Project: IFAC COMPLIANCE PART 2

Questionnaire: IFAC - Statistics Update and Compliance Program Questionnaires

Report: Answer set report (All SMO's)

Report date: 5/2/2012

Answer Set: Applicant ALBANIA - Instituti i Kontabilistëve të Miratuar (IKM)

Number	Question Title/Text/Help text		Answer	Comments
	IFAC Part 2 SMO Self-Assessment			
1.	SMO 1			
1.1.	<b>Quality Assurance Program</b>			
1.1.1.	Quality Assurance Review Program In your jurisdiction is there a mandatory quality assurance review program in place for members of your organization performing audits of financial statements of listed companies?	10	Yes	Our members do not perform audits of financial statements!
		20	No	
1.1.2.	Quality Assurance Review Program Follow Up What plans do you have for developing and implementing a quality assurance review program, or if you do not have those plans, what special reasons or conditions for that fact exist?		members do not perform audits nancial statements!	No further action required
2.	SMO 2			
2.1.	MB Membership Requirements Which of the following are required for individuals to be admitted as members in	1☑	Complete a program of professional accountancy	In our organization, individuals are admitted as

Number	Question Title/Text/Help text		Answer	Comments
	your organization? Select all the options that are appropriate.		education	full members only after attaining the "Certified Accountant" accreditation from the Albanian Certification Authority. the required experience is 3 years in accounting and finance.
		2☑	Complete a practical experience requirement	C
		3☑	Complete a final assessment of the individual's professional capabilities and competencies	
		4□	None of the above	
2.2.	Continuous Professional Development Is there a requirement for your members to develop and maintain competence through continuous professional development (CPD)?	10	Yes	This i required by Law and by our statute!
		20	No	
2.3.	<b>Professional Accountancy Education</b>			
2.3.1.	Professional Accountancy Education Program Who delivers the professional accountancy education program for your members?	1□	Our organization	
	Select all the answer options that are appropriate.			
	арргортасс.	2□ 3☑ 4□	Another IFAC member body Universities Approved training institutions	

Number	Question Title/Text/Help text	Answer	Comments
		<ul><li>5□ Government bodies</li><li>6□ Other organizations</li></ul>	
2.3.2.	Describe Other Organizations Where your response in question 2.3.1 indicates another IFAC member body, universities, approved training institutions, and / or other organizations deliver the professional accountancy education program, describe these organizations and their legal authority to deliver the program. (Include the name of the other IFAC member body where relevant).	Universities, public and private, are institutions recognized by law that teach especially basic and advanced accounting knowledge, as well as other related disciplines, such as management, economics, marketing, etc	
2.3.3.	Prof Accountancy Education Program Follow Up Please describe how your organization ensures the professional accountancy education program, delivered by the organization in response to question 2.3.1., meets the required content.  Include in your description the specific activities your organization undertakes with regards to the necessary content requirements.	Our organization has worked toward the implementation of the IFAC educational standards, by the faculties of economy of local universities, in particular at the branches of finance and accounting.  Until now, these standards are implemented by the Accounting Branch, at the Faculty of Economy, University of Tirana, which is the largest public university in the country!	No further action required

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2.11.	IES 5 Practical Experience Requirement			
2.11.1.	Approved Provider Section 2.11 deals with the practical experience requirement established by your organization.	10	Yes	It is sufficient that it is a practical experience in the financial services sector.  Anyway the employer should
	Does the practical experience requirement have to be obtained with approved providers or employers?			be registered at the National Registration Center and the practicant should employed as a regular employer paying the social contributions.
		20	No	
2.11.3.	Provider Follow Up  How does your organization determine whether a provider or employer is able to provide the candidate with the practical experience necessary?	N/A		No further action required
2.11.4.	Length of Practical Experience What is the required length of pre-qualification practical experience? Select the answer option that is most appropriate.	10	Three years	
		20 30	Less than three years More than three years	
2.11.6.	Practical Application SMO 2		•	
2.11.6.1.	Practical Application Where relevant graduate (beyond under-graduate, e.g., masters) professional	10	Yes	There is not such a provision in the Law. The required

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	education has a strong element of practical accounting application, may any portion of the professional education be contributed to the practical experience requirement?			practical experience of 3 years is mandatory to acces the profession.
	the practical experience requirement.	20	No	
2.11.7.	Timing of Experience			
2.11.7.1.	Pre or Post Qualification Experience The practical experience for accountants may be obtained (select all the answer options that are appropriate):	1□ 2□ 3☑	Before the professional accountancy education program of study At the same time as the professional accountancy education program of study After the professional accountancy education program of study	
2.11.7.2.	Describe Pre or Post Experience Describe the length of practical experience that may be obtained pre-qualification and / or post-qualification.		ee years of experience at a duly stered employer!	
2.12.	IES 5 Monitoring of Practical Experience Requirement			
2.12.1.	Monitoring of Practical Experience Is the period of practical experience monitored?	10	Yes	
		20	No	
2.12.2.	Monitoring of Practical Experience Follow Up Please indicate whether there are plans to	No,	there are not any plans in this	No further action required

Number	Question Title/Text/Help text		Answer	Comments
	begin monitoring of practical experience and if not, a description of the reasons why.	Law	rd. The reason why is that the does not provide such a irement.	
2.13.	IES 6 Assessment of Prof Capabilities and Competence			
2.13.1.	Assessment by IFAC Body or Other Section 2.13 deals with the final assessment requirements established by your organization.  Select all the organizations involved in conducting the final assessment.  If the final assessment is conducted jointly between various organizations, select all those that have some responsibility for conducting the final assessment and in the Comment Box, describe the nature of their respective roles and responsibilities.	1	Our organization (including training entities that are affiliated with our organization or a subsidiary of our organization).	The Certification Authority consists of five members who are appointed for a three year period. The Chairman is appointed by the Minister of Finance. The other members are also appointed by the Minister of Finance, according to the following proposals:  a) a representative of the Ministry of Economy  b) a representative of the National Accounting Council c) a representative of the professional organization of Authorized Chartered Auditors  d) a representative from accounting professional organizations
				The Certification Authority is

Number	Question Title/Text/Help text		Answer	Comments
				responsible for the application of the procedures in relation to the final assessment exams.
				The rules of operation of the Certification Authority and the final assessment exams' procedures are prepared the Public Oversight Board and approved by the Minister of Finance.
		2□ 3☑ 4□	Another IFAC member body Government or regulatory body Other	
2.13.2.	Assessment - Name of IFAC Organization SMO 2 State the name of the IFAC member body, government or regulatory body, or other organization that conducts the final assessment.	The	Certification Authority.	
2.13.3.	MB Input Follow Up Please describe how does your organization provide input into the government or regulatory body or other organization's assessment activities?	Inter Stan	organization offers training in field of National and mational Accounting dards, and training of the bunting field before the final ssment exams. Such training	No further action required

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		certi are r	ions accompanied by respective fication in IAS/IFRS and NAS, nandatory according to the law regulates the profession.	
2.13.4.	Characteristics of Assessment Which of the following characteristics are applicable to the final assessment process? Select all the answer options that are appropriate.	1☑	Uniform for all students	
	TPT-SP-14400	2□	Given simultaneously where it is being held in more than once location in the country	
		3☑	Assessment is set and assessed only by qualified or approved individuals	
		4□	None of the above	
2.13.5.	Qualifying for Final Assessment What requirements must the candidate satisfy to take the final assessment? Select all the answer options that are appropriate.	1☑	Specified pre-qualification requirements relating to professional knowledge, professional skills, and professional values, ethics, and attitudes	University Degree (Scientific Master) in Economic Sciences or equivalent diploma.  Three years of related professional experience Has attended the qualification training classes for IAS/IFRS and NAS
		2☑	Specified practical experience	
		3□	requirements Other (please describe)	

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		4□	None of the above	
2.13.6.	Timing Considerations for Final Assessment Is there a requirement or restriction for completing the final assessment? For example, some organization may require the candidate to take the final examination within a specified number of years of meeting the pre-assessment requirements.	10	Yes	
2.13.8.	Assess Professional Knowledge Describe in general terms how required professional knowledge (e.g. technical knowledge about accounting, finance, audit, financial reporting, legislative requirements, information technology etc) is assessed during the final assessment.	knov writt oblig Only	required professional vledge is assessed through two en exams. These exams are gatory according to the law. veligible candidates may sit in exams.	
2.13.9.	Assess Professional Skills  Describe in general terms how required professional skills (e.g. ability to solve problems, make decisions, exercise judgment, personal skills, interpersonal and communication skills, organizational and business management skills etc) are assessed during the final assessment.		se skills are not part of the final assment process.	
2.13.10.	Assess Professional Values, Ethics, Attitudes Describe in general terms how required professional values, ethics, and attitudes are assessed during the final assessment.		se skills are not part of the final assment process.	

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2.13.11.	Recorded or Oral Format			
	Is the final assessment conducted through:	10	Recorded format with	
			recorded (e.g. written)	
			response required	
		20	Oral format with oral	
			responses	
		30	Both recorded and oral	
			response formats	
2.13.13.	Assessment Formats			
	What formats are used in conducting the	1☑	Multiple choice questions	
	final assessment (select all the answer			
	options that are appropriate)?			
		2☑	Case studies	
		3☑	Technical questions	
		4□ ~□	Thesis	
		5□	Other (please describe)	
0.10.1.1	D 1: 1:11	6□	None of the above	
2.13.14.	Reliability and Validity			
	Describe in general terms the procedures in		Certification Authority is	
	place to ensure the final assessments are		onsible for the final assessment	
	reliable and valid. Include a description of		ess. The assessment questions	
	how the assessment questions are set and by		et based on its own	
	whom and also how reviewers / assessors		nbers'experience, for each of	
	are selected.		subjects (disciplines). The	
			ification Authority contacts ble from the academic world	
			from the profession who	
			ide various test questions and	
			studies to be taken into the	
		case	studies to be taken into the	

Number	Question Title/Text/Help text		Answer	Comments
		the a examprep example the C takes to the	ideration for the preparation of assessment papers. The mination papers (tests) are ared the same day when the mination test will happen. It is Certification Authority who is care for all the issues related the examination such as rvising, reviewing/assessing,	
2.13.15.	Frequency of Final Assessments How many times in a year is the final assessment offered? Select the answer option that is the most appropriate.	10	Yearly (or once a year)	
		20 30	Half yearly (or twice a year) Three sessions a year	
		40	Four sessions a year	
		50 60	Five sessions a year Other (please describe the frequency of the examinations)	
2.14.	IES 7 Continuing Professional Development - CPD		,	
2.14.1.	Responsibility for CPD Requirements Section 2.14 deals with the continuous professional development requirements established by your organization.  Who establishes the continuous professional	1☑	Our organization	Law No. 10091, dated 05.03.2009 "On statutory Auditing and Organization of the Accounting Profession", article 52, provides that

Number	Question Title/Text/Help text		Answer	Comments
	development requirements applicable to your members? Select all the answer options that are appropriate.			professional organizations are responsible for developing the requirements of the continuous professional development.
				Our organization provides obligatory to its members training sessions on selected issues, such as, accounting, taxation, commercial legislation, etc
		2□	Another organization (state the name of the organization including whether it is an IFAC member body)	
		3☑	Law and / or regulation (state the name of the law / regulation)	
		4□	Other (please describe)	
2.14.2.	CPD and Professional Accountants Which membership categories are required to maintain professional competence through continuous professional development? Select all the answer options	1☑	All our qualified members	
	that are appropriate.	2□	Qualified members who perform audits of listed entities	
		3□	Qualified members who	

Number	Question Title/Text/Help text		Answer	Comments
		4□	perform audits of entities other than listed entities Qualified members who	
			provide services (other than audit) to the public	
		5□	Qualified members who are employed in business	
2.14.3.	Requirement - CPD	6□	Other (please describe)	
2.14.3.1.	Type of CPD Requirement Which of the following answer options describes the way the continuous professional development is structured?	1□	Members must satisfy a number of hours of continuous professional	
	Select all the answer options that are appropriate.	2☑	development a year or over a number of years All members are to satisfy specified content	
			requirements (e.g. specified courses or knowledge content)	
		3□	Members working in specialist areas or areas of high risk to the public are to satisfy specified content requirements (e.g. specified	
		4□	courses or knowledge content) Other	

Number	Question Title/Text/Help text		Answer	Comments
	Describe the content requirement applicable to all members.	Our members have the obligation to attend the professional training courses organized by our Institute at least once every five years.  These courses address issues related to accounting and reporting standards, taxation and customs legislation, etc.		
2.14.3.8.	Monitoring of CPD Is there a process to monitor whether your members who are qualified as professional accountants meet the continuous professional development requirements?	10	Yes, there is a monitoring process for CPD requirements	
		20	No, there is no monitoring process for CPD requirements	
2.14.4.	Monitoring of CPD Requirement			
2.14.4.1.	Monitoring Process SMO 2 Which of the following elements does the monitoring process include? Select all the answer options that are appropriate.	1☑ 2☑ 3☑	Professional accountants are required to submit a declaration Professional accountants are required to submit evidence Our organization audits a sample of professional accountants to check compliance	
		4□	Compliance is monitored through firm quality control standards	

Number	Question Title/Text/Help text		Answer	Comments
		5□	Compliance is monitored	
			through a quality assurance	
			review program	
		6□	Other (please describe)	
		7□	None of the above	
2.14.4.2.	Declaration and CPD SMO 2			
	Describe the matters addressed in the	1☑	Professional accountant's	
	declaration (select all that apply):		obligation to meet ethical	
			obligations	
		$2\mathbf{\square}$	Professional accountant's	
			obligation to maintain	
			knowledge	
		3□	Professional accountant's	
			obligation to maintain skills	
			to perform competently	
		4□	Compliance with CPD	
			requirement	
		5□	Other (please describe)	
2.14.4.3.	Sanctions SMO 2			
	Where a professional accountant does not	10	Yes, sanctions or actions for	
	satisfy the CPD requirements (within a reasonable period of encouraging the professional accountant to meet the		non-compliance are imposed	
	requirements), are sanctions or other			
	non-compliance actions, such as expulsion			
	or denial of the right to practice, imposed?			
		20	No, sanctions or other	
			non-compliance actions are	
			not imposed	

Number	Question Title/Text/Help text	Answer	Comments
	Describe the nature and extent of the sanction, expulsions or denial of the right to practice.	In case a professional accountant does not satisfy the CPD requirements our organization proposes to the Public Oversight Board denial of the right to practice the profession for such members.	
2.15.	Activities to Promote IESs SMO 2 Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements issued by IFAC's International Accounting Education Standards Board.	We have had seminars and workshops concerning the introduction and interpretation of educational standards.  Some of the main standards of education are translated into Albanian.  Education standards are discussed with the academic staff of universities.	
3.	SMO 3		
3.1.	Auditing Standards in Law/Regulation Does law or regulation establish the set of auditing standards to be used in the audit of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	1☑ Yes for audits of listed entities	
	Where the law / regulation establishes the		

Number	Question Title/Text/Help text		Answer	Comments
	auditing standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 3.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the auditing standards, please respond "no". Section 3.2. of this module includes questions about the standard-setter and the auditing standards that are established.			
	S	2☑	Yes for audits of non-listed entities	
		3□ 4□	No for audits of listed entities No for audits of non-listed entities	
3.8.	Law/Reg and Auditing Standards			
3.8.1.	Law/Reg Auditing Standards - Private Sector	10	The auditing standards for	
	Is there only one set of auditing standards or are the auditing standards applicable to listed entities different from non-listed entities?	10	The auditing standards for listed entities and non-listed entities are the same set of standards	
		20	The auditing standards for listed entities and non-listed entities are not the same set of standards	

Number	Question Title/Text/Help text		Answer	Comments
3.8.2.	Auditing Standards for Private Sector Does the law/regulation require the use of IAASB pronouncements? Select the answer option that is most appropriate.	10	The law/regulation simply refers to IAASB pronouncements as the auditing standards (without bringing in the full or partial	
		20	text of individual IAASB pronouncements) The law/regulation contains	
		20	the full text of each IAASB pronouncement	
		30	The law/regulation contains the basic principles and essential procedures of the	
		40	IAASB pronouncement The law / regulation has a requirement to use IAASB pronouncements using another approach (please	
		50	describe) The law / regulation requires the use of national standards with no reference to IAASB pronouncements	
3.8.9.	MB Responsibilities and IAASB SMO 3 Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1□	Develop other authoritative pronouncements	
	the answer options that are appropriate.	2□	Promulgate the IAASB pronouncements established	

Number	Question Title/Text/Help text		Answer	Comments
		3□ 4☑	by law / regulation (e.g. by publishing or communicating the standards to the public) Other (please describe) None of the above	
3.8.12.	Other Organization Responsibilities SMO 3 Do any of the following organizations have responsibility for developing or implementing the auditing standards established in law / regulation?	10	Another IFAC member body(ies)	National Accounting Council
	<u> </u>	20	Government or regulatory body	
		30 40	Non-IFAC professional body Other organization	
3.9.	Law / Reg and MB Responsibilities SMO 3		J	
3.9.1.	Incorporation into Law/Reg SMO 3 Is information publicly available about the IAASB pronouncements that have been established into law/regulation, including:	10	Yes	
	The IAASB pronouncements that have been established into law / regulation; Whether the IAASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IAASB pronouncement; The differences between the IAASB			

Number	Question Title/Text/Help text		Answer	Comments
	pronouncement and what was established into law / regulation; and The reasons for the differences?			
	210 2000010 202 010 011202010	20	No	
3.9.2.	Incorporation Description - Law/Reg SMO 3			
	If information about IAASB pronouncements that have been established into law / regulation is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.	10	Yes, information is available and in English and will be submitted to Compliance Staff	
	If this information is not available, refer to the <a href="SMO 3 Comparison with IAASB Pronouncements.doc">SMO 3: Comparison with IAASB Pronouncements</a> report by clicking on the link and complete it to the extent your organization is able to and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 3: Comparison with IAASB Pronouncements" report.			
		20	No, information is not available; however our organization or jointly with another IFAC member /	

Number	Question Title/Text/Help text		Answer	Comments
		30	associate will complete the "SMO 3: Comparison with IAASB Pronouncements" report and submit it to Compliance Staff No, information is not available	
3.10.	Translation SMO 3		avanaoie	
3.10.1.	Translation of IAASB Pronouncements Are the IAASB pronouncements translated into a national language?	10 20 3©	No as English is the national language or a widely spoken language Yes, the IAASB pronouncements are translated No and English is not an official language or is not widely spoken	
3.10.6.	Translation Follow Up SMO 3 Explain why IAASB pronouncements are not translated (include information about specific impediments and challenges).	trans Alba	re is an ongoing project for the slation of SNRF and SNA in anian, in cooperation with ld Bank.	No further action required
3.11.	Activities to Promote IAASB Pronouncements Please describe the activities your organization undertakes to promote and assist in the implementation of IAASB pronouncements and other IAASB activities.	Our audi	organization does not include tors.	

Number	Question Title/Text/Help text		Answer	Comments
4.	SMO 4			
4.1.	Responsibility and National Ethical Requirements			
4.1.1.	IFAC MB and Ethical Requirements Does your organization establish ethical requirements (e.g. code of ethics, code of conduct, ethics rules, member regulations, etc.) to be complied with by your members?	10	Yes, our organization does establish ethical requirements	
	Help text: In some countries, ethical requirements may be established on a regional, provincial, or state basis. Where this is the case in your country for the ethical requirements that apply to your members, please contact Compliance Staff for further instruction.	20	No, our organization does not establish ethical requirements	
4.1.2.	IFAC MB and Convergence with IFAC Code Has your organization implemented convergence with the IFAC Code of Ethics as an objective?	10	Yes	
	3	20	No	
4.1.9.	IFAC MB Approach to Ethics Which of the following options best describes your organization's activities to incorporate the IFAC Code?  For the purposes of the Part 2 SMO 4	10	Our organization adopted the IFAC Code as issued without modifications	
	module, modifications include: Deletion/omission of concepts, principles, or			

Number	Question Title/Text/Help text		Answer	Comments
	guidance that are established in the IFAC Code; Inclusion of concepts, principles, or guidance that are not in the IFAC Code; Other amendments that give rise to differences between your organization's ethical requirements and the IFAC Code.			
		20	Our organization adopted the IFAC Code but with modifications	
		30	Our organization has developed our own ethical requirements with a process to eliminate differences between our ethical requirements and the IFAC Code	
		40	Our organization develops our own ethical requirements and uses another approach to incorporate the IFAC Code of Ethics	
4.2.	MB and Version of IFAC Code			
4.2.1.	Version of IFAC Code Which version of the IFAC Code was adopted or used as the basis for your organization's ethical requirements?	10	The IFAC Code currently in effect, revised and issued in June 2004 A version issued prior to 2004	

Number	Question Title/Text/Help text		Answer	Comments
		3⊙	The revised IFAC Code issued and in effect June 30, 2006	
4.3.	Ethical Requirements by Gov / Reg Bodies In addition to the ethical requirements established by your organization, are there also laws or regulations that set out ethical requirements to be complied with by your members?	10	Yes	The law establishes the Code of ethics as per IFAC publication.
		20	No	
4.4.	Gov / Reg Bodies and Ethical Requirements			
4.4.1.	Gov/Reg Bodies - Ethical Requirements Where ethical requirements applicable to your members are established in law or regulation, do they include any of the following types of laws and regulations? Select all the answer options that are appropriate.	1□	There is a law / regulation (e.g. Audit Law, Accountants Law) that sets out ethical requirements to be complied with by all professional accountants	
		2☑	There is a law / regulation that sets out ethical requirements to be complied with by professional accountants who audit listed entities	
		3☑	There is a law / regulation that sets out ethical requirements to be complied	

Number	Question Title/Text/Help text		Answer	Comments
		4□	with by professional accountants who audit entities other than listed entities There is a law / regulation that sets out ethical requirements to be complied	
		5□ 6□	with by professional accountants who provide services to the public (other than as auditors of listed or other entities)  There is a law / regulation that sets out ethical requirements for professional accountants employed in business  None of the above	
4.4.4.	Describe Law / Reg - Audit Regarding your response to question 4.4.1 and professional accountants who audit listed entities and / or other entities, please: State the law / regulation's name; Provide a general description of the law /	"On Orga Prof	No. 10091, dated 05.03.2009 statutory Auditing and anization of the Accounting ession"	
	regulation; Describe how the law / regulation sets out the scope of professional accountants that it applies to.	stren of au regu	law aims at improving and agthening the public oversight athorized chartered auditors and lation of the certified untant profession.	
		This	law provides the legal	

Number	Question Title/Text/Help text	Answer	Comments
		provisions governing the audit of annual financial statements, individual or consolidated, organization of authorized chartered auditor profession, the auditing companies, the certified accountants, and regulation of the professional organizations in the field of accounting.	
4.4.7.	Gov/Reg and Convergence Please explain whether your organization has undertaken any activities to promote the IFAC Code of Ethics to the relevant government or regulatory body that sets ethical requirements. Include in your explanation descriptions of any specific activities and the outcome or the reasons why such activities have not been	Our organization has conducted training sessions in to make known the code of ethics published by IFAC.  Our organization has adopted in its statute the IFAC Code of Ethics as its ethics code.	
	undertaken.	We have contacted local universities for inclusion in the educational curriculum of the IFAC code of ethics.	
4.11.	Translation of IFAC Code Has your organization or others (e.g. government or regulatory body) translated the IFAC Code (in effect) or earlier versions of the Code? Select all the answer options	<ul><li>1□ No, as English is an official language or widely spoken language</li></ul>	

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	that are appropriate.			
		2□	Yes, our organization has translated the IFAC Code	
		3☑	Yes, a government,	
			regulatory, or other body has	
			translated the IFAC Code	
		4□	No, the IFAC Code has not	
			been translated and English is	
			not an official language or	
4.12.	Town lad on D. L. CMO A		widely spoken language	
4.12.	Translation Body SMO 4 What organization translated the IFAC Code	IFK.	A - Institute of Authorized	
	and which version of the Code was		tered Auditors.	
	translated (e.g. IFAC Code currently in	Ciiui	torea riaditors.	
	effect, a previous version)?	The	revised IFAC Code issued and	
	,	in ef	fect June 30,	
		2006	5.	
4.14.	IFAC Code Translated SMO 4			
4.14.1.	IFAC Translation Policy SMO 4			
	Was the IFAC Translation Policy followed?	10	Yes	
		20	No	
		30	It was translated by a	
			government or regulatory	
			body and the information is not available	
4.14.2.	Principal Translator SMO 4			
	Who was the principal translator? Select the	10	Our organization is the	IEKA - Institute of
	answer option that is the most appropriate.		principal translator	Authorized Chartered Auditors, Albania

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		20	The government or another organization is the principal translator	
		30	Our organization and the government or another organization are the principal translators	
		40	It was translated by a government or regulatory body and the information is not available	
4.14.3.	Key Words SMO 4  Does the translation process include a list of key words including terms defined within the IFAC Code?	10	Yes	
		2O 3O	No It was translated by a government or regulatory body and the information is not available	
4.14.4.	Faithful Translation SMO 4 What processes are in place to ensure a faithful translation of the IFAC Code? If it was translated by a government or regulatory body and the information is not available, please state this is in the response.	as the trans Pron IFAC EDI' by the	processes in place are the same lose IEKA used for the slation of ISAs and other IFAC councements included in the C HANDBOOK 2006 TION. The process is followed the reviewing and discussion of translated text in some mittees or groups of people	

Number	Question Title/Text/Help text		Answer	Comments
		final	uding linguists), so as the version is understandable to and a faithful translation.	
4.15.	Activities to Promote IFAC Code of Ethics Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements (e.g. IFAC Code of Ethics) and work of IFAC's International Ethics Standards Board for Accountants.	train the course of the course	organization has conducted ing sessions in to make known ode of ethics published by C.  organization has adopted in its te the IFAC Code of Ethics as hics code.  have contacted local ersities for inclusion in the ational curriculum of the IFAC of ethics.	
5.	SMO 5			
5.1.	Public Sector Accounting Standards - Objective Has the federal government / national government established convergence with International Public Sector Accounting Standards (IPSASs) as an objective?	10	Yes	
	2	20 3 <b>0</b>	No Information is not available or not known	
5.4.	Activities to Promote IPSASB		or not known	

Number	Question Title/Text/Help text		Answer	Comments
	Pronouncements Please describe the activities your organization undertakes to promote pronouncements issued by the International Public Sector Accounting Standards Board. Please provide an explanation where such activities have not been undertaken because they are not within the scope of your organization's objectives or work program.	make the p  year. Our the I of in	organization distributes and es known to its members all of oronouncements made 203; by the IASB each organization discusses some of ASB pronouncements that are terest for its activity, with its trining bodies.	
6.	SMO 6			
6.1.	Investigation and Discipline Program In your jurisdiction is there a program for investigating and disciplining members of your organization for misconduct, including breaches of professional standards and rules?	10	Yes	
		20	No	
6.3.	Responsibility for Investigation and Discipline			
6.3.1.	Body Responsible for Investigation and Discipline Is your organization responsible for investigation and discipline of misconduct, including breaches of professional standards and rules by its individual members (and, if local laws and practices permit, by firms)?	10	Yes, our organization has this responsibility	

Number	Question Title/Text/Help text		Answer	Comments
	Select the answer option that is most appropriate.			
		20	No, responsibility for investigation and discipline rests solely with an external body	
		3⊙	Our organization shares responsibility for investigation and discipline with an external body	
		40	Other	
6.3.2.	Name of Body Responsible for Investigation and Discipline Provide the name(s) of the external body responsible for investigation and discipline or the name of the body sharing this responsibility with the member body.	Publ	ic Oversight Board	
6.5.	SMO 6 - Detailed Assessment			
6.5.1.	Rules and Procedures for Investigation and Discipline			
6.5.1.1.	Rules and Procedures  Does your organization establish in its constitution or rules the provisions and processes for the investigating and	10	Yes	
	disciplining your members?	20	No	
6.5.1.3.	Misconduct	20	TYU	
0.3.1.3.	In your jurisdiction, which of the following are considered "misconduct" as described in	1☑	Criminal activity	

Number	Question Title/Text/Help text		Answer	Comments
	SMO 6 paragraph 4? Select all the answer options that are appropriate.			
		2☑	Acts or omissions likely to	
			bring the accountancy	
			profession into disrepute	
		3☑	Breaches of professional	
			standards	
		4☑	Breaches of ethical	
			requirements	
		5□	Gross professional negligence	
		6□	A number of less serious	
			instances of professional	
			negligence that, cumulatively,	
			may indicate unfitness to	
			exercise practicing rights	
		7□	Unsatisfactory work	
		8□	Other (please describe)	
6.5.2.	Types of Sanctions			
	Which of the following actions can be	1☑	Reprimand	
	imposed by those who judge such issues:			
	Select all the answer options that are			
	appropriate.			
		$2\mathbf{\square}$	Loss or restriction of practice	
			rights	
		3☑	Fine/payment of costs	
		4☑	Loss of professional title	
			(designation)	
		5☑	Exclusion from membership	
		6□	Other (please describe)	
6.5.3.	Provision of Information and Guidance to			

Number	Question Title/Text/Help text		Answer	Comments
	Members			
6.5.3.1.	Information and Guidance Does your organization make each member fully aware of:	10	Yes	
	- All provisions of the ethical code and other applicable professional standards, rules and requirements (and any amendments), whether issued by IFAC or at the national level by the member body and - Consequences of non-compliance?			
		20	No	
6.5.3.2.	Information and Guidance Description Provide a brief description of how your organization meets this requirement of SMO 6.	the a gove indiprof the Direct days disc the a	replaints against a member of association, coming from ernment bodies, businesses or viduals, related to the ressional activity, presented to President of the Board of ectors, which in turn, within 10 is constitutes an ad-hoc iplinary committee, to perform necessary verification and eare the relevant report.	
		imn noti	ad-hoc committee, nediately after its creation, fies the member against whom complaint has been made, to	

Number	Question Title/Text/Help text		Answer	Comments
			ar before the committee to ide the necessary explanations.	
		days Boar repor	ad-hoc committee, within 30 of its creation, presents to the ed of Directors the relevant rt, in relation to the complaint ther with concrete proposals.	
		cons revie repor	Board of Directors, after idering the complaint and ewing the ad-hoc committee rt, decides by majority vote of abers present at meeting.	
6.5.4.	Obligations to Report to Outside Bodies			
6.5.4.1.	Reporting to Outside Bodies  Is your organization obligated under local laws to report possible involvement in serious crimes and offences by its individual members or member firms to the appropriate public authority and disclose related information to that authority?	10	Yes	
	•	20	No	
6.5.5.	Approach to Proceedings What type of approach does your organization use to initiate investigation and discipline proceedings? Select all the answer options that are appropriate.	1□	Information-based	
	options that are appropriate.	2	Complaints-based	

Number	Question Title/Text/Help text		Answer	Comments
		3□ 4□	Other (please describe) None of the above	
6.5.6.	<b>Investigative Powers and Processes</b>			
6.5.6.1.	Powers  Does your organization have all required powers so that authorized personnel can carry out an effective investigation?	10	Yes	
		20	No	
6.5.6.3.	Cooperation of Members  Do the powers to carry out an effective investigation include:  Select all the answer options that are appropriate.	1☑ 2☑ 3□	A requirement for members (and member firms) to co-operate in the investigation of complaints and to respond promptly to all communications from the member body  Provision for sanctions in the event of failure to comply  None of the above	
6.5.6.6.	Expertise and Resource Does your organization maintain appropriate expertise and adequate financial and other resources to enable timely investigative and disciplinary action?	1⊙	Yes (please describe)	For as much as it is the responsibility of our organization, we believe that we maintain the expertise and financial resources necessary to carry out an appropriate investigative and disciplinary process. Primary

Number	Question Title/Text/Help text		Answer	Comments
				responsibility in this regard rests on the Public Oversight Board, which is a governmental body and of course has the necessary expertise and financial resources to do this.
		20	No	
6.5.6.8.	Independence and Subject of Investigation Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated? Help text:	1 <b>©</b> 20	Yes	
	If a conflict exists at the start of an investigation, or arises during the investigation, the chosen individual should immediately withdraw. Similar considerations apply equally to anyone else connected with the investigation and hearing of cases.			
6.5.6.10.	Infrastructure Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate.	10	One committee/panel to investigate the complaint and a separate committee/tribunal to administer disciplinary action	

Number	Question Title/Text/Help text		Answer	Comments
		20	A single committee/panel to conduct the investigation and administer disciplinary action.	
		30	Other	
6.5.6.12.	Independent Review Has your organization established and does it maintain a process for the independent review of complaints by clients and others where it has been decided by the investigation committee that the matter will not be referred to a disciplinary hearing?	10	Yes	
		20	No	
6.5.7.	The Disciplinary Process			
6.5.7.1.	Composition of Tribunal  Does the tribunal responsible for the disciplinary hearing contain a balance of professional expertise and outside judgment (e.g., composed of accountants and non-accountants)?	1⊙	Yes (please describe)	The Public Oversight Board plays the role of the tribunal, in this case!  The Public Oversight Board is comprised of 7 members, the chairman, three members who do not practice the profession, but have knowledge of statutory auditing and related fields, and three members who practice the profession with no less than 5 years of

Number	Question Title/Text/Help text		Answer	Comments
		20	No	experience.
6.5.7.3.	Conflicts Are members of the investigation committee or the disciplinary tribunal permitted to serve on both at the same time, or in relation to the same case?	10	Yes	
		20	No	
6.5.7.5.	Independence of Tribunal Briefly describe how the disciplinary tribunal exhibits independence.	boar defin com Boan state sour influ acco	nbers of the public oversight and are elected based on clearly ned criteria and transparent petition procedures. The rd's activity is funded by the budget and by other legal ces, independent of the tence of professional puntants or accounting and ting firms.	
6.5.7.6.	Appeals Process Does your organization's rules:  Select all the answer options that are appropriate.	1⊠	Permit a qualified lawyer or other person chosen by the defendant to accompany and represent the defendant at all disciplinary hearings and to advise him or her throughout the investigative and disciplinary process	

Number	Question Title/Text/Help text		Answer	Comments
		2□	Permit the defendant to appeal the conviction and any imposed sanction	
		3□	Permit any order made against the defendant to be suspended by the tribunal that convicted the defendant, pending the hearing of that appeal	
		4□	Prohibit the appeal tribunal from including a prosecutor or a member of the first tribunal, or any other individual who was concerned with the original conviction	
		5□ 6□	Require that the same procedures apply to the appeal process as apply to hearings before the disciplinary tribunal None of the above	
6.5.7.7.	Appeals Process Follow Up Please explain why your organization has not established the rules that were not selected.		nuse this is the jurisdiction of Public Oversight Board.	No further action required
6.5.8.	Administrative Processes			
6.5.8.1.	Elements of Administrative Processes As a part of Investigation and Discipline	1 🗹	Establish time limits for	

Number	Question Title/Text/Help text		Answer	Comments
	administrative processes does your organization:		disposal (completion) of all cases	
	Select all the answer options that are appropriate.			
		2☑	Maintain and operate tracking mechanisms, to ensure that all investigations and prosecutions are promptly handled, and that all necessary action is taken at the appropriate stage	
		3☑	Maintain a procedure requiring (a) notification to all persons employed or otherwise participating in the investigative and disciplinary processes (or having access to information concerning such processes) of the importance of maintaining confidentiality, and (b) a binding agreement to maintain that confidentiality	
		4☑	Maintain secure and confidential facilities for the storage of case papers and other evidence	
		5☑	Maintain records of all investigation and disciplinary	

Number	Question Title/Text/Help text		Answer	Comments
		6□	proceedings None of the above	
6.5.8.3.	Case Numbers			
6.5.8.3.1.	2005 Heard Case Numbers Indicate the number of cases heard in 2005.	0		
6.5.8.3.2.	2004 Heard Case Numbers Indicate the number of cases heard in 2004.	0		
6.5.8.3.3.	2003 Heard Case Numbers Indicate the number of cases heard in 2003.	0		
6.5.8.3.4.	2005 Completed Case Numbers Indicate the number of cases completed in 2005.	0		
6.5.8.3.5.	2004 Completed Case Numbers Indicate the number of cases completed in 2004.	0		
6.5.8.3.6.	2003 Completed Case Numbers Indicate the number of cases completed in 2003.	0		
6.5.8.3.7.	Average time required for disposal of cases Indicate the average time (in months) required for the disposal (completion) of a case. This number should include both the time spent on (a) the investigation of the complaints and (b) the disciplinary	1		

Number	Question Title/Text/Help text		Answer	Comments
	proceedings.			
7.	SMO 7			
7.1.	Accounting Standards in Law/Regulation Does law or regulation establish the set of accounting standards to be used for preparation of financial statements of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	1☑	Yes, for financial statements of listed entities	
	Where the law / regulation establishes the accounting standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 7.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the accounting standards, please respond "no". Section 7.2. of this module includes questions about the standard-setter and the accounting standards that are established.			
		2☑	Yes, for financial statements	
		3□	of non-listed entities No, for financial statements of listed entities	

Number	Question Title/Text/Help text		Answer	Comments
		4□	No, for financial statements of non-listed entities	
7.8.	Law/Reg and Accounting Standards			
7.8.1.	Law/Reg Accounting Standards - Private Sector			
	Is there only one group of accounting standards or are the accounting standards applicable to listed entities different from non-listed entities?	10	The accounting standards for listed entities and non-listed entities are the same set of standards	Listed Companies: IAS, IFRS Non-Listed Companies: NAS (National Accounting Standards)
		20	The accounting standards for listed entities and non-listed entities are not the same set of standards	
7.8.3.	Accounting Standards for Listed			
	Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of listed entities? Select the answer option that is most appropriate.	10	The law/regulation simply refers to International Financial Reporting Standards as the accounting standards (without bringing in the full or partial text of individual IFRSs)	
		20	For listed entities, the law/regulation contains the full text of each IFRS	
		30	For listed entities, the law/regulation contains the main principles of the IFRSs	
		40	For listed entities, the law / regulation has a requirement to use IFRSs using another	

Number	Question Title/Text/Help text		Answer	Comments
		50	approach (please describe) For listed entities, the law / regulation requires the use of national standards with no reference to IFRSs	
7.8.4.	Accounting Standards for Non-Listed Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of non-listed entities? Select the answer option that is most appropriate.	10	The law/regulation simply refers to International Financial Reporting Standards as the accounting standards (without bringing in the full or partial text of individual IFRSs)	
		20	For non-listed entities, the law/regulation contains the full text of each IFRS	
		30	For non-listed entities, the law/regulation contains the main principles of the IFRSs	
		40	For non-listed entities, the law / regulation has a requirement to use IFRSs using another approach (please describe)	
		5⊙	For non-listed entities, the law / regulation requires the use of national standards with no reference to IFRSs	
7.8.7.	National Accounting Standards - Non-Listed Provide the name of the national accounting	NAT	FIONAL ACCOUNTING	

Number	Question Title/Text/Help text		Answer	Comments
	standards for non-listed entities and other authoritative pronouncements established by law/regulation.	STA	NDARDS	
7.8.8.	MB Responsibilities National Standards SMO 7			
	Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1 ☑ 2 □ 3 ☑ 4 ☑ 5 □	Develop or assist in developing the proposed standards as law / regulation Develop other authoritative pronouncements Promulgate the accounting standards (e.g. by publishing or communicating the standards to the public) Other (please describe) None of the above	Training Courses on NAS.
7.8.9.	MB Responsibilities and IASB SMO 7 Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1□ 2☑	Develop other authoritative pronouncements  Promulgate the IFRSs established by law /	Trining Courses on IAS.
7.0.11	Describe Assisting and II /D CMO 7	3☑ 4□	regulation (e.g. by publishing or communicating the standards to the public) Other (please describe) None of the above	
7.8.11.	Describe Activities and Law/Reg SMO 7 Describe your organization's activities for	Our	organization regularly	

Number	Question Title/Text/Help text	Answer	Comments
	promulgating and / or implementing the standards.	conducts training courses for members and candidates for Certified Accountants regarding the presentation and application of NAS and IAS/IFRS.	
7.8.13.	National Standards and Convergence SMO 7 Please describe the activities your	IFRSs are fully acknowledged by	
	organization has undertaken to promote IFRSs and other IASB pronouncements to the relevant government or regulatory body that sets national standards. Include in your explanation descriptions of any specific activities and the outcome.	our regulatory body!	
7.9.	Law/Reg and IASB Pronouncements		
7.9.1.	Incorporation into Law/Reg SMO 7 Is information publicly available about IFRSs and other IASB pronouncements that have been established into law/regulation, including:	1⊙ Yes	IFRS are applied since 01/01/2008!
	IFRSs and other IASB pronouncements that have been established into law / regulation; Whether the IFRS or IASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IFRS or IASB		

Number	Question Title/Text/Help text		Answer	Comments
	pronouncement; The differences between IFRSs and IASB pronouncements and what was established into law / regulation; and The reasons for the differences?			
	The reasons for the differences:	20	No	
7.9.2.	Incorporation Description - Law/Reg SMO 7			
	If the information about the status of IFRSs and other IASB pronouncements that have been established into law is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.	10	Yes, information is available and in English and will be submitted to Compliance Staff	Information is available in Albanian only!
	If this information is not available, complete the <a href="SMO 7 Comparison with IASB&lt;br&gt;Pronouncements.doc">SMO 7: Comparison with IASB Pronouncements</a> report and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 7: Comparison with IASB Pronouncements" report.			
	Tronouncements report.	20	No, information is not available; however our organization or jointly with another IFAC member /	

Number	Question Title/Text/Help text		Answer	Comments
		3⊙	associate will complete the "SMO 7: Comparison with IASB Pronouncements" and submit it to Compliance Staff No, information is not available	
7.10.	Translation SMO 7			
7.10.1.	Translation of IFRSs Are the IFRSs and other IASB pronouncements translated into national language?	10 20 30	No, as English is an official language or widely spoken language Yes, the IFRSs are translated No and English is not an official language or is not widely spoken	An albanian version of the translated IFRS can be obtained at www.kkk.gov.al
7.10.4.	Translation coordinator SMO 7 Who is the translation coordinator? Select the answer option that is most appropriate.	10 2 <b>©</b> 30	Our organization is the translation coordinator The government or another organization is the translation coordinator Our organization and the government or another organization are the translation coordinators	
7.10.5.	Key Terms SMO 7 Does the translation process include a list of key terms?	10	Yes	
		20	No	
7.10.6.	Faithful Translation SMO 7			

Number	Question Title/Text/Help text	Answer	Comments
	What processes are in place to ensure a faithful translation of the IFRSs?	Information not Available!	
7.11.	Promotion Activities SMO 7 Please describe the activities your organization undertakes to promote and assist in the implementation of IFRSs and other IASB pronouncements and activities.	Our organization through its representatives at the National Accounting Council has worked toward the acceptance and use of full IFRS, and development of a set of NAS in harmony with these standards.  Our organization has organized training courses on IAS/IFRS.	
		training courses on 1/15/11 No.	
8.	Certification of Chief Executive		
8.1.	Complete Certification Once all required questions have been completed, the Certification of Chief Executive should be signed and submitted to Compliance Staff. Click <a href="Part 2">SMO Self Assessment Certification.doc"&gt;here</a> to download a copy of the Certification form.	1☑ Yes, the Certification of Chief Executive has been submitted	
		2□	