

BACKGROUND NOTE ON ACTION PLANS

SMO Action Plans are developed by IFAC Members and Associates to demonstrate fulfillment of IFAC Statements of Membership Obligations (SMOs). SMOs require IFAC Members and Associates to support the adoption¹ and implementation² of international standards and other pronouncements issued by independent standard-setting boards under the auspices of IFAC as well as by the International Accounting Standards Board (IASB); and to establish a Quality Assurance (QA) review and Investigation and Disciplinary (I&D) systems.

IFAC Members and Associates conduct a self-assessment against the requirements of SMOs and identify areas where improvements are needed. Based on the results of the assessment, Members and Associates develop an SMO Action Plan to (a) demonstrate how they fulfill the requirements of the SMOs and (b) where some requirements are not yet addressed, to present plans towards their fulfillment.

SMO Action Plans are designed to be ever-green documents that provide a comprehensive description of the accountancy profession and its legislative and regulatory environment in the jurisdiction as well as the actions undertaken by IFAC Members or Associates to support adoption and implementation of international standards and best practices.

Regular updates of the SMO Action Plans are required as part of the IFAC Member Compliance Program.

Use of Information

Please refer to the [Disclaimer](#) published on the Compliance Program website.

ACTION PLAN

IFAC Member:	Fiji Institute of Accountants (FIA)
Original Publish Date:	November 2010
Last Updated:	July 2017
Next Update:	July 2018

¹ *Adoption* is concerned with the decision that international standards are appropriate for use in specific national financial reporting environments and with the actions necessary to effect those decisions, including incorporation into national requirements or requiring the use of international standards through law. Adoption may include a process to review draft international standards, translation, public exposure of proposed standards, approval, incorporation into national requirements as necessary, and promulgation of final standards, and, where applicable, a convergence process to eliminate or minimize differences between international and national standards.

² *Implementation* may include a process to build awareness of the adopted standards, provide relevant education and training, develop or disseminate implementation guidance and any other activities that promote proper understanding and use of the standards in practice.

GLOSSARY

CA	Chartered Accountant
CPA	Certified Public Accountant
CPE	Continuing Professional Education
ED	Executive Director
FIA	Fiji Institute of Accountants
I&D	Investigation and Discipline
IAASB	International Auditing and Assurance Standards Board
IAESB	International Accounting Education Standards Board
IASB	International Accounting Standards Board
IESBA	International Ethics Standards Board for Accountants
IES	International Education Standards
IFAC	International Federation of Accountants
IFRS	International Financial Reporting Standards
IMF	International Monetary Fund
IPSAF	Institute of Public Sector Accountants of Fiji
IPSAS	International Public Sector Accounting Standards
IPSASB	International Public Sector Accounting Standards Board
ISA	International Standards on Auditing
ISQC 1	International Standards on Quality Control
NZICA	New Zealand Institute of Chartered Accountants
QA	Quality Assurance
SME	Small and Medium Enterprises
SMO	Statements of Membership Obligations

Action Plan Subject: SMO 1–Quality Assurance
Action Plan Objective: Review and Further Development of Quality Assurance Procedures to Ensure that Chartered Accountants (CAs) Offering Accounting Services Maintain the Highest Professional Standards

Background:

Compliance with international standards is required of FIA members under By-Laws issued by the Institute Council.

FIA has an independent Surveillance Panel responsible for the quality review of audits of public interest entities (including all listed companies) and indirectly of the members undertaking those audits. Selection of review audits is at the discretion of the Panel, none of whom are members of the Big Four firms (who undertake listed company audits). Each of the Big Four firms is subjected to its own international quality performance review system/procedures.

There is a requirement for independent review of audit practitioners and FIA has initiated a Peer Review Programme to develop further its Quality Assurance programme through the engagement of an independent external reviewer, who is a recently retired Partner of KPMG to undertake reviews of the practices and a sample of engagements of holders of certificates of public practice in Fiji These three-year reviews commenced in 2013, and the initial three year programme was completed in September 2015. The second programme of reviews has already commenced from January 2017 and should be completed by 2019. Peer Review is mandatory for all chartered accountants holding certificates of public practice.

Since January 2011, FIA has adopted the full suite of clarified auditing standards, which includes ISQC1, developed by the International Auditing and Assurance Board.

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Development of the Quality Assurance System</i>					
1.	January 2010	Obtained the services of a retired practitioner to undertake a triennial review of all the audit firms in Fiji including those which have their own internal international quality performance review systems/procedures with an objective of ensuring that such firms comply with the provisions of ISQC 1.	December 2019 Ongoing	Executive Director (ED) and Council	FIA Council and Chair of Peer Review Committee
2.	January 2011	Publicize the scope and purpose of the IFAC quality assurance system and review the programme among audit firms and encourage comments and compliance at least for firms auditing public interest entities.	December 2019 Completed and Ongoing	Executive Director	Chair of the Standards Committee
3.	January 2010	Encourage the FIA Surveillance Panel to publish an annual report of its activities, highlighting areas of concern.	Ongoing	Executive Director	Surveillance Panel and Standards Committee

#	Start Date	Actions	Completion Date	Responsibility	Resource
4.	January 2017	Commence new round of reviews of practices and a sample of engagements of holders of Certificates of Public Practice in Fiji. Initial reviews have been conducted for all those holders of certificates of public practice, and their practices, which include a substantial number of single partner practices, and it has been noted that several of the single partner practices have experienced difficulty in complying fully with the requirements of ISQC1. It may be necessary to limit such practitioners to performing public accounting assignments other than audit undertakings.	December 2019	Executive Director (ED) and Council	
<i>Maintaining Ongoing Processes</i>					
5.	July 2008	Undertake periodic review to discover any changes that may have been made to the ISQCs with a view to making information available to audit practitioners.	Ongoing	Standards Committee and Executive Director	Surveillance Panel and Standards Committee
6.	January 2009	Conducts workshop for practitioners engaged in the audit of all public interest entities to ensure that they are familiar with current requirements and distribute copies of ISQC1 to those practitioners.	Additional training is being planned with CAANZ assistance	Standards Committee	Surveillance Panel and Standards Committee
7.	Ongoing	Continue to make ISQC1 available via links to the IFAC website.	Ongoing	Standards Committee	Surveillance Panel and Standards Committee
<i>Review of FIA's Compliance Information</i>					
8.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 1 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	FIA Council and Executive Director	FIA Council and Chair of Standards Committee

Self-Assessment Tool for SMO 1

Requirements	Y	N	Partially	Comments
Scope of the System				
1. At a minimum, mandatory QA reviews are required for all audits of financial statements.	Yes			
Quality Control Standards and Other Quality Control Guidance				
2. Firms are required to implement a system of quality control in accordance with the quality control standards.	Yes			
3. Most up to date versions of ISQC 1 and other relevant ISAs are adopted as the quality control standards.	Yes			
4. Member Body assists firms in understanding the objectives of quality control and in implementing and maintaining appropriate systems of quality control.	Yes			
Review Cycle				
5. A cycle-based, risk-based, or a mixed approach for selecting firms for QA review is used.	3-year			
6. For cycle-based approach, quality control reviews are required to take place at least every six years (and every three years for audits of public interest entities).	See above			
QA Review Team				
7. Independence of the QA Team is assessed and documented.	Yes			
8. QA Team possesses appropriate levels of expertise.	Yes			
Reporting				
9. Documentation of evidence supporting the quality control review report is required.	Yes			
10. A written report is issued upon conclusion of the QA review and provided to the firm/partner reviewed.	Yes			

Requirements	Y	N	Partially	Comments
Corrective and Disciplinary Actions 11. Reviewed firms/partners are required to make timely adjustments to meet recommendations from the review report.	Yes			
12. QA review system is linked to the Investigation and Discipline system.	Yes			
Consideration of Public Oversight 13. The body responsible for QA reviews cooperates with its oversight body and shares information on the functioning of the QA review system, as needed.		No		
Regular Review of Implementation and Effectiveness 14. Regular reviews of implementation and effectiveness of the system are performed.	Yes			

Action Plan Subject: SMO 2–International Education Standards for Professional Accountants and Other Pronouncements issued by the IAESB

Action Plan Objective: Continue to Use Best Endeavors to Ensure that FIA Educational Requirements and Training Comply with IES Requirements

Background:

Compliance with international standards is required of FIA members under By-Laws issued by the Institute Council.

Detailed information about FIA's professional education requirements, CPE requirements and other training can be found on its website www.fia.org.fj. Applicants for admission as chartered accountants or provisional members/associate accountants must demonstrate that they have completed a full three-year Bachelor's degree including 20 specified units. Applicants for full chartered accountant membership must also complete at least 3 years of practical experience of which at least 2 years have to be gained under supervision of a qualified mentor who is a chartered accountant with at least 2 years of practical experience after being admitted as a chartered accountant. Mentored practical experience will need to demonstrate experience gained in at least 3 out of 6 areas, with in-depth experience of at least one.

Those members wishing to advance to full chartered accountant status must also provide evidence of successful completion of the compulsory segments of CPA Australia's CPA Programme or alternatively 4 units of the accredited units of the Post Graduate Diploma in Professional Accounting offered either by the University of the South Pacific or by the Fiji National University of which one is a compulsory unit

FIA has, since 2003, engaged the services of independent senior professional academics to review the quality of tertiary education being provided by those education institutions from whom the Institute principally draws its members. The latest review was conducted in 2013.

The FIA does not currently propose to introduce a final assessment before admission to full chartered accountant membership as recommended in IES 6. There are no plans to change this policy. The Institute has now recognized and adopted IES 8.

The minimum CPE hour's requirement for members was first introduced from 1st January 2000 at 20 hours annually or 60 over a three year period with 10 hours of structured (interactive) and 10 hours of unstructured CPE annually. This initial minimum triennial minimum hours requirement was increased from 1st January 2004 from 60 to 90 hours and was further increased from 90 to 120 hours, of which 90 is required to be structured, with effect from 1st January 2009. The Institute has recently reduced the requirement for structured CPE hours from 90 to 60 over the three-year period whilst still retaining the requirement for 120 hours in total in line with IES 7. FIA actively encourages its members to complete the minimum CPE hour's requirement through various incentives and making programmes interesting and attractive rather than through sanctions, recognizing that the attendance at professional development activities is largely dependent upon the goodwill and generosity of the employers. FIA also organizes its programme of activities so as to include information on concepts, practices and current developments in a variety of other professions including aviation, agriculture, banking, economics, tourism and the law and encourages its members to attend other relevant activities organized by other institutions.

The Fiji Government has recently introduced a new Companies Act which includes provision for the registration of auditors by the Minister for Justice, but with reference to requirements for qualifications contained in the FIA Act and Rules.

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Development of Education Standards</i>					
9.	January 2003	Engage with the University of the South Pacific, the University of Fiji and the Fiji National University to ensure that the academic studies programmes offered at those three institutions are consistent with the International Education Standards published by the IAESB.	Ongoing	Executive Director, FIA Education Committee and universities	FIA Council, responsible members of the Education Committee and Heads of Schools of universities.
10.	January 2008	Introduce a post graduate programme for all those seeking full chartered accountant membership in conjunction primarily with the University of the South Pacific and the Fiji National University. A minimum of four post graduate units need to be completed out of the post graduate courses offered by those two universities, of which one is compulsory. CPA Australia's CPA Programme is also accepted.	Ongoing	Executive Director, FIA Education Committee and universities	FIA Council, responsible members of the Education Committee and Heads of Schools of universities
<i>Maintaining Ongoing Processes</i>					
11.	January 1972	Ensure that the education standards required for admission are consistent with IESs and reflect the needs of employers in Fiji for qualified accountants under a triennial review. The FIA does not participate in the international standard-setting process.	Ongoing	Membership Committee	FIA Council and Chair of the Membership Committee
12.	July 2000	Continue to provide a professional development programme offering at least a total of 120 CPE hours over a period of 3 years, for FIA members, of which at least half should be "structured", and preferably at least 50% more than that amount.	Ongoing	Membership Committee	FIA Council and Chair of the Membership Committee
13.	January 2002	Continue to undertake a triennial evaluation of the courses, staffing and facilities provided by the three Fiji universities and other tertiary institutions using the services of independent senior overseas professional academics.	Ongoing	Membership Committee	FIA Council and Chair of the Membership Committee
<i>Review of FIA's Compliance Information</i>					
14.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 2 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	Membership Committee	FIA Council and Chair of Membership Committee.

Action Plan Subject: SMO 3–International Standards and Other Pronouncements Issued by the IAASB
Action Plan Objective: Continue to Adopt New or Amended International Standards

Background:

Accounting and Auditing Standards in Fiji are prescribed by the FIA under By-Laws. The information on Accounting Standards is shown under SMO 7.

The FIA's Accounting and Auditing Standards Committee completed a review of IFAC's International Standards on Auditing in October 2001 and produced a set of Fiji Standards on Auditing comprising 37 Fiji Standards on Auditing (all of which were based on and in most cases identical to the International Standards on Auditing) and also 9 Fiji Auditing Guidance Statements (based on and in most cases identical to the International Auditing Practice Statements).

In line with FIA's obligations as a member body of IFAC and in light of the development of a plethora of additional International Standards related to auditing, the FIA adopted the full suite of audit related standards issued by IAASB for accounting periods commencing on or after 1st July 2008.

The Institute reviewed the finalized set of clarified standards issued in February 2009 and has adopted the clarified standards with effect from 1st January 2011.

The Institute does not participate in the international standard-setting process.

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Development of Audit –Related Standards</i>					
15.	January 1999	Conduct an annual review of IAASB Standards and Pronouncements, including the Clarified Standards through the FIA's Accounting and Auditing Standards Committee in order to ensure that information on any changes or new standards is disseminated to audit practitioners. The FIA has adopted the full current suite of IAASB auditing standards.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee
<i>Maintaining Ongoing Processes</i>					
16.	January 1999	Continue to support adoption and implementation of all current IAASB pronouncements. Training in auditing standards and procedures is mainly undertaken under the Peer Review Programme for single partner firms and under in-house programmes for the larger accounting firms.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee.
17.	January 2006	Issue Fiji Interpretation and Guidance Standards on relevant standards.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee

#	Start Date	Actions	Completion Date	Responsibility	Resource
18.	Ongoing	Publish articles in the Institute's Journal providing information on any new or amended standards.	Ongoing	Chair of Standards Committee	Standards Committee
<i>Review of FIA's Compliance Information</i>					
19.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 3 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	Executive Director and Chair of the Standards Committee	FIA Council and Chair of Standards Committee

Action Plan Subject: SMO 4–IESBA Code of Ethics for Professional Accountants
Action Plan Objective: Continuous Review of International Ethics Standards

Background:

The previous Fiji Code of Ethics, which superseded the Fiji Ethical Rulings, was published and introduced in July 2000. It was based largely on the provisions of the then current IESBA Code of Ethics. Compliance with international standards of professional performance is prescribed under By-Laws issued by the Institute Council.

Following the introduction of IESBA’s revised Code of Ethics in June 2005, and in line with its obligations as a member body of IFAC, the Council of the FIA has adopted the most recent edition of the International Code of Ethics for Professional Accountants.

The 2005 edition of the IESBA’s International Code of Ethics which had been adopted by FIA is complemented by a Supplementary Fiji Code incorporating provisions which are not included in the IESBA’s Code, covering:

- Fundamental Rules of the FIA with guidance on use of a member’s name, firm names, members in outside employment and sharing of profits and commissions;
- Professional Conduct with guidance on professional competence, tax practice, advertising, stationery and nameplates, newspaper announcements, offices and legal work;
- Client Monies and trust accounts with guidance on establishment of trust accounts and audit of trust accounts; and
- Use of incorporated companies.

The FIA reviewed and adopted the latest revision of the Code of Ethics for Professional Accountants issued by the IESBA in 2010 on January 1st 2012 without modifications. It has since adopted the most recent edition.

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Development of Ethical Standards</i>					
20.	January 2012	Adopted the new IESBA Code of Ethics and has publicized its provisions among the FIA membership. See 23 below.	Ongoing	Chairs of professional Development and Act and Rules Committee	Act and Rules and Professional Development Committee
21.	January 2011	Schedule a professional development seminar to explain the provisions of the revised Code of Ethics and publish a summarized article in the FIA’s Journal and website.	December 2011 Completed	Chairs of professional Development and Act and Rules Committee	Act and Rules and Professional Development Committee

#	Start Date	Actions	Completion Date	Responsibility	Resource
22.	August 2010	Review the FIA Supplementary Code of Ethics in the light of any changes to the FIA Act or Rules.	Ongoing	Act and Rules Committee	Chair of Act and Rules Committee and Executive Director
<i>Maintain Ongoing Processes</i>					
23.	Ongoing	Continue to support adoption and implementation of pronouncements made by the IESBA and schedule a professional development seminar at least once every second year on professional ethics. The FIA does not participate in the international standard-setting process.	Ongoing	Act and Rules Committee	Professional Development and Act and Rules Committee
24.	Ongoing	Regularly review the FIA Supplementary Code of Ethics.	Ongoing	Act and Rules Committee	Act and Rules Committee
<i>Review of FIA's Compliance Information</i>					
25.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 4 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	Act and Rules Committee	FIA Council and Act and Rules Committee.

Action Plan Subject: SMO 5–International Public Sector Accounting Standards and Other Pronouncements Issued by the IPSASB
Action Plan Objective: Encourage the Adoption of International Public Sector Accounting Standards

Background:					
<p>FIA will continue to pursue the goal of introducing IPSAS where possible, but it is constrained by the fact that the accounting procedure for many smaller public sector bodies, and for the Fiji government itself, is a cash based accounting system. Most major Public Sector entities are now required to comply with full International Financial Reporting Standards (IFRS) standards since January 2007. The Fiji government was, at one stage, considering a report prepared by a consultant who was engaged by the International Monetary Fund (IMF), which advocated an initial transition to the International Public Sector Accounting Standard on Financial Reporting under the Cash Basis of Accounting.</p>					
#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Developments of IPSAS Standards</i>					
26.	December 2009	Encourage public sector institutions, and in particular the Fiji government, which is currently using a cash-based accounting system to adopt at least the current IPSAS standard on Financial Reporting under the Cash Basis of Accounting and preferably the accrual system, recognizing that government is currently studying such a proposal prepared in conjunction with the IMF. The FIA is unaware of there being any current progress in this area.	Uncertain	Chair of Standards Committee	FIA Council and Chair of Standards Committee
27.	January 2011	Initiate dialogue with the Institute of Public Sector Accountants with a view to creating awareness of and promoting the adoption of IPSAS Standards.	Uncertain	FIA Council and Chair of Standards Committee	FIA Council and Chair of Standards Committee
<i>Maintain Ongoing Processes</i>					
28.	January 2011	Support the Work of the Auditor General in reviewing the effectiveness of current public sector accounting and encourage adoption of IPSAS Standards. IPSAS standards are not normally featured in IPD or CPD seminars, as they have not, and cannot, be adopted without support from the Government.	Uncertain	FIA Council and Chair of Standards Committee	FIA Council and Chair of Standards Committee
<i>Review of FIA's Compliance Information</i>					
29.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 5 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	Chair of Standards Committee	FIA Council and Chair of Standards Committee.

Action Plan Subject: SMO 6—Investigation and Discipline
Action Plan Objective: Introduction of Amended Disciplinary Procedures into the FIA Act

Background:					
<p>The Investigation and Disciplinary Committees of the FIA are established by the FIA Act (Cap 259). The Act requires that the members of the two committees are to be appointed from among FIA members, of whom three are required to be appointed from the Council and two from those who are not Council members. The powers of the Committees are set out in the Act. A set of draft amendments to the FIA Act (including changes to disciplinary procedures and the membership of disciplinary committees) was considered and endorsed by the FIA membership at a special General Meeting held on 27th April 2006 and this was submitted to the Fiji Cabinet in June of that year and endorsed, in November of the same year, for presentation to Parliament at the following February sitting. Parliament has not met since to consider these issues. These amendments include provision for the inclusion of members from other professions in the disciplinary committees. See the attached overall note on Legislation governing the FIA. Until the revised Bill incorporating amendments to the FIA Act is finally produced by the State Law Office, it will not be possible to confirm whether the revised Act incorporates all the requirements of SMO 6.</p>					
#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Developments of the Investigation and Disciplinary System</i>					
30.	April 2006	Continue to conduct dialogue with the Fiji government on FIA's proposed amendments to the FIA Act and Rules, particularly as those amendments concern changes to the current disciplinary system and possible inclusion of persons from other professions in disciplinary panels.	Uncertain	FIA Council and Executive Director	FIA Council, Act and Rules Committee and Executive Director
<i>Maintaining Ongoing Processes</i>					
31.	January 2004	Continuously review both the effectiveness and transparency of the disciplinary procedures and the level of disciplinary penalties. The FIA website currently contains an explanation of the disciplinary process, as currently prescribed; it will need to be revised in line with a revised Act.	Ongoing	FIA Council and Executive Director	FIA Council and Chair of Disciplinary Committee
32.	September 2010	Following Government finalization, make the public aware of the complaints procedure. See above.	Uncertain	FIA Council and Executive Director	FIA Council and Executive Director

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Review of FIA's Compliance Information</i>					
33.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 6 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	FIA Council and Executive Director	FIA Council and Executive Director

Self-Assessment Table for SMO 6

Requirements	Y	N	Partially	Comments
Scope of the System				
1. A system of investigation, discipline and appeals exists for the accountancy profession. The system is operational.	Yes			
2. Information about the types of misconduct which may bring about investigative actions is publicly available.	Yes			
Initiation of Proceedings				
3. Both a "complaints-based" and an "information-based" approach are adopted.	Yes			
4. Link with the results of QA reviews has been established.		No		
Investigative Process				
5. A committee or similar body exists for performing investigations.	Yes			
6. Members of a committee are independent of the subject of the investigation and other related parties.	Yes			

Requirements	Y	N	Partially	Comments
Disciplinary Process				
7. A separate disciplinary committee/entity exists to make disciplinary decisions on referrals from the investigation committee.	Yes			
8. Members of the committee/entity include professional accountants as well as non-accountants.		No		Not currently, but this will be covered in the proposed revised Act
9. The tribunal exhibits independence of the subject of the investigation and other related parties.	Yes			
Sanctions				
10. The disciplinary system allows imposing an extensive range of penalties. It is particularly important to include (a) loss of professional designation; (b) restriction and removal of practicing rights; and (c) exclusion from membership.	Yes			
Rights of Representation and Appeal				
11. A third appeals body exists which is separate from both the disciplinary committee and investigative committee.			Only partially	Only partially, as the appeals body is currently the Council, six of whose members are also members of either the Investigation or Disciplinary Committees.
Administrative Processes				
12. Timeframe targets for disposal of all cases are set.		No		Time frames, however desirable, need to take account of the availability of complainees and members of the disciplinary committee.
13. Tracking mechanisms to monitor progress in investigation and discipline and related procedures are established.	Yes			
14. Records of investigations and disciplinary processes are established.	Yes			

Requirements	Y	N	Partially	Comments
Public Interest Considerations				
15. Activities are supported to ensure that the public is aware that an investigative and disciplinary system exists in the jurisdiction.	Yes			
16. A process for the independent review of complaints on which there was no follow-up is established.		NA		
17. The results of the investigative and disciplinary proceedings are made available to the public.		No		
Liaison with Outside Bodies				
18. There is an appropriate process for liaison with outside bodies on possible involvement in serious crimes and offences.		No		
Regular Review of Implementation and Effectiveness				
19. Regular review of implementation and effectiveness of the system are performed and corrective actions are implemented.	Yes			

Action Plan Subject: SMO 7–International Financial Reporting Standards and Other Pronouncements issued by the IASB
Action Plan Objective: Continue to Adopt New or Amended International Standards

Background:

Compliance with international standards is required of FIA members under By-Laws issued by the Institute Council.

The FIA's Accounting and Auditing Standards Committee completed a review of the International Accounting Standards Board (IASB's) current International Accounting Standards in 2000 and produced a set of Fiji Accounting Standards comprising a Framework and 34 Fiji Accounting Standards (all of which were based on and in most cases identical to then current International Accounting Standards) which were introduced for accounting periods commencing 1st January 2001.

FIA adopted the full suite of IFRS for accounting periods commencing on or after 1st January 2007 for all listed and other publicly accountable accounting entities, while retaining the Fiji Accounting Standards for Small and Medium Enterprises (SMEs).

FIA adopted the IFRS for SMEs in place of the previous Fiji Accounting Standards with effect from 1st January 2011 and held associated workshops in 2010 and 2011 as a follow-up to a presentation made in March 2010 providing an Overview on the IFRS Standards for SMEs as well as the half day workshop for representatives from audit firms held in April 2010. The Institute has also identified a trainer who will be responsible for identifying and training a number of other additional trainers. Seminars and workshops are regularly held that incorporate current financial reporting standards. A list is attached.

The accounting entities that fall within the following categories are currently required to adopt the full IFRS Standards:

- Public companies as defined in the Companies Act;
- Government majority owned companies;
- Banking and financial institutions;
- Superannuation, insurance and insurance broking entities;
- Government entities established under their own statute with annual turnover of at least \$5m;
Entities with annual group turnover of at least F\$20m (US\$13m) or with assets exceeding F\$20m;
Entities that are publicly accountable (which have debt or equity instruments on public issue or have coercive power to tax, rate or levy to obtain public funds); and Entities where any of the above listed entities have significant influence (through more than 20 per cent ownership), as equity accounting would be applicable for the parent company reporting.

The Fiji Government has recently introduced a new Companies Act which includes provision for registration of auditors by the Minister for Justice but contains reference to accounting and auditing standards recognized by the FIA under the FIA Act. The new Companies Act accords recognition and authority for all the accounting standards adopted by FIA.

#	Start Date	Actions	Completion Date	Responsibility	Resource
<i>Further Development of Financial Reporting Standards</i>					
34.	August 2010	Notify the public that, from the beginning of 2011, the old Fiji Accounting Standards will be withdrawn and replaced by the IFRS for SMEs. Sessions on the older and most recent international accounting standards are regularly included in FIA seminars and workshops. The FIA has adopted the most recent versions of all IFRS standards.	July 2012 Completed in 2016	Standards Committee and Executive Director	FIA Council and Chair of Standards Committee
35.	January 2010	Review the new Companies Act to ensure that the requirements for compliance with accounting standards under the Act are consistent with International Financial Reporting Standards. The new Companies Act of 2016 accords recognition to all accounting standards adopted by FIA. The FIA does not participate in the international standard-setting process.	Completed	Chair of Standards and Business and Government Committee	FIA Council and Standards Committee
<i>Maintaining Ongoing Processes</i>					
36.	Ongoing	Continuous review of the IFRS Standards to ensure that any amendments and additions are communicated to FIA members through the Institute Journal and Website.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee
37.	Ongoing	Support the work of the current Surveillance Panel in ensuring that Financial Statements are prepared and presented in accordance with IFRS Standards.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee
<i>Review of FIA's Compliance Information</i>					
38.	Ongoing	Perform periodic review of FIA's SMO Action Plan and update any sections relevant to SMO 7 as necessary, informing IFAC compliance staff, in order for them to publish the updated information.	Ongoing	Standards Committee	FIA Council and Chair of Standards Committee



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28 June, 2017

Alta Prinsloo
Executive Director, Quality & Development
International Federation of Accountants
529 Fifth Avenue
New York, NY 10017
USA.

Dear Ms. Prinsloo,

Subject: Letter to Confirm Institutional Support for the SMO Action Plan

This letter is to confirm that the leadership of the Fiji Institute of Accountants has reviewed the information contained in the SMO Action Plan prepared by Fiji Institute of Accountants as part of the IFAC Member Compliance Program and will provide institutional support for its implementation.

On behalf of the leadership of the Fiji Institute of Accountants, I endorse publication of the SMO Action Plan on the IFAC website in the interests of transparency and to demonstrate our commitment to enhancing the quality and credibility of the accountancy profession worldwide.

Sincerely,

(Signature of President)

FIA President

(Title)

FIJI INSTITUTE OF ACCOUNTANTS

(Name of Organization)

29/6/17

(Date)