Response to the IFAC Part 2, SMO Self-Assessment Questionnaire

Member Name: The Chamber of Auditors of Azerbaijan Republic

Country: Azerbaijan

Original Published Date: June 2007

Updated Published Date: June 2008

Disclaimer: Please refer to the Disclaimer published on IFAC's website about this assessment.

Number	Question Title/Text/Help text		Answer	Comments
	IFAC Part 2 SMO Self-Assessment			
1.	SMO 1			
1.1.	Quality Assurance Program			
1.1.1.	Quality Assurance Review Program In your jurisdiction is there a mandatory quality assurance review program in place for members of your organization performing audits of financial statements of listed companies?	1⊙	Yes	Quality Assurance Review Program in Azerbaijan is subject to review and update as part of the IDF grant. Some of the responses presented below reflect planned design of the program. Planned implementation of the updated program is 2008. Accordingly, Statute on

Number	Question Title/Text/Help text		Answer	Comments
		20	No	quality assurance review was prepared and approved on February 4, 2008. Supplements and amendments to the Law on Audit Service related with issues on quality assurance review are considered. Proposal on establishment of quality assurance review body was put forward to the Cabinet of Ministers of the Republic of Azerbaijan.
1.2.	Responsibility for Quality Assurance - Overview			
1.2.1.	Responsibility for Quality Assurance Within your jurisdiction, is your organization responsible for monitoring the quality of the work of your members performing audits of financial statements? Select the answer option that is most appropriate.	1⊙	Yes - for all audits of financial statements	The role of the Chamber on Quality Assurance is to prepare normative and legal documents on Quality Assurance and to present them to the Cabinet of Ministers, to select and prepare specialists on Quality Assurance, perform quality assurance, as well as provide methodical guidelines and instructions.

Number	Question Title/Text/Help text		Answer	Comments
		20	Yes - for all audits except	
			those of listed entities	
		30	Our organization shares	
			responsibility for the quality	
			assurance program with	
			another body	
		40	No, responsibility for quality	
			assurance for all audits rests	
			with another body	
		50	Other (please describe)	
		60	Not applicable - no members	
			of our organization perform	
			audits of listed entities	
1.2.6.	Quality Assurance (Member Body) All			
	Audits - Scope			
	What types of engagements are included in	1☑	Financial statement audit -	
	the scope of the quality assurance review		listed entities (minimum	
	program? Select all the answer options that are appropriate.		requirement)	
		2☑	Financial statement audit -	
			audit of other than listed	
			entities	
		3☑	Other services (e.g., review,	
			compilation)	
		4□	Insolvency	
		5□	Other (please specify)	
1.4.	Member - Benchmarking			
1.4.1.	Quality Control Standards and Guidance			

Number Question Title/Text/Help text		Answer	Comments
1.4.1.1. Quality Control Standards	10	Yes	The Chamber has established local Quality Control System not in compliance with the requirements of ISQC 1, but based on the requirements of the Law on Audit Service. In 2005 the Chamber decided to make transition to the implementation of International Standards of Auditing prepared by IFAC (without preparation of national standards). After the transition to ISAs this problem will be eliminated. Because Quality Control System will be regulated in compliance with ISQC established by IFAC. Quality Control System was regulated in compliance with the related guidelines and instruction before, but from 2008 it will be regulated in compliance with the Statute on Quality Control (based on the Statute on Quality Control of Lithuanian Chamber of

Number	Question Title/Text/Help text		Answer	Comments
				Auditors) approved on February 4, 2008.
		20	No	
1.4.1.4.	Other Quality Control Guidance Has your organization established and published other quality control guidance to assist your members to understand the objectives of quality control and to implement and maintain appropriate systems	10	Yes	
	of quality control?			
1 4 1 7		20	No	
1.4.1.5.	Other Quality Control Guidance - Name State the name of the other quality control guidance.	of in orga the caudi docu orga audi of sa on h audi bran audi Sam cont stand	nodical guidance on the control dependent auditors and audit nizations; guidance regard to control on the compliance with a standards and legal aments of audits of audit nizations and independent tors. Guideline on preparation ample report and its appendix alf year activity of independent tors, local audit firms and ches/representations of foreign t firms. ple report form on quality rol of compliance with audit dards and legal acts of audits of t firms and independent	Methodical guidance on the control of independent auditors and audit organizations was approved in accordance with the Council Decision dated May 31, 2004. Guidance and sample report form regard to the control on the compliance with audit standards and legal documents of audits of audit organizations and independent auditors was approved in accordance with the Council Decision dated April 20, 2001. Guideline on preparation of sample report

Number	Question Title/Text/Help text		Answer	Comments
		audi	tors.	and its appendix on half year activity of independent auditors, local audit firms and branches/representations of foreign audit firms was approved in accordance with the Council Decision dated December 8, 2006. All the methodical guidelines are based on the Law on Audit Service, Regulations of the Chamber of Auditors, Civil and Tax Codes of the Republic of Azerbaijan, Code of Ethics for auditors and other related legislative documents, as well as international experience.
1.4.2.	Design of the Quality Assurance Review Program			
1.4.2.1.	Subject of the QA Review Program Who is the subject of the quality assurance review program?	1🗹	Audit firm	
	-	$2\square$	Partner	
1.4.2.2.	Audit Firm As the audit firm is the subject of the quality assurance review program, the quality assurance program should be designed, as	10	Yes	Quality Assurance Review Program is subject to review and update as part of the IDF

Number	Question Title/Text/Help text		Answer	Comments
	required by SMO 1, to obtain reasonable assurance that:			grant.
	 The firm has an adequate system of quality control relating to audits of financial statements of listed entities (and of other entities or engagements that are also included in the scope of the review). The firm complies with that system. The firm and engagement teams have adhered to professional standards and regulatory and legal requirements in performing audits of financial statements selected for review. 			At this time only the 3rd element is implemented.
	Does the quality assurance program contain all three of these elements?	20	No	
1.4.2.5.	Publication of Scope Does your organization publish a description of the scope and design of its quality assurance review program?		Yes	
		20	No	
1.4.2.7.	Name of Documents Please name the published document(s) that describe the scope and design of the quality assurance review program.	Legi	volumes of the book "Audit. slation and normative uments" and national audit	

Question Title/Text/Help text	Ans	swer	Comments
	standards ISAs.	prepared on the basis of	
Location of Documents Please indicate where the document(s) that include details on the scope and design of the quality assurance program can be located (e.g., provide internet address or indicate that documents are available from your organization).	language	in print and e-format. We	
Review Cycle			
Selection Approach Please select the approach used to select subjects for quality assurance review. Select all the answer options that are appropriate.	1☑ Cyc	le approach	
	2□ Risl	k-based approach	
Cycle Approach - Firm As the audit firm is the subject of the review, please indicate the maximum number of years in the review cycle:		•	
	20 2 ye	ears	
	30 3 ye 40 4 ye	ears ears	
	Location of Documents Please indicate where the document(s) that include details on the scope and design of the quality assurance program can be located (e.g., provide internet address or indicate that documents are available from your organization). Review Cycle Selection Approach Please select the approach used to select subjects for quality assurance review. Select all the answer options that are appropriate. Cycle Approach - Firm As the audit firm is the subject of the review, please indicate the maximum	Location of Documents Please indicate where the document(s) that include details on the scope and design of the quality assurance program can be located (e.g., provide internet address or indicate that documents are available from your organization). Review Cycle Selection Approach Please select the approach used to select subjects for quality assurance review. Select all the answer options that are appropriate. Cycle Approach - Firm	standards prepared on the basis of ISAs. Location of Documents Please indicate where the document(s) that include details on the scope and design of the quality assurance program can be located (e.g., provide internet address or indicate that documents are available from your organization). Review Cycle Selection Approach Please select the approach used to select subjects for quality assurance review. Select all the answer options that are appropriate. Risk-based approach Cycle Approach - Firm As the audit firm is the subject of the review, please indicate the maximum number of years in the review cycle: 2○ 2 years 3○ 3 years

Number	Question Title/Text/Help text	Answer	Comments
		60 6 or more years	
1.4.4.	Implementation of the Quality Assuranc Program	e	
1.4.4.1.	Date of Implementation On what date did the quality assurance review program commence? (provide month/year)	5/1/1997	Application of National standard prepared in compliance with the requirements of ISA 220 was set on May 97; the application of methodical guidance on control of independent auditors and audit organizations was set on May 2004; The application of guideline on preparation of sample report and its appendix on half year activity of independent auditors, local audit firms and branches/representations of foreign audit firms was set on December 8, 2006. The application of guidance regard to the control of compliance with audit standards and legal documents of the audits of audit organizations and independent auditors was set

Number	Question Title/Text/Help text	Answer	Comments
			on April 2001.the applications of the Statute on Quality Control (based on the Statute on Quality Control of Lithuanian Chamber of Auditors) was set on February 4, 2008.
			Quality Assurance Review Program is subject to review and update as part of the IDF grant. Planned implementation of the updated program is 2008.
1.4.4.2.	Number of Reviews - 2005 How many quality assurance reviews were completed during the year ended December 31, 2005 (or other 12 month period ending in 2005)?	85	
1.4.4.3.	Number of Reviews - 2004 How many quality assurance reviews were completed during the year ended December 31, 2004 (or other 12 month period ending in 2004)?	34	
1.4.4.4.	Number of Reviews - 2003 How many quality assurance reviews were	29	

Number	Question Title/Text/Help text	Answer	Comments
	completed during the year ended December 31, 2003 (or other 12 month period ending in 2003)?		
1.4.5.	Quality Assurance Review Team Procedures		
1.4.5.1.	Publication of Review Guidelines Does your organization publish guidelines for procedures to be followed by quality assurance review teams?	1⊙ Yes	
1.4.5.2.	Name of Guidelines	20 No	
	State the name of the published document(s) that include the procedures required to be followed by quality assurance review teams.	Methodical guidance on the control of independent auditors and audit organizations; guidance regard to the control on the compliance with audit standards and legal documents of audits of audit organizations and independent auditors. Sample report form on quality control of compliance with audit standards and legal acts of audits of audit firms and independent auditors. Guideline on preparation of sample report and its appendix on half year activity of independent	

Number	Question Title/Text/Help text	Answer	Comments
		auditors, local audit firms and branches/representations of foreign audit firms.	
1.4.5.4.	Location of Guidelines How can the document(s) that include the procedures required to be followed by quality assurance review teams be located (e.g., provide internet address or indicate that documents are available from your organization)?	Statue on quality control is available in English, which we can send by mail. But the statue on internal control system is in Azerbaijan language.	
1.4.5.5.	Content of Guidelines SMO 1 requires that the procedures to be performed during the quality assurance review include:	1⊙ Yes	Quality Assurance Review Program is subject to review and update as part of the IDF grant.
	 a. An assessment of the system of quality control relating to audits of financial statements of listed entities (minimum requirement) b. Sufficient review of the quality control policies and procedures and reviews of engagement working papers to evaluate: The functioning of that system of quality control, and compliance with it; and The compliance with professional standards and regulatory and legal requirements in respect of audits of financial 		Elements a. and b. are planned for implementation in 2008.

Number	Question Title/Text/Help text		Answer	Comments
	statements c. Review of engagement working papers d. Specific requirements regarding documentation of the review			
	Does your quality assurance review program include requirements for all of these procedures?	20		
1 4 5 5	D 1 45 W 11 D	20	No	
1.4.5.7.	Review of Engagement Working Papers SMO 1 requires procedures to be performed for the review of engagement working papers, including the evaluation of:	10	Yes	Quality Assurance Review Program is subject to review and update as part of the IDF grant.
	 The existence and effectiveness of the system of quality control implemented by the subject of the review; Compliance with professional standards and regulatory and legal requirements in performing the engagement; The sufficiency and appropriateness of evidence documented in the working papers; and Whether the auditor's reports are appropriate in the circumstances. 			First element is planned for implementation in 2008.
	Does your quality assurance review program include requirements for all of these procedures?			

Number	Question Title/Text/Help text		Answer	Comments
		20	No	
1.4.5.9.	Documentation Do the procedures to be performed by the quality assurance review team require documentation:	10	Yes	
	 of evidence supporting the quality assurance review report; and that establishes that the quality assurance review was carried out in accordance with the established guidelines. 			
	Are both of these requirements included in the quality assurance review program?			
		20	No	
1.4.6.	The Quality Assurance Review Team			
1.4.6.1.	Skills and Competence Members of the quality assurance review team should have the necessary competencies to perform expected work. As required by SMO 1, these competencies should include:	10	Yes	
	 Appropriate professional education Relevant professional experience Specific training on performing quality assurance reviews 			
	Does the quality assurance review program			

Number	Question Title/Text/Help text		Answer	Comments
	require members of the quality assurance review team to have all three of these competencies?			
		20	No	
1.4.6.3.	Certification/Credentials Are members of the quality assurance review team required to possess certification or credentials issued by your organization to be eligible to serve as team members?	10	Yes	
		20	No	
1.4.6.4.	Certification/Credentials Follow Up Please explain why members of the quality assurance review team are not required to possess certification or credentials issued by your organization to be eligible to serve as team members.	enga statu and	lity assurance review gement is regulated by the e of the Chamber of Auditors also by Law on audit service of baijan Republic.	
1.4.6.5.	Quality Assurance Review Team Leader Where more than one reviewer is used to conduct a review, is a quality assurance review team leader assigned for each quality assurance review assignment?	10	Yes	
		20	No	
1.4.6.7.	QA Review Team Leader - Responsibilities As required by SMO 1, the responsibilities of the quality assurance review team leader should include:	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	 Supervision of the quality assurance review. Communication of the quality assurance review team's conclusions to the subject of the review. Preparation of the quality assurance review report. 			
	Does the quality assurance program place all these responsibilities on the review team leader?	20	No	
1.4.6.9.	Size of Quality Assurance Review Team Please estimate the average number of reviewers included on a review team.	3		
1.4.7.	Quality Assurance Confidentiality - QA Review Team			
1.4.7.1.	Exemption for QA Reviewers Does your organization exempt members from professional client confidentiality requirements concerning audit engagement working papers for the purpose of quality assurance reviews?	10	Yes	
		20	No	
1.4.7.3.	Confidentiality Requirements			

Number	Question Title/Text/Help text		Answer	Comments
	Is the quality assurance review team required to follow professional confidentiality requirements similar to those established for professional accountants performing audits of financial statements?	10	Yes	
	r - 8	20	No	
1.4.8.	Ethical Requirements and QA Review Team			
1.4.8.1.	Fundamental Principles Are the fundamental principles set out in the IFAC Code of Ethics (relevant national ethical requirements) considered in relation to the quality assurance review team's conduct of a review?	10	Yes	
		20	No	
1.4.8.3.	Consideration of Independence Quality assurance review team members are expected to be independent of the member (i.e., the accountant or firm being reviewed) and the member's clients selected for review.	10	Yes	
	Do those who select and approve a review team determine whether the independence of the quality assurance review team leader and each member of the quality assurance review team has been reasonably assured?			
		20	No	
1.4.8.5.	Reciprocal Reviews			

Number	Question Title/Text/Help text		Answer	Comments
	Where the review is performed by team members from a single firm (e.g., a "peer review"), please indicate whether firms are permitted to perform reciprocal quality assurance reviews.	10	Yes, reciprocal reviews are permitted	
		20	No, reciprocal reviews are not	
		30	permitted Not applicable - peer review is not used	
1.4.9.	Reporting			
1.4.9.1.	Quality Assurance Review Report Is the quality assurance review team leader required to issue a written quality assurance review report to the reviewed firm or partner upon completion of each quality assurance review assignment?	10	Yes	
	· ·	20	No	
1.4.9.3.	Contents of Report As required by SMO 1, the quality assurance review report should include the following elements:	10	Yes	
	 The review guidelines (referred to in Question 1.4.5.1) utilized by the quality assurance review team. Recommendations for areas of improvement at both firm wide and engagement level. 			

Number	Question Title/Text/Help text		Answer	Comments
	Does the quality assurance program require both of these elements to be included in the report?			
		20	No	
1.4.9.5.	Contents of Report - Firm As required by SMO 1, the quality assurance review report should include the following conclusions:	10	Yes	
	 Whether the firm's system of quality control has been designed to meet the requirements of the applicable quality control standards; Whether the firm has complied with its system of quality control during the period under review; and Reasons for reaching negative conclusions on either or both of the above. 			
	Does the quality assurance program require all of these elements to be included in the report?	2⊙	No	
1.4.9.7.	Contents of Report Follow Up Please explain why any element required by SMO 1 to be included in the quality assurance review report has not been included.	Curr	rently the report focuses on pliance with professional dards.	

Number	Question Title/Text/Help text		Answer	Comments
		is su part Impl	bject to review and update as of the IDF grant. ementation of the updated em is planned for 2008.	
1.4.9.8.	Response to Reporting Is the subject of the review required to provide a timely written response to the recommendations and conclusions of the quality assurance review report, including planned actions and expected time of completion or implementation?	10	Yes	
		20	No	
1.4.9.10.	Reporting to the Public Does your organization prepare and make available to the public (and upon request from regulatory authorities) an annual report summarizing the results of the quality assurance review program?	10	Yes	
1.4.9.11.	Reporting to the Public Follow Up Please explain why your organization does not prepare an annual report summarizing the results of the quality assurance review program available to the public?	assur	report results of the quality rance review program in some s meeting the confidentiality ciple.	

Number	Question Title/Text/Help text		Answer	Comments
1.4.10.	Corrective and Disciplinary Actions			
1.4.10.1.	Corrective Actions Required Does your organization require each of its members to make appropriate corrections to its system of quality control, or in its compliance with policies and procedures?	10	Yes	
	· · · · ·	20	No	
1.4.10.3.	Disciplinary Actions If one of your members subsequently fails to demonstrate compliance with professional standards and regulatory and legal requirements, do you take appropriate disciplinary action?	10	Yes	
		20	No	
1.4.10.5.	Linkage with Disciplinary Actions Does your organization clearly establish a link between less than satisfactory results of quality assurance reviews and the initiation of corrective and disciplinary actions under its disciplinary system?	10	Yes	
		20	No	
2.	SMO 2			
2.1.	MB Membership Requirements Which of the following are required for individuals to be admitted as members in your organization? Select all the options that are appropriate.	1☑	Complete a program of professional accountancy education	

Number	Question Title/Text/Help text		Answer	Comments
		2☑	Complete a practical	
			experience requirement	
		3☑	Complete a final assessment	
			of the individual's	
			professional capabilities and	
		. —	competencies	
		4□	None of the above	
2.2.	Continuous Professional Development	10	V	
	Is there a requirement for your members to develop and maintain competence through	10	Yes	
	continuous professional development			
	(CPD)?			
	(012).	20	No	
2.3.	Professional Accountancy Education			
2.3.1.	Professional Accountancy Education			
	Program			
	Who delivers the professional accountancy	1☑	Our organization	
	education program for your members?			
	Select all the answer options that are			
	appropriate.	۵□	A mode on IEAC months at his de-	
		2□ 3□	Another IFAC member body Universities	
		3□ 4□	Approved training institutions	
		5□	Government bodies	
		6□		
		$O \square I$	Other Organizations	
2.7.	IES 1 Entry Requirements	0⊔	Other organizations	

Number	Question Title/Text/Help text		Answer	Comments
	Section 2.7 deals with the entry requirements to the professional accountancy education program delivered by your organization.	10	Entry requirements are at least equivalent to that for admission into a recognized university degree program (or its equivalent)	
	Are the entry requirements to the program equivalent to admissions requirements for a recognized university degree program (or its equivalent)?			
	•	20	Entry requirements are not equivalent to that for admissions into a recognized university degree program (or its equivalent)	
2.7.3.	Process for Checking Equivalency Is there a formal process for assessing whether an individual's experience and knowledge is equivalent to that for admissions into a recognized university?	10	Yes	
	2	20	No	
2.8.	IES 2 Content of Professional Accounting Education Program			
2.8.1.	Gaining Accountancy Knowledge Section 2.8 deals with the general content of the professional accountancy education program delivered by your organization.	1☑	Post-secondary accounting degree	
	What forms of pre-qualification, professional accountancy knowledge are			

Number	Question Title/Text/Help text		Answer	Comments
	recognized by your organization? Select all the answer options that are appropriate.			
		2☑ 3☑	Post-secondary business or finance degree Post-secondary degree in another subject matter	
		4□	Qualification offered by another IFAC member body	
		5□ 6□	Relevant work experience Other	
2.8.2.	Describe Other Degree Describe in general terms the other degrees and specializations recognized by your organization.	Law	and economic field.	
2.8.6.	Pre-Qualification for Professional Knowledge What is the length of the professional accountancy knowledge component of pre- qualification education? Select the answer option that is the most appropriate.	10	Two years of full-time study or part-time equivalent	
	option that is the most appropriate.	20	Less than two years of full- time study or part-time equivalent	
		3⊙	More than two years of full- time study or part-time equivalent study	
2.8.7.	Length Follow Up		-	

Number	Question Title/Text/Help text		Answer	Comments
	Please describe the extent of professional accountancy knowledge that is required as part of the pre-qualification education component. Include in your description factors that were relevant in selecting the extent of knowledge required.	mini acco	n education degree and mum three years practice on unting, law, finance and omy field.	
2.8.8.	Pre-Qualification Content			
2.8.8.1.	Accounting and Finance Section 2.8.8.1 deals with the specific content of the professional accountancy education program delivered by your organization.	1☑	Financial accounting and reporting	
	Which of the following accounting, finance, and related knowledge subject areas are required prior to qualification? Select all the answer options that are appropriate.			
		2☑	Management accounting and	
		3☑	control Control	
		3 ⊻ 4 ☑	Taxation	
		5☑	Business and commercial law	
		6 ☑	Audit and assurance	
		7☑	Finance and financial management	
		8☑	Professional values and ethics	
		9□	None of the above	
2.8.8.3.	Organizational and Business Knowledge			

Number	Question Title/Text/Help text		Answer	Comments
	Which of the following organizational and business knowledge subject areas are required prior to qualification? Select all the answer options that are appropriate.	1🗹	Economics	
	r r r	2☑	Business environment	
		3☑	Corporate governance	
		4☑	Business ethics	
		5☑	Financial markets	
		6☑	Quantitative methods	
		7 ☑	Organizational behavior	
		8☑	Management and strategic	
		9☑	decision making	
		9 © 10	Marketing International business and	
		1 0 ☑	globalization	
		11	None of the above	
			1,010 01 410 400,0	
2.8.8.5.	Information Technology			
	Which of the following information technology (IT) subject areas and competences are required prior to qualification? Select all the answer options that are appropriate.	1☑	General knowledge of IT	
		2☑	IT control knowledge	
		3☑	IT control competences	
		4☑	IT user competences	
		5□	One of, or a mixture of, the competences of, the roles of manager, evaluator or	
1				

Number	Question Title/Text/Help text		Answer	Comments
		6□	designer of information systems None of the above	
2.8.8.6.	Information Technology Follow Up For the information technology subjects in question 2.8.8.6 that are not required by your organization, please explain the special conditions or reasons why they are not required.	Aud	se are not regulated by Law on it Service of Azerbaijan ublic	
2.8.8.7.	Additional Content by Requirement Are there additional content requirements specified by law or regulation, or your organization?	1□	Yes, as required by law or regulation	
		2□	Yes, as determined to be necessary by our organization	
2.9.	IES 3 Professional Skills	3☑	No	
2.9.1.	Development of Intellectual Skills Section 2.9 deals with the professional skills required by the professional accountancy education program delivered by your organization.	1🗹	As part of general education and / or as part of the professional accountancy education program entry requirements	
	At what points in the professional accountancy education program are intellectual skills developed? Select all the answer options that are appropriate. In		requirements	

Number	Question Title/Text/Help text		Answer	Comments
	responding to this question refer to IES 3 paragraphs 13 and 14.			
		2☑ 3☑ 4□	Through specific professional accountancy education course content Through practical experience requirement Other (please describe)	
2.9.2.	Intellectual Skills Describe the specific intellectual skills candidates are required to have at the point of qualification and how these skills are assessed.	to m aske asse	candidates should be prepared eet the requirements to be d in the examination and by the ssing working group. Those are assessed by an examination.	
2.9.3.	Development of Technical and Functional Skills At what points in the professional accountancy education program are technical and functional skills developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13 and 15.	1☑ 2☑ 3☑	As part of general education and / or as part of the professional accountancy education program entry requirements Through specific professional accountancy education course content Through practical experience requirement	

Number	Question Title/Text/Help text		Answer	Comments
		4□	Other (please describe)	
2.9.4.	Technical and Functional Skills Describe the specific technical and functional skills candidates are required to have at the point of qualification and how these skills are assessed.	Thro	ough examination.	
2.9.5.	Development of Personal Skills At what points in the professional accountancy education program are personal skills developed? Select all the answer options that are appropriate. In responding to this question IES 3 paragraphs 13 and 16.	1☑ 2☑ 3☑ 4□	As part of general education and / or as part of the professional accountancy education program entry requirements Through specific professional accountancy education course content Through practical experience requirement Other (please describe)	
2.9.6.	Personal Skills Describe the specific personal skills candidates are required to have at the point of qualification and how these skills are assessed.		nterviews	
2.9.7.	Dev of Interpersonal and Communication Skills At what points in the professional	1 ☑	As part of general education	

Number	Question Title/Text/Help text		Answer	Comments
	accountancy education program are interpersonal and communication skills developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13 and 17.		and / or as part of the professional accountancy education program entry requirements	
		2☑	Through specific professional accountancy education course content	
		3☑	Through practical experience requirement	
		4□	Other (please describe)	
2.9.8.	Interpersonal and Communication Skills Describe the specific interpersonal and communication skills candidates are required to have at the point of qualification and how these skills are assessed.	Вуі	nterviews	
2.9.9.	Dev of Organizational and Business Mngt Skills At what points in the professional accountancy education program are organizational and business management skills developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13	1☑	As part of general education and / or as part of the professional accountancy education program entry requirements	
	and 18.	2☑	Through specific professional accountancy education course	

Number	Question Title/Text/Help text		Answer	Comments
		3☑	content Through practical experience	
		4.	requirement	
2.9.10.	Organizational and Business Management Skills	4□	Other (please describe)	
	Describe the specific organizational and business management skills candidates are required to have at the point of qualification and how these skills are assessed.	By a	n examination	
2.10.	IES 4 Professional Values, Ethics and Attitudes			
2.10.1.	Content for Values, Ethics and Attitudes Section 2.10 deals with professional ethics, values, and attitude content and requirements of the professional accountancy education program delivered by your organization.	10	Yes	
	Does the professional accountancy education program include coverage of values, ethics and attitudes?	20		
2.10.2.	Volvos Ethios and Attitudes in Contact	20	No	
2.10.2.	Values, Ethics and Attitudes in Content Program Content for Values, Ethics and			
2.10.2.1.	Attitudes			
	Which of the following are included in the	1☑	The nature of ethics	

Number	Question Title/Text/Help text		Answer	Comments
	program content? Select all the answer options that are appropriate.			
	options that are appropriate.	2☑	Differences of detailed rules- based and framework approaches to ethics, their	
		3☑	advantages and drawbacks Compliance with the fundamental ethical principles of integrity, objectivity, commitment to professional competence and	
		4☑	due care, and confidentiality Professional behavior and compliance with technical standards	
		5☑	Concepts of independence, skepticism, accountability and public expectations	
		6 	Ethics and the profession: social responsibility	
		7☑	Ethics and law, including the relationship between laws, regulations and the public interest	
		8☑	Consequences of unethical behavior to the individual, to the profession and to society at large	
		9☑	Ethics in relation to business	

Number	Question Title/Text/Help text		Answer	Comments
		10 🗹 11	and good governance Ethics and the individual professional accountant: whistle blowing, conflicts of interest, ethical dilemmas and their resolution. None of the above	
2.10.2.3.	IEAC Code of Ethios			
2.10.2.3.	IFAC Code of Ethics Is the program content based on the relevant sections of the IFAC Code of Ethics?	10	Yes	Our Code of Ethics include the similar values, ethics and attitudes as included in the IFAC Code of Ethics
		20	No	
2.10.2.4.	Workplace Learning Development At what points in the professional accountancy education program are values, ethics, attitudes and adherence to them developed? Select all the answer options that are appropriate.	1☑	As part of general education and / or as part of the program entry requirements	
		20		
		2□	Through specific program course content	
		3☑	Through practical experience requirement	
		4□	Other (please describe)	
2.11.	IES 5 Practical Experience Requirement			
2.11.1.	Approved Provider			

Number	Question Title/Text/Help text		Answer	Comments
	Section 2.11 deals with the practical experience requirement established by your organization.	10	Yes	
	Does the practical experience requirement have to be obtained with approved providers or employers?			
		20	No	
2.11.2.	Provider Characteristics Please describe the characteristics set by your organization for recognizing approved providers.		it firms, independent auditors commercial firms.	
2.11.4.	Length of Practical Experience What is the required length of prequalification practical experience? Select the answer option that is most appropriate.	10	Three years	
	11 1	20	Less than three years	
		30	More than three years	
2.11.6.	Practical Application SMO 2			
2.11.6.1.	Practical Application Where relevant graduate (beyond undergraduate, e.g., masters) professional education has a strong element of practical accounting application, may any portion of the professional education be contributed to the practical experience requirement?	10	Yes	
		20	No	

Number	Question Title/Text/Help text		Answer	Comments
2.11.7.	Timing of Experience			
2.11.7.1.	Pre or Post Qualification Experience The practical experience for accountants may be obtained (select all the answer options that are appropriate):	1☑ 2□ 3□	Before the professional accountancy education program of study At the same time as the professional accountancy education program of study After the professional accountancy education program of study	
2.11.7.2.	Describe Pre or Post Experience Describe the length of practical experience that may be obtained pre-qualification and / or post-qualification.	prof	ust be completed before essional requirement ssment.	
2.12.	IES 5 Monitoring of Practical Experience Requirement			
2.12.1.	Monitoring of Practical Experience Is the period of practical experience monitored?	1 © 2 O	Yes No	
2.12.3.	Monitoring Practical Experience How is the practical experience requirement (or practical application) monitored and assessed? Select all the answer options that are appropriate.	1 ☑ 2□	Mentoring system Approved training employers	

Number	Question Title/Text/Help text		Answer	Comments
		3□	and organizations Self-declaration required from the candidate	
		4☑	Record of the practical experience is kept and submitted to the member body when applying for membership	
		5☑	An assessment is made by the mentor or employer	
2.13.	IES 6 Assessment of Prof Capabilities and Competence	6□	Other (please describe)	
2.13.1.	Assessment by IFAC Body or Other Section 2.13 deals with the final assessment requirements established by your organization.	1☑	Our organization (including training entities that are affiliated with our organization or a subsidiary	
	Select all the organizations involved in conducting the final assessment.		of our organization).	
	If the final assessment is conducted jointly between various organizations, select all those that have some responsibility for conducting the final assessment and in the Comment Box, describe the nature of their respective roles and responsibilities.			
	respective roles and responsionnees.	2□ 3□	Another IFAC member body Government or regulatory	

Number	Question Title/Text/Help text		Answer	Comments
		4□	body Other	
2.13.4.	Characteristics of Assessment		Other	
2.13.7.	Which of the following characteristics are applicable to the final assessment process? Select all the answer options that are appropriate.	1☑	Uniform for all students	
		$2\square$	Given simultaneously where	
			it is being held in more than	
			once location in the country	
		3□	Assessment is set and	
			assessed only by qualified or	
		4□	approved individuals None of the above	
2.13.5.	Qualifying for Final Assessment	4⊔	None of the above	
2.13.3.	What requirements must the candidate satisfy to take the final assessment? Select all the answer options that are appropriate.	1☑	Specified pre-qualification requirements relating to professional knowledge, professional skills, and professional values, ethics, and attitudes	
		2☑	Specified practical experience requirements	
		3□	Other (please describe)	
		4□	None of the above	
2.13.6.	Timing Considerations for Final Assessment Is there a requirement or restriction for completing the final assessment? For example, some organization may require the	10	Yes	

Number	Question Title/Text/Help text	Answer	Comments
	candidate to take the final examination within a specified number of years of meeting the pre-assessment requirements.	2O No	
2.13.7.	Requirement or Restrictions Describe the requirements or restrictions relating to when the final assessment must be undertaken.	Each question is assessed by maximum 5 points. There are total 5 questions. Candidates who scored 20 or more points pass an exam. If a candidate fails to answer one of the questions (not more than 2 points) he/she will not pass an exam, although he/she answered other questions successfully. If the candidate fails an exam. there is a chance to make up it again, or if the candidate does not pass an exam, he/she has a right to make an appeal. If the candidate fails an exam two times, he/she is not permitted to participate at the examination for one year period.	
2.13.8.	Assess Professional Knowledge Describe in general terms how required professional knowledge (e.g. technical knowledge about accounting, finance, audit,	See q. 2.13.7	

Number	Question Title/Text/Help text		Answer	Comments
	financial reporting, legislative requirements, information technology etc) is assessed during the final assessment.			
2.13.9.	Assess Professional Skills Describe in general terms how required professional skills (e.g. ability to solve problems, make decisions, exercise judgment, personal skills, interpersonal and communication skills, organizational and business management skills etc) are assessed during the final assessment.	See	q. 2.13.7	
2.13.10.	Assess Professional Values, Ethics, Attitudes Describe in general terms how required professional values, ethics, and attitudes are assessed during the final assessment.	invo impl	r cooperation and active lyement in activities are emented and events are held by Chamber of Auditors	
2.13.11.	Recorded or Oral Format Is the final assessment conducted through:	1 © 20 30	Recorded format with recorded (e.g. written) response required Oral format with oral responses Both recorded and oral response formats	
2.13.13.	Assessment Formats			

Number	Question Title/Text/Help text	A	Answer	Comments
	What formats are used in conducting the final assessment (select all the answer options that are appropriate)?	1 ☑ M	Aultiple choice questions	
	options that are appropriate).	2 ☑ C	Case studies	
		3 ☑ T	Cechnical questions	
		4□ T	Thesis	
			Other (please describe)	
		6□ N	None of the above	
2.13.14.	Reliability and Validity Describe in general terms the procedures in place to ensure the final assessments are reliable and valid. Include a description of how the assessment questions are set and by whom and also how reviewers / assessors are selected.	All the questions are placed in the envelope and disclosed only during an exam. 5 hours is the period considered for an exam. Answers are reviewed and assessed by each member of Education Commission separately. Finally, the results are summarized and the Commission makes a decision on the results of an exam. Each question is assessed by maximum of 5 points. There are total 5 questions. Candidates, which score 20 or more points, pass an exam. If a candidate fails to answer one of the questions (not more than		
			although he/she answered uestions successfully.	
2.13.15.	Frequency of Final Assessments			

Number	Question Title/Text/Help text		Answer	Comments
	How many times in a year is the final assessment offered? Select the answer option that is the most appropriate.	10	Yearly (or once a year)	
	11 1	20	Half yearly (or twice a year)	
		30	Three sessions a year	
		40	Four sessions a year	
		50	Five sessions a year	
		60	Other (please describe the	
			frequency of the	
			examinations)	
2.14.	IES 7 Continuing Professional			
	Development - CPD			
2.14.1.	Responsibility for CPD Requirements Section 2.14 deals with the continuous professional development requirements	1☑	Our organization	
	established by your organization.			
	Who establishes the continuous professional			
	development requirements applicable to your members? Select all the answer options			
	that are appropriate.	۰		
		$2\square$	Another organization (state	
			the name of the organization	
			including whether it is an	
		3□	IFAC member body)	
		3⊔	Law and / or regulation (state the name of the law / regulation)	
		4□	Other (please describe)	

Number	Question Title/Text/Help text		Answer	Comments
2.14.2.	CPD and Professional Accountants Which membership categories are required to maintain professional competence through continuous professional development? Select all the answer options that are appropriate.	1☑	All our qualified members	
	and the appropriate	2□	Qualified members who perform audits of listed entities	
		3□	Qualified members who perform audits of entities other than listed entities	
		4□	Qualified members who provide services (other than	
		5□	audit) to the public Qualified members who are employed in business	
2.14.3.	Requirement - CPD	6□	Other (please describe)	
2.14.3.1.	Type of CPD Requirement Which of the following answer options describes the way the continuous professional development is structured? Select all the answer options that are appropriate.	1 ☑ 2□	Members must satisfy a number of hours of continuous professional development a year or over a number of years All members are to satisfy specified content requirements (e.g. specified courses or knowledge	

Number	Question Title/Text/Help text		Answer	Comments
		3□	content) Members working in specialist areas or areas of high risk to the public are to satisfy specified content requirements (e.g. specified courses or knowledge content)	
		4□	Other	
2.14.3.3.	Hours of Continuous Professional Development Which one of the following answer options best describes the continuous professional development hours required?	1 0 20	Members have to complete a minimum of 120 hours or equivalent learning units of relevant professional development activity over a three-year rolling period. Members have to complete a minimum of 20 hours or equivalent learning units in each year Other	
2.14.3.8.	Monitoring of CPD Is there a process to monitor whether your members who are qualified as professional accountants meet the continuous professional development requirements?	10	Yes, there is a monitoring process for CPD requirements	
		20	No, there is no monitoring	

Number	Question Title/Text/Help text		Answer	Comments
			process for CPD requirements	
2.14.4.	Monitoring of CPD Requirement			
2.14.4.1.	Monitoring Process SMO 2			
	Which of the following elements does the	1	Professional accountants are	
	monitoring process include? Select all the		required to submit a	
	answer options that are appropriate.		declaration	
		$2\square$	Professional accountants are	
		۵.	required to submit evidence	
		3□	Our organization audits a	
			sample of professional accountants to check	
			compliance	
		4□	Compliance is monitored	
		7	through firm quality control	
			standards	
		5☑	Compliance is monitored	
			through a quality assurance	
			review program	
		6□	Other (please describe)	
		7	None of the above	
2.14.4.3.	Sanctions SMO 2			
	Where a professional accountant does not	10	Yes, sanctions or actions for	
	satisfy the CPD requirements (within a		non-compliance are imposed	
	reasonable period of encouraging the			
	professional accountant to meet the			
	requirements), are sanctions or other non-			
	compliance actions, such as expulsion or denial of the right to practice, imposed?			
	demai of the right to practice, imposed?	20	No, sanctions or other non-	
1		20	140, sanctions of other non-	

Number	Question Title/Text/Help text	Answer	Comments
		compliance actions are not imposed	
2.14.4.4.	Sanction Types and CPD Describe the nature and extent of the sanction, expulsions or denial of the right to practice.	If a candidate participates and passes an exam not less than 3 years, the license period is extended for next 5 years without participating at an exam, and gains a priority by not paying an exam fee. If the candidate fails at the exams more than 3 years, then he/she participates at the exam with general terms.	
2.15.	Activities to Promote IESs SMO 2 Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements issued by IFAC's International Accounting Education Standards Board.	1) translating and adopting those pronouncements 2) publishing those pronouncements for the public consideration 3)maintaining the application of this practice 4) presenting these pronouncements to the appropriate governmental authorities	
3.	SMO 3		
3.1.	Auditing Standards in Law/Regulation		

Number	Question Title/Text/Help text		Answer	Comments
	Does law or regulation establish the set of auditing standards to be used in the audit of private sector listed entities and non-listed entities? Select all the answer options that are appropriate. Where the law / regulation establishes the auditing standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 3.8. of this module includes questions about the law / regulation.	1☑	Yes for audits of listed entities	The National Strategy on "Increase of transparency and fight against corruption" approved by the Order of 28 June, 2007 of the president of the Republic of Azerbaijan defines that the Chamber of Auditors must realize the direct transition to the implementation of ISAs without preparation of National Auditing Standards.
	Where the law / regulation gives authority to a national standard-setter to establish the auditing standards, please respond "no". Section 3.2. of this module includes questions about the standard-setter and the auditing standards that are established.			
		2☑	Yes for audits of non-listed	
		3□	entities No for audits of listed entities	
		4□	No for audits of non-listed entities	
3.8.	Law/Reg and Auditing Standards			
3.8.1.	Law/Reg Auditing Standards - Private Sector			

Number	Question Title/Text/Help text		Answer	Comments
	Is there only one set of auditing standards or are the auditing standards applicable to listed entities different from non-listed entities?	10	The auditing standards for listed entities and non-listed entities are the same set of standards The auditing standards for listed entities and non-listed entities are not the same set of standards	
3.8.2.	Auditing Standards for Private Sector Does the law/regulation require the use of IAASB pronouncements? Select the answer option that is most appropriate.	10 20 30 40	The law/regulation simply refers to IAASB pronouncements as the auditing standards (without bringing in the full or partial text of individual IAASB pronouncements) The law/regulation contains the full text of each IAASB pronouncement The law/regulation contains the basic principles and essential procedures of the IAASB pronouncement The law / regulation has a requirement to use IAASB pronouncements using another approach (please describe) The law / regulation requires	

Number	Question Title/Text/Help text		Answer	Comments
			the use of national standards with no reference to IAASB pronouncements	
3.8.9.	MB Responsibilities and IAASB SMO 3 Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1	Develop other authoritative pronouncements	In order to communicate the standards, IFAC Update and News to the public, the Chamber publishes appropriate articles in its monthly magazine "Audit and Azerbaijan".
		2☑ 3□ 4□	Promulgate the IAASB pronouncements established by law / regulation (e.g. by publishing or communicating the standards to the public) Other (please describe) None of the above	rizorouijun .
3.8.11.	Describe Activities and Law/Reg SMO 3 Describe your organization's activities for promulgating and / or implementing the standards.	CAA Mini publ	standards prepared by the AR are confirmed by the istry of Justice and are ished for the public ideration.	The Chamber applied for permission to IFAC on translation and publication of IAASB pronouncements. The preparation of Memorandum of Understanding between two organization is in progress. After obtaining permission from IFAC IAASB pronouncements will

Number	Question Title/Text/Help text		Answer	Comments
				be translated and published. The translation process is considered to be finalized in 2008-2009.
3.9.	Law / Reg and MB Responsibilities SMO			
3.9.1.	Incorporation into Law/Reg SMO 3 Is information publicly available about the IAASB pronouncements that have been established into law/regulation, including:	10	Yes	
	The IAASB pronouncements that have been established into law / regulation; Whether the IAASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IAASB pronouncement; The differences between the IAASB pronouncement and what was established into law / regulation; and The reasons for the differences?			
		20	No	
3.9.2.	Incorporation Description - Law/Reg SMO 3 If information about IAASB	10	Yes, information is available	
	pronouncements that have been established		and in English and will be	

Number	Question Title/Text/Help text		Answer	Comments
	into law / regulation is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.		submitted to Compliance Staff	
	If this information is not available, refer to the SMO 3: Comparison with IAASB Pronouncements report by clicking on the link and complete it to the extent your organization is able to and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 3: Comparison with IAASB Pronouncements" report.			
		3⊙	No, information is not available; however our organization or jointly with another IFAC member / associate will complete the "SMO 3: Comparison with IAASB Pronouncements" report and submit it to Compliance Staff No, information is not available	

Number	Question Title/Text/Help text	Answer	Comments
3.10.	Translation SMO 3		
3.10.1.	Translation of IAASB Pronouncements Are the IAASB pronouncements translated into a national language?	 No as English is the n language or a widely language Yes, the IAASB pronouncements are translated No and English is not official language or is widely spoken 	an
3.11.	Activities to Promote IAASB Pronouncements Please describe the activities your organization undertakes to promote and assist in the implementation of IAASB pronouncements and other IAASB activities.	1) translating and adopting pronouncements 2) publishing those pronouncements for the public consideration 3)maintaining the application this practice 4) presenting these pronount to the appropriate government authorities	olic on of cements

Number	Question Title/Text/Help text		Answer	Comments
4.1.	Responsibility and National Ethical Requirements			
4.1.1.	IFAC MB and Ethical Requirements Does your organization establish ethical requirements (e.g. code of ethics, code of conduct, ethics rules, member regulations, etc.) to be complied with by your members?	10	Yes, our organization does establish ethical requirements	
	Help text: In some countries, ethical requirements may be established on a regional, provincial, or state basis. Where this is the case in your country for the ethical requirements that apply to your members, please contact Compliance Staff for further instruction.	20	No, our organization does not establish ethical requirements	
4.1.2.	IFAC MB and Convergence with IFAC Code Has your organization implemented convergence with the IFAC Code of Ethics as an objective?	10	Yes	
		20	No	
4.1.9.	IFAC MB Approach to Ethics Which of the following options best describes your organization's activities to incorporate the IFAC Code?	10	Our organization adopted the IFAC Code as issued without modifications	Articles related with fight against corruption were supplemented to the Code.
	For the purposes of the Part 2 SMO 4 module, modifications include: Deletion/omission of concepts, principles, or guidance that are established in the IFAC			

Number	Question Title/Text/Help text		Answer	Comments
	Code; Inclusion of concepts, principles, or guidance that are not in the IFAC Code; Other amendments that give rise to differences between your organization's ethical requirements and the IFAC Code.			
		20	Our organization adopted the IFAC Code but with modifications	
		30	Our organization has developed our own ethical requirements with a process to eliminate differences between our ethical requirements and the IFAC Code	
		40	Our organization develops our own ethical requirements and uses another approach to incorporate the IFAC Code of Ethics	
4.2.	MB and Version of IFAC Code			
4.2.1.	Version of IFAC Code Which version of the IFAC Code was adopted or used as the basis for your organization's ethical requirements?	10	The IFAC Code currently in effect, revised and issued in June 2004	A version issued in 2004 has been adopted since 2005. In compliance with the Decision of 15 March 2005 of the Chamber Council Code of

Number	Question Title/Text/Help text		Answer	Comments
				ethics was updated and published on February, 2006.
		20	A version issued prior to 2004	
		30	The revised IFAC Code	
			issued and in effect June 30, 2006	
4.2.3.	MB and Revised Code			
	Does your organization have plans to adopt	10	Our organization has already amended our ethical	
	the revised IFAC Code (effective June 30, 2006) or revise your ethical requirements to		requirements for the revised	
	incorporate the revised IFAC Code? Select		IFAC Code (effective June	
	the option that is the most relevant.		30, 2006)	
		20	Our organization is in the	
			process of amending or has	
			included a plan to amend our ethical requirements for the	
			revised IFAC Code (effective	
			June 30, 2006)	
		30	Our organization currently	
			has not included in our work	
			program a plan to amend our	
			ethical requirements for the revised IFAC Code (effective	
			June 30, 2006)	
		40	Other (please describe)	
4.3.	Ethical Requirements by Gov / Reg Bodies In addition to the ethical requirements established by your organization, are there	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	also laws or regulations that set out ethical requirements to be complied with by your members?			
		20	No	
4.11.	Translation of IFAC Code			
	Has your organization or others (e.g. government or regulatory body) translated the IFAC Code (in effect) or earlier versions of the Code? Select all the answer options that are appropriate.	10	No, as English is an official language or widely spoken language	
		2☑	Yes, our organization has translated the IFAC Code	
		3□	Yes, a government, regulatory, or other body has translated the IFAC Code	
		4□	No, the IFAC Code has not been translated and English is not an official language or widely spoken language	
4.14.	IFAC Code Translated SMO 4			
4.14.1.	IFAC Translation Policy SMO 4 Was the IFAC Translation Policy followed?	1© 2O 3O	Yes No It was translated by a government or regulatory body and the information is not available	

Number	Question Title/Text/Help text		Answer	Comments
4.14.2.	Principal Translator SMO 4			
	Who was the principal translator? Select the answer option that is the most appropriate.	10	Our organization is the principal translator	
	and a special section of the special section	20	The government or another organization is the principal translator	
		30	Our organization and the government or another organization are the principal translators	
		40	It was translated by a government or regulatory body and the information is not available	
4.14.3.	Key Words SMO 4 Does the translation process include a list of key words including terms defined within the IFAC Code?	10	Yes	
		2O 3O	No It was translated by a government or regulatory body and the information is not available	
4.14.4.	Faithful Translation SMO 4 What processes are in place to ensure a faithful translation of the IFAC Code? If it was translated by a government or regulatory body and the information is not available, please state this is in the response.	IFA Tran	have completely complied with C Translation Policy. Islation is provided by the petent task force, appointed by member body.	

Number	Question Title/Text/Help text	An	swer	Comments
4.15.	Activities to Promote IFAC Code of Ethics Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements (e.g. IFAC Code of Ethics) and work of IFAC's International Ethics Standards Board for Accountants.	1) translating and adopting those pronouncements 2) publishing those pronouncements for the public consideration 3)maintaining the application of this practice 4) presenting these pronouncements to the appropriate governmental authorities		
5.	SMO 5			
5.1.	Public Sector Accounting Standards - Objective Has the federal government / national government established convergence with International Public Sector Accounting Standards (IPSASs) as an objective?	10 Ye		
		_	formation is not available not known	
5.2.	IPSASs Convergence Follow Up			
5.2.1.	Public Sector Accounting Standards - Cash/Accrual			

Number	Question Title/Text/Help text		Answer	Comments
	Do the national public sector accounting standards require financial statements to be prepared on a cash basis or accrual basis?	10	Cash	It depends on the accounting policy of each organization.
		20	Accrual	
		3©	Both cash and accrual are permitted	
5.2.2.	Convergence Plans Follow Up SMO 5 Does the government have plans to converge national public sector accounting standards with IPSASs?	10	Yes	
		20	No	
		30	Information is not available or not known	
5.2.3.	Describe Plans Follow Up SMO 5			
	Describe the government's plans to converge national public sector accounting standards with IPSASs.	At this time the Ministry of Finance is preparing the National Accounting Standards based on Public Sector Accounting Standards. The adoption is expected from 2009.		
5.4.	Activities to Promote IPSASB Pronouncements Please describe the activities your organization undertakes to promote pronouncements issued by the International Public Sector Accounting Standards Board. Please provide an explanation where such activities have not been undertaken because	the p the M mak pron	CAAR cooperates on preparing project of these standards with Ministry of Finance. CAAR es recommendations for noting IPSASB councements.	

Number	Question Title/Text/Help text		Answer	Comments
	they are not within the scope of your organization's objectives or work program.			
6.	SMO 6			
6.1.	Investigation and Discipline Program In your jurisdiction is there a program for investigating and disciplining members of your organization for misconduct, including breaches of professional standards and rules?	10	Yes	
		20	No	
6.3.	Responsibility for Investigation and Discipline			
6.3.1.	Body Responsible for Investigation and Discipline Is your organization responsible for investigation and discipline of misconduct, including breaches of professional standards and rules by its individual members (and, if local laws and practices permit, by firms)? Select the answer option that is most appropriate.	1⊙	Yes, our organization has this responsibility	The Commission on Discipline was established within the Chamber. Investigation and discipline of misconduct, including breaches of professional standards and rules by its individual members and other related issues are considered by the Commission and appropriate arrangements are

Number	Question Title/Text/Help text		Answer	Comments
		20	No, responsibility for investigation and discipline rests solely with an external	realized.
		30 40	body Our organization shares responsibility for investigation and discipline with an external body Other	
6.5.	SMO 6 - Detailed Assessment			
6.5.1.	Rules and Procedures for Investigation and Discipline			
6.5.1.1.	Rules and Procedures Does your organization establish in its constitution or rules the provisions and processes for the investigating and disciplining your members?	10	Yes	
	disciplining your memoers.	20	No	
6.5.1.3.	Misconduct In your jurisdiction, which of the following are considered "misconduct" as described in SMO 6 paragraph 4? Select all the answer options that are appropriate.	12	Criminal activity	Delay on paying the membership fee
	op none mad appropriate.	2☑ 3☑	Acts or omissions likely to bring the accountancy profession into disrepute Breaches of professional	

Number	Question Title/Text/Help text		Answer	Comments
			standards	
		4☑	Breaches of ethical	
			requirements	
		5☑	Gross professional negligence	
		6☑	A number of less serious	
			instances of professional	
			negligence that, cumulatively,	
			may indicate unfitness to	
		7☑	exercise practicing rights	
		/☑ 8☑	Unsatisfactory work	
6.5.2.	Tomas of Comodians	OL	Other (please describe)	
0.3.2.	Types of Sanctions Which of the following actions can be imposed by those who judge such issues: Select all the answer options that are	1🗹	Reprimand	Suspending the audit activity until the time the misconduct is amended.
	appropriate.			is amended.
	арргориасе.	2☑	Loss or restriction of practice rights	
		3☑	Fine/payment of costs	
		3 © 4 ☑	Loss of professional title	
		765	(designation)	
		5☑	Exclusion from membership	
		6☑	Other (please describe)	
6.5.3.	Provision of Information and Guidance to		,	
	Members			
6.5.3.1.	Information and Guidance			
	Does your organization make each member fully aware of:	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	- All provisions of the ethical code and other applicable professional standards, rules and requirements (and any amendments), whether issued by IFAC or at the national level by the member body and - Consequences of non-compliance?			
		20	No	
6.5.3.2.	Information and Guidance Description Provide a brief description of how your organization meets this requirement of SMO 6.	•	e web-site and publications as, magazines, guidance).	
6.5.4.	Obligations to Report to Outside Bodies			
6.5.4.1.	Reporting to Outside Bodies Is your organization obligated under local laws to report possible involvement in serious crimes and offences by its individual members or member firms to the appropriate	10	Yes	
	public authority and disclose related information to that authority?			
	public authority and disclose related	20	No	
6.5.5.	public authority and disclose related		No Information-based	During the analysis of the reports.

Number	Question Title/Text/Help text		Answer	Comments
		3☑ 4□	Other (please describe) None of the above	
6.5.6.	Investigative Powers and Processes			
6.5.6.1.	Powers Does your organization have all required powers so that authorized personnel can carry out an effective investigation?	10	Yes	
		20	No	
6.5.6.3.	Cooperation of Members Do the powers to carry out an effective investigation include: Select all the answer options that are appropriate.	1☑ 2☑ 3□	A requirement for members (and member firms) to co- operate in the investigation of complaints and to respond promptly to all communications from the member body Provision for sanctions in the event of failure to comply None of the above	
6.5.6.6.	Expertise and Resource Does your organization maintain appropriate expertise and adequate financial and other resources to enable timely investigative and disciplinary action?	10	Yes (please describe)	We have a special Quality Control Department and Department on Fight Against Corruption and Internal Audit within CAAR and these departments are financed by

Number	Question Title/Text/Help text		Answer	Comments
		20	No	the Chamber.
6.5.6.8.	Independence and Subject of Investigation Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated?		Yes	
	Help text: If a conflict exists at the start of an investigation, or arises during the investigation, the chosen individual should immediately withdraw. Similar considerations apply equally to anyone else connected with the investigation and hearing of cases.	20	No	
6.5.6.10.	Infrastructure Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate.	1© 2O 3O	One committee/panel to investigate the complaint and a separate committee/tribunal to administer disciplinary action A single committee/panel to conduct the investigation and administer disciplinary action. Other	

Number	Question Title/Text/Help text		Answer	Comments
6.5.6.12.	Independent Review Has your organization established and does it maintain a process for the independent review of complaints by clients and others where it has been decided by the investigation committee that the matter will not be referred to a disciplinary hearing?	10	Yes	
		20	No	
6.5.7.	The Disciplinary Process			
6.5.7.1.	Composition of Tribunal Does the tribunal responsible for the disciplinary hearing contain a balance of professional expertise and outside judgment (e.g., composed of accountants and non- accountants)?	10	Yes (please describe)	Accountants and lawyers, economists, auditors.
		20	No	
6.5.7.3.	Conflicts Are members of the investigation committee or the disciplinary tribunal permitted to serve on both at the same time, or in relation to the same case?	10	Yes	
		20	No	
6.5.7.4.	Conflicts Follow Up What plans do you have for introducing requirements to prevent an individual from serving as a member on both the	This	is solved by the management sion.	

Number	Question Title/Text/Help text		Answer	Comments
	investigation committee and the disciplinary tribunal or serving in relation to the same case, or if you do not have those plans, what special reasons or conditions for that fact exist?			
6.5.7.5.	Independence of Tribunal Briefly describe how the disciplinary tribunal exhibits independence.		Comission is acting on the of its statue.	
6.5.7.6.	Appeals Process Does your organization's rules: Select all the answer options that are appropriate.	1☑ 2☑ 3□	Permit a qualified lawyer or other person chosen by the defendant to accompany and represent the defendant at all disciplinary hearings and to advise him or her throughout the investigative and disciplinary process Permit the defendant to appeal the conviction and any imposed sanction Permit any order made against the defendant to be suspended by the tribunal that convicted the defendant, pending the hearing of that appeal Prohibit the appeal tribunal	

Number	Question Title/Text/Help text		Answer	Comments
6.5.7.7.	Appeals Process Follow Up	5☑	from including a prosecutor or a member of the first tribunal, or any other individual who was concerned with the original conviction Require that the same procedures apply to the appeal process as apply to hearings before the disciplinary tribunal None of the above	
0.3.7.7.	Please explain why your organization has not established the rules that were not selected.		se rules are not established by and legal documents.	
6.5.8.	Administrative Processes			
6.5.8.1.	Elements of Administrative Processes As a part of Investigation and Discipline administrative processes does your organization:	1☑	Establish time limits for disposal (completion) of all cases	
	Select all the answer options that are appropriate.	2☑	Maintain and operate tracking mechanisms, to ensure that all investigations and prosecutions are promptly	

Number	Question Title/Text/Help text		Answer	Comments
			handled, and that all	
			necessary action is taken at	
		. —	the appropriate stage	
		3☑	Maintain a procedure	
			requiring (a) notification to	
			all persons employed or	
			otherwise participating in the	
			investigative and disciplinary	
			processes (or having access to	
			information concerning such	
			processes) of the importance	
			of maintaining	
			confidentiality, and (b) a	
			binding agreement to	
		4 🖂	maintain that confidentiality	
		4☑	Maintain secure and	
			confidential facilities for the	
			storage of case papers and	
		~ 	other evidence	
		5☑	Maintain records of all	
			investigation and disciplinary	
		6 □	proceedings	
6.5.8.3.	Case Numbers	6□	None of the above	
6.5.8.3.1.	2005 Heard Case Numbers	7		2005:
	Indicate the number of cases heard in 2005.	7		
				Breaches of ethical
				requirements - 5 cases
				Breaches of professional

Number	Question Title/Text/Help text	Answer	Comments
			standards - 2 cases 2004: Breaches of professional standards - 1 case 2003: Breaches of professional standards - 1 case
6.5.8.3.2.	2004 Heard Case Numbers Indicate the number of cases heard in 2004.	1	
6.5.8.3.3.	2003 Heard Case Numbers Indicate the number of cases heard in 2003.	1	
6.5.8.3.4.	2005 Completed Case Numbers Indicate the number of cases completed in 2005.	7	
6.5.8.3.5.	2004 Completed Case Numbers Indicate the number of cases completed in 2004.	1	
6.5.8.3.6.	2003 Completed Case Numbers Indicate the number of cases completed in 2003.	1	
6.5.8.3.7.	Average time required for disposal of cases Indicate the average time (in months)	0.5	

Number	Question Title/Text/Help text		Answer	Comments
	required for the disposal (completion) of a case. This number should include both the time spent on (a) the investigation of the complaints and (b) the disciplinary proceedings.			
7.	SMO 7			
7.1.	Accounting Standards in Law/Regulation Does law or regulation establish the set of accounting standards to be used for preparation of financial statements of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	1☑	Yes, for financial statements of listed entities	
	Where the law / regulation establishes the accounting standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 7.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the accounting standards, please respond "no". Section 7.2. of this module includes questions about the standard-setter and the			

Number	Question Title/Text/Help text		Answer	Comments
	accounting standards that are established.			
		2☑	Yes, for financial statements	
		3□	of non-listed entities No, for financial statements	
		J _	of listed entities	
		4□	No, for financial statements	
			of non-listed entities	
7.8.	Law/Reg and Accounting Standards			
7.8.1.	Law/Reg Accounting Standards - Private Sector			
	Is there only one group of accounting	10	The accounting standards for	
	standards or are the accounting standards		listed entities and non-listed entities are the same set of	
	applicable to listed entities different from non-listed entities?		standards	
	non instea chicles.	20	The accounting standards for	
			listed entities and non-listed	
			entities are not the same set	
5 00			of standards	
7.8.3.	Accounting Standards for Listed Does the law/regulation require the use of	10	The law/regulation simply	
	International Financial Reporting Standards	10	refers to International	
	issued by the International Accounting		Financial Reporting	
	Standards Board for preparation of financial		Standards as the accounting	
	statements of listed entities? Select the		standards (without bringing in	
	answer option that is most appropriate.		the full or partial text of	
		20	individual IFRSs) For listed entities, the	
		20	law/regulation contains the	
			full text of each IFRS	

Number	Question Title/Text/Help text		Answer	Comments
		30	For listed entities, the law/regulation contains the main principles of the IFRSs	
		40	For listed entities, the law / regulation has a requirement to use IFRSs using another approach (please describe)	
		50	For listed entities, the law / regulation requires the use of national standards with no reference to IFRSs	
7.8.4.	Accounting Standards for Non-Listed Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of non-listed entities? Select the answer option that is most appropriate.	10	The law/regulation simply refers to International Financial Reporting Standards as the accounting standards (without bringing in the full or partial text of individual IFRSs)	Publicly important bodies will adopt the IAS and IFRS beginning from 2008 according to the Law on Accounting of Azerbaijan Republic. Other commercial entities will adopt the National Standards prepared on the base of international standards. They can also adopt IAS and IFRS voluntary. SME will adopt only National Standards.
		20	For non-listed entities, the law/regulation contains the full text of each IFRS	only I autona Sandards.
		30	For non-listed entities, the	

Number	Question Title/Text/Help text		Answer	Comments
		40	law/regulation contains the main principles of the IFRSs For non-listed entities, the law / regulation has a requirement to use IFRSs	
		50	using another approach (please describe) For non-listed entities, the law / regulation requires the use of national standards with no reference to IFRSs	
7.8.9.	MB Responsibilities and IASB SMO 7 Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1□	Develop other authoritative pronouncements	
		2□ 3□ 4□	Promulgate the IFRSs established by law / regulation (e.g. by publishing or communicating the standards to the public) Other (please describe)	
7.8.12.	Other Organization SMO 7	4☑	None of the above	
7.0.12.	Do any of the following organizations have responsibility for developing or implementing the accounting standards established in law / regulation?	10	Another IFAC member body(ies)	The representative of the CAAR is the member of an Advisory Board of the Ministry of Finance on preparing National Accounting Standards.

Number	Question Title/Text/Help text		Answer	Comments
		20	Government or regulatory	
			body	
		30	Non-IFAC professional body	
7.0	I /D I I A CD D	40	Other organization	
7.9.	Law/Reg and IASB Pronouncements			
7.9.1.	Incorporation into Law/Reg SMO 7 Is information publicly available about IFRSs and other IASB pronouncements that have been established into law/regulation, including:	10	Yes	
	IFRSs and other IASB pronouncements that have been established into law / regulation; Whether the IFRS or IASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IFRS or IASB pronouncement; The differences between IFRSs and IASB pronouncements and what was established into law / regulation; and The reasons for the differences?	20	No	
7.0.0		20	No	
7.9.2.	Incorporation Description - Law/Reg SMO 7			
	If the information about the status of IFRSs and other IASB pronouncements that have been established into law is available in	10	Yes, information is available and in English and will be submitted to Compliance	

Number	Question Title/Text/Help text		Answer	Comments
	English, indicate this in your response and submit a copy of the information to Compliance Staff.		Staff	
	If this information is not available, complete the <a href="SMO 7 Comparison with IASB
Pronouncements.doc">SMO 7: Comparison with IASB Pronouncements report and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 7: Comparison with IASB Pronouncements" report.			
		2O 3⊙	No, information is not available; however our organization or jointly with another IFAC member / associate will complete the "SMO 7: Comparison with IASB Pronouncements" and submit it to Compliance Staff No, information is not	
7.10	The sale of the SMO II		available	
7.10. 7.10.1.	Translation SMO 7 Translation of IFRSs			
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Are the IFRSs and other IASB pronouncements translated into national	10	No, as English is an official language or widely spoken	

Number	Question Title/Text/Help text		Answer	Comments
	language?	2 © 3 O	language Yes, the IFRSs are translated No and English is not an official language or is not widely spoken	
7.10.4.	Translation coordinator SMO 7 Who is the translation coordinator? Select the answer option that is most appropriate.	10 2© 30	Our organization is the translation coordinator The government or another organization is the translation coordinator Our organization and the government or another organization are the translation coordinators	
7.10.5.	Key Terms SMO 7 Does the translation process include a list of key terms?	1 © 2 0	Yes No	
7.10.6.	Faithful Translation SMO 7 What processes are in place to ensure a faithful translation of the IFRSs?	We have completely complied with IFAC Translation Policy. Translation is provided by the competent task force, appointed by the member body.		
7.11.	Promotion Activities SMO 7 Please describe the activities your	1) tr	anslating and adopting those	

Number	Question Title/Text/Help text	Answer	Comments
	organization undertakes to promote and assist in the implementation of IFRSs and other IASB pronouncements and activities.	pronouncements 2) publishing those pronouncements for the public consideration 3)maintaining the application of this practice 4) presenting these pronouncements to the appropriate governmental authorities	
8.	Certification of Chief Executive		
8.1.	Complete Certification Once all required questions have been completed, the Certification of Chief Executive should be signed and submitted to Compliance Staff. Click here to download a copy of the Certification form.	1 ✓ Yes, the Certification of Chief Executive has been submitted	
		2□	