaluates the implementation of certification procedures and registration of auditors and auditing companies;

c) approves the format of the public registry of certified auditors and audit companies

d) approves the code of ethics of auditors and auditing companies, prepared and proposed by

professional organizations and oversees the implementation of the standards of this code;

e) oversees the quality control, which is realized by professional organizations;

f) oversees the training and continuing professional qualifying programs;

g) approves the rules of investigation and the procedures for disciplinary action;

h) when it deems necessary, conducts additional investigations on certified auditors and auditing companies;

i) Handles complains made by candidates about

their registration;

j) approves and publishes the annual work programs and activity reports;

k) Handles the disciplinary cases that are under its jurisdiction;

2. The Board approves the statutes of professional organizations in the field of accounting and oversees their organization and operation.

d. How the oversight body conducts or oversees a program of inspections to assess the degree of compliance of each audit firm/auditor with applicable auditing standards and regulations

#### Under preparation from the Public Oversight board

e. The sanctions the oversight body may impose in the event of non-compliance

### Advising, Reprimand, Warning with annotations to the public register, fines, temporary suspension from the public register, permanent cancellation from the register

f. How the oversight body is accountable to any public institution or body

#### The Public Oversight Board is accountable to the Minister of Finance

Section 10D -- Banks Regulatory Authority

112. Name the authority that regulates the banks and similar financial institutions. Discuss how this authority differentiates between accounting requirements for regulatory reporting and general purpose external financial reporting:

#### **Bank of Albania**

113. Discuss briefly the legal requirements with respect to monitoring and enforcement by the regulatory authority of accounting and auditing standards that apply to the banks and similar financial institutions:

Second tier banks are required to maintain their accounts and prepare and present their financial statements in conformity with national accounting standards, as well as in conformity with international accounting standards, taking into the consideration all bank regulations especially on creating sufficient reserve funds. Bank of Albania as supervisory body has issued regulations both for accounting and auditing procedures to be followed by second-tier banks.

114. Briefly describe the role of the regulatory authority as it relates to the following:

a. regulation of the audit profession

Bank of Albania as regulatory Authority has no specific role on regulating the audit profession. Bank of Albania issues regulations about the procedures for selection of the auditors

b. accounting and auditing standard-setting

As a regulatory authority, Bank of Albania determines the detailed format of financial reporting and the audit reporting requirements that serves to the supervisory purposes

c. review of financial statements prepared by listed entities

#### N/A

d. enforcement of accounting, reporting and auditing requirements

Bank of Albania establish by regulation is the authority that provides special requirements in addition to the scope of the audit work to be performed by the auditor and for the reporting format.

Section 10E -- Non-Banking Financial Institutions Regulatory Authority

115. Name the regulatory authority(ies) responsible for monitoring compliance with and enforcing accounting, reporting and auditing requirements imposed on non-banking institutions.

#### Bank of Albania

# 116. What is the source of Legal authority of the regulatory authority(ies)? Law Nr. 8269 date 23.12. 1997 "On bank of Albania", Law Nr. 8365 date 02.07.1998 "On Banks in the Republic of Albania"

117. Briefly describe the role of the regulatory authority(ies) as it relates to the following:

a. regulation of the audit profession

#### No specific regulation

b. accounting and auditing standard-setting

#### Law on Accounting is applicable.

c. review of financial statements prepared by listed entities

#### Yes, BoA review the financial statements prepared by second tier banks.

d. enforcement of accounting, reporting and auditing requirements

#### Detailed reporting for oversight purposes.

Section 10F -- Insurance Companies Regulatory Authority

118. Name the regulatory authority responsible for monitoring compliance with and enforcing accounting, reporting and auditing requirements imposed on insurance companies. ALBANIAN FINANCIAL SUPERVISORY AUTHORITY (AFSA) 119. What is the source of **Legal authority** of the regulatory authority(ies)?

Law no. 9572, date 03.07.2006 "On Financial Supervisory Authority" The scope of this law is the establishment of the Albanian Financial Supervisory Authority, as the sole competent body for the licensing of the non-banking financial market operators as well as for the supervision of the activity in this market.

- 120. Briefly describe the role of the regulatory authority(ies) as it relates to the following
  - a. regulation of the audit profession

### AFSA as regulatory Authority has no specific role on regulating the audit profession. AFSA issues regulations about the procedures for selection of the auditors

b. accounting and auditing standard-setting

### As a regulatory authority, AFSA determines the detailed format of financial reporting and the audit reporting requirements that serves to the supervisory purposes

c. review of financial statements prepared by listed listed entities

#### N/A

d. enforcement of accounting, reporting and auditing requirements

Approves and discloses accounting standards, and the mandatory financial templates reporting formats mandatory, for implementation by the licensees AFSA regulates special requirements in addition to the scope of the audit work to be performed by the auditor and for the reporting format.

#### Section 10G -- Other Regulatory Authority

121. Name any other regulatory authority(ies) responsible for monitoring compliance with and enforcing accounting, reporting and auditing requirements.

#### N/A

# 122. What is the source of <u>Legal authority</u> of each regulatory authority? N/A

123. Briefly describe the role of the regulatory authority(ies) as it relates to the following

a. regulation of the audit profession

#### N/A

b. accounting and auditing standard-setting

#### N/A

c. review of financial statements prepared by listed listed entities

#### N/A

d. enforcement of accounting, reporting and auditing requirements

#### N/A

Section 10H -- Quality Assurance

124. Does any organization of professional accountants/auditors organize a program of quality assurance review to monitor compliance with accounting, reporting and auditing requirements?

Yes O No

If NO, proceed to next Section.

If YES, briefly describe the monitoring and enforcement mechanism.

# The Quality Assurance Committee of IKM organizes a program of quality assurance review to monitor the compliance with ISA requirements.

125. Under what authority does the organization conduct the program of quality assurance review? the organization conduct the program of quality assurance review in accordance to Institute By-Laws, internal regulation and manual on quality control.

126. Who performs the review (e.g., one firm reviewing another firm, staff from the national professional organization, contractors, or a combination of these)?

A team of selected members of the Institute trained to conduct quality controls to their colleagues.

Section 10 I -- Investigation and Discipline

127. Is there a process for investigating and disciplining the accounting profession in your country?

Yes O No

If NO, proceed to the <u>Certification of Chief Executive</u>

128. Which of the following best describes the responsibility for the investigatory and disciplinary function in your country?

- Government or other agencies are solely responsible for this function.
- Government or other agencies have this responsibility, but the member body or bodies participate in the process.
- Government formally delegates this function to the member body or bodies, to exercise on its behalf.
- Member body or bodies have separate and independent processes that operate alongside processes of legal authorities.
- Other (*please explain*)
- 129. Please indicate the name of the body or bodies responsible for investigation and discipline. **Public Oversight Board**

Responses to the remaining questions in this Section are required if your organization has responsibility for investigation and disciplinary actions.

130. How many voting members does the body have?7

131. Are the members of the body involved on a voluntary basis or employed by the standard-setting body?

- O Voluntary
- C Employed
- Both Please describe: Honorary Basis

132. What are the criteria considered in selecting members of the body (e.g., best person for the job, sector of the profession, private and public members, academic, geographical representation, etc.)?

The Chairman and 3 other members must be persons who do not exercise the profession, who have knowledge of the statutory audit and related fields.

Three other board members may practice the profession and must have an experience not less than 5 years in the statutory audit of financial statements

- 133. Who appoints these members (e.g., member body, government, user, regulator, etc.)? Minister of Finance
- 134. What is the term of appointment for members?4 Year(s)
- 135. For how many years has the body been in existence?2 Year(s)
- 136. Please indicate the budget in US\$ of the body for the last fiscal year. Note: Please enter a whole number using commas (e.g., 4,000,000)

#### N/A

Please enter the exchange rate used to calculate this number.

Note: Please enter a decimal amount (e.g., 4.0027)

N/A (specify currency)

### 137. To what entity is the body accountable? Minister of Finance

138. Approximately how many days per year does the body meet in full session (including teleconferences)?24 Day(s)

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