BACKGROUND NOTE ON ACTION PLANS

SMO Action Plans are developed by IFAC Members and Associates to demonstrate fulfillment of IFAC Statements of Membership Obligations (SMOs). SMOs require IFAC Members and Associates to support the adoption¹ and implementation² of international standards and other pronouncements issued by independent standard-setting boards under the auspices of IFAC as well as by the International Accounting Standards Board (IASB); and to establish a Quality Assurance (QA) review and Investigation and Disciplinary (I&D) systems.

IFAC Members and Associates conduct a self-assessment against the requirements of SMOs and identify areas where improvements are needed. Based on the results of the assessment, Members and Associates develop an SMO Action Plan to (a) demonstrate how they fulfill the requirements of the SMOs and (b) where some requirements are not yet addressed, to present plans towards their fulfillment.

SMO Action Plans are designed to be ever-green documents that provide a comprehensive description of the accountancy profession and its legislative and regulatory environment in the jurisdiction as well as the actions undertaken by IFAC Members or Associates to support adoption and implementation of international standards and best practices.

Regular updates of the SMO Action Plans are required as part of the IFAC Member Compliance Program.

Use of Information

Please refer to the *Disclaimer* published on the Compliance Program website.

ACTION PLAN

IFAC Member: Chamber of Auditors of the Czech Republic (CACR)

Approved by Governing Body: Presidium of CACR

Original Publish Date: July 2008

Last Update: November 2018

Next Update: November 2020

¹ Adoption is concerned with the decision that international standards are appropriate for use in specific national financial reporting environments and with the actions necessary to effect those decisions, including incorporation into national requirements or requiring the use of international standards through law. Adoption may include a process to review draft international standards, translation, public exposure of proposed standards, approval, incorporation into national requirements as necessary, and promulgation of final standards, and, where applicable, a convergence process to eliminate or minimize differences between international and national standards.

² Implementation may include a process to build awareness of the adopted standards, provide relevant education and training, develop or disseminate implementation guidance and any other activities that promote proper understanding and use of the standards in practice.

GLOSSARY

CACR Chamber of Auditors of the Czech Republic

CPD Continuing Professional Development

CPO Council of the Public Oversight on Statutory Auditors

EU European Union

IAASB International Auditing and Assurance Standards Board

IESBA International Ethics Standards Board for Accountants

IES International Education Standards

IFAC International Federation of Accountants

IFRS International Financial Reporting Standards

IPSAS International Public Sector Accounting Standards

ISA International Standards on Auditing

ISQC 1 International Standard on Quality Control

PAOB Public Audit Oversight Board

PIE Public Interest Entity

QA Quality Assurance

SAO Supreme Audit Office

SME Small and Medium Enterprises

SMO Statement of Membership Obligations

SMP Small and Medium Practices

Status as of Date of Publication

Action Plan Subject: SMO 1–Quality Assurance

Action Plan Objective: Continue to Ensure that CACR's Quality Assurance Review System is in line with SMO 1 Requirements

| Start | Actions | Completion | Responsibility | Resource |
|-------|---------|------------|----------------|----------|
| Date | | Date | | |
| | | Date | | |

Background

CACR has been running a quality assurance (QA) scheme covering its practicing members in the Czech Republic since its establishment in 1992. The scheme is compliant with the requirements of SMO 1 and the European Union 8th Company Law Directive on Statutory Audit. Supervisory Committee is responsible for the review of all auditing practices including those auditing public interest entities. Reviews are performed in accordance with the Review Program, whose final version was approved and published in October 2009 and is available to auditors on CACR website www.kacr.cz.

A public oversight authority (PAOB) was established in 2009 to monitor and supervise statutory auditors. It oversees the quality assurance and the other operations of the KACR. Its emphasis so far has been on close collaboration to build on the experience of the CACR.

All auditors and audit firms are obliged to comply with the requirements of ISQC 1 that has been approved for the use in the Czech Republic since 15 June 2006. Clarified ISQC 1 is effective for audits and other engagements performed on financial statements covering periods beginning on 15 December 2009 and later and ending 15 December 2010 and later.

According to the new Act on Auditors, statutory auditors and audit firms are subject to a quality assurance system focusing on review of compliance with the auditing standards and the Code of Ethics. The quality assurance system is organized and managed by the Chamber which determines the details of performance of quality assurance. For audit monitoring purposes a combination of cycle (3 and 6 years) and risk-based approach is followed, whilst a risk based approach (on the level of: auditor/firm, client, and file) is currently being developed for the monitoring of TCSPs and compliance with anti-money laundering regulations. The QA system is regularly reviewed by Supervisory Committee to ensure it meets objectives and the relevant statutory requirements. Supervisory Committee cooperates closely and shares information about the QA system within the CACR as well as with the Czech Public Oversight Board – through semi-annual reporting and attending selected inspections, specifically those concerning PIEs (public interest entities), for the purposes of contributing to the development of the regulation of the profession.

The PAOB is a body of public oversight over the performance of the audit and the activities of the Chamber.

It monitors compliance with the provisions of the Act on Auditors, Auditing Standards, the Code of Ethics and the Internal Regulations of the Chamber of

| Start | Actions | Completion | Responsibility | Resource |
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| Date | | | | |
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Auditors and the Chamber authorities. PAOB organizes and manages the system of quality control of auditing activities performed by the Chamber. Accordingly, it makes recommendations on the quality control system and draws up a control plan, which takes into account the draft plan submitted by the Chamber. When designing a plan submitted by the Chamber, risk analysis is always taken into account. Furthermore, PAOB carries out continuous monitoring of the performance of the quality checks by the Chamber and their conclusions, controls the work of the Supervisory Committee and assesses its methodology for performing quality controls.

The scope of the QA program covers all audits and other assurance engagements. CACR employs staff inspectors to lead the inspections, ensuring adherence to ISQC 1 and other related standards, and are supported by practitioners who provide technical support. Members of the inspection department receive annual training.

Inspections are conducted at least once every six years for audits of non-public interest entities (PIEs). At least once every three years are conducted inspections for audits of PIEs by Public Audit Oversight Board (PAOB) that overtook the responsibilities of the Chamber in relation to PIEs.

CACR reports that the QA review system is in line with the requirements of SMO 1 and the European Union's 8th Company Law Directive on Statutory Audit.

Revise the Existing Review Program to Ensure It Addresses All SMO 1 Requirements

| 1. | 1/11/12 | To update Review program timely, based on particular issues / difficulties / decisions of Supervisory Committee Recently updated review checklists to reflect changes in legislation. | Continuously / At least annually | Supervisory Committee | All members of Supervisory Committee, Supervision Department CACR |
|----|---------|--|--|--------------------------|--|
| 2. | 1/11/12 | To verify that Review program is being used for all inspections and controls which means approximately 240 times per calendar year. Statistics is prepared in regard of use of Review Program. Furthermore a report from the inspection cannot be submitted without completed review program. | Continuously for all inspections | Supervisory Committee | All members of Supervisory Committee, Supervision Department CACR |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|--------|---------------|---|---------------------------------|---|---|
| 3. | 1/11/12 | To summarize overall successes as well as findings or process issues as a part of (semi-) annual CACR report. | Semi- annually / Annually | Chairman of Supervisory Committee | All members of Supervisory Committee, Supervision Department CACR |
| Implei | mentation o | f the Revised Program | | | |
| 4. | 1/11/12 | To organize ongoing internal trainings and meetings within SD CACR in order to train new controllers and therefore A. to keep high standard know-how in-house, B. exchange knowledge among controllers through specific findings and issues identified during inspections, and C. to share "best practice". | Ongoing (On-demand) | Head of Supervision Department | All members of Supervision Department CACR |
| Mainta | aining Ongo | ning Processes | | | |
| 5. | Ongoing | Continue to ensure that CACR's review program is operating effectively and continues to be in line with SMO 1 requirements. This includes periodic review of the operation of the AQA system and updating the Action Plan for future activities where necessary. | Continuously | Chairman of Supervisory Committee | Head of Supervision Department |
| 6. | Ongoing | Perform periodic review of CACR's response to IFAC and update sections relevant to SMO 1 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish updated information. | Ongoing | Chairman of Supervisory Committee | Head of Supervision Department and CACR staff |

| | Start Date | Actions | Completion | Responsibility | Resource |
|-----|---------------------------|--|--|---|--|
| | Date | | Date | | |
| 7. | 1/11/12 | To continue ensuring CACR's Review program is operating: A. effectively, and B. in line with SMO 1 requirements. This is performed in a form of A. monthly meetings of Supervisory Committee discussions, B. annual or semi-annual reports (see point 4), and C. annual reviews of this Action Plan. | Ongoing (On-demand) | Chairman of Supervisory Committee | Head of Supervision Department |
| 8. | 1/11/12 | To perform periodic review of CACR's response to IFAC and update sections relevant to SMO 1 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish updated information. | Ongoing (On-demand at least biannually) | Chairman of Supervisory Committee | Head of Supervision Department and CACR staff |
| 9. | 1/11/12 | To supplement Review program with Public Audit Oversight Board's (PAOB) recommendations, to implement any amendments on Act on Auditors (2009) as well as any EU recommendations. | Ongoing (On-demand) | Supervisory Committee | All members of Supervisory Committee. |
| 10. | 1/11/12 | To strengthen the role of independent controllers rather than using professional auditors-practitioners on-site. | From 19/11/2012 | Chairman of Supervisory Committee | All members of Supervisory Committee, Supervision Department CACR |
| 11. | Ongiong 2017- 2019 | Conduct training on the most significant and the most frequent issues identified during reviews of auditors and audit firms – the trainings are usually conducted as club nights. | Ongoing | Chairman of Supervisory Committee | Supervisory Committee and Supervision Department |
| 12. | Ongoing 2017 - 2019 | Publish regularly the most common shortcomings found during quality control checks in the Auditor magazine. | Ongoing | Head of Supervision Department | Supervisory Committee and Supervision Department |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|-----|-------------------|---|---|--|--|
| 13. | May 2015 | Audit inspection training | Completed 2015 -16 | Head of Supervision Department | Head of Supervision Department and CACR staff |
| 14. | June 2015 | Training on review of municipal finances | Completed 2015 - 16 | Head of Supervision Department | Supervisory Committee and Supervision Department |
| 15. | July 2015 | New questionnaire on review of municipal finances | Cancelled (out of scope) – newly in the competence of RVDA | Chairman of Supervisory Committee and Head of Supervision Department | All members of Supervisory Committee and Supervision Department CACR |
| 16. | Novemb er 2015 | Training on Administrative Procedure | Completed 2015 - 16 | Chairman of Supervisory Committee | Supervisory Committee and Supervision Department |

Head of the Supervision department CACR and selected employees developed a tentative long term plan for reviews of firms auditing public interest entities to ensure three year review cycle, nevertheless the inspections were transferred to PAOB that prepares its own plan and approves the plan prepared by CACR.

The Supervisory Committee established working group to develop and review program/checklist. The Review program has been developed, discussed, amended and implemented accordingly. Furthermore the relevant methodology and Review program is regularly updated following the amendments to Act on Auditors, specifically the division of control competencies between PAOB and the Chamber.

The articles explaining the merits and basics review program has been published. The articles about the main issues identified during reviews of auditors and audit firms in Auditor magazine are published regularly (approx. 2 – 3 articles annually). Furthermore training modules about the most significant and the most frequent issues identified during reviews of auditors and audit firms are prepared and conducted to ensure that main problems of auditors are addressed directly and timely.

Evidence system of of inspections' findings and their causes / reasons was extended and updated so that it contains requirements of EAIG and is therefore compliant with them.

Quality review program and questionnaires were updated and supplemented according amendments on Act on Auditors (1/2015).

| | Requirements | Υ | N | Partially | Comments |
|------------------|---|---|---|-----------|----------|
| Sco 1. | pe of the system At a minimum, mandatory QA reviews are required for all audits of financial statements. | X | | | |
| | lity Control Standards and Other Quality trol Guidance Firms are required to implement a system of quality control in accordance with the quality control standards. | х | | | |
| 3. | Most up to date versions of ISQC 1 and other relevant ISAs are adopted as the quality control standards. | X | | | |
| 4. | Member Body assists firms in understanding the objectives of quality control and in implementing and maintaining appropriate systems of quality control. | х | | | |
| Rev | iew cycle | | | | |
| 5. | A cycle-based, risk-based, or a mixed approach for selecting firms for QA review is used. | X | | | |
| 6. | For cycle-based approach, quality control reviews are required to take place at least every six years (and every three years for audits of public interest entities). | х | | | |

| Requiren | nents | Y | N | Partially | Comments |
|---|---|---|---|-----------|----------|
| QA Review Team7. Independence of the and documented. | QA Team is assessed | х | | | |
| 8. QA Team possesse expertise. | s appropriate levels of | Х | | | |
| Reporting 9. Documentation of evaluation quality control review | vidence supporting the report is required. | х | | | |
| - | ssued upon conclusion and provided to the | X | | | |
| Corrective and disciplina 11. Reviewed firms/part make timely adj recommendations from | tners are required to justments to meet | x | | | |
| 12. QA review system Investigation and Dis | n is linked to the cipline system. | Х | | | |
| cooperates with its | ible for QA reviews oversight body and n the functioning of the | х | | | |

| Requirements | Y | N | Partially | Comments |
|--|---|---|-----------|----------|
| Regular review of implementation and effectiveness | х | | | |
| 14. Regular reviews of implementation and effectiveness of the system are performed. | | | | |

Action Plan Subject: SMO 2-International Education Standards for Professional Accountants and Other Pronouncements issued by the IAESB

Action Plan Objective: Continue to Use Best Endeavors

| Start | Actions | Completion | Responsibility | Resource |
|-------|---------|------------|----------------|----------|
| Date | | Date | | |
| | | | | |

Background

The initial professional and continuing professional development (IPD and CPD respectively) requirements are established for auditors in the Act on Auditors of 2009 as amended in 2016 and are implemented by the Chamber of Auditors of the Czech Republic (CACR) under the oversight of the Public Audit Oversight Board (PAOB) and local universities.

These requirements include obtaining a bachelor's or master's degree recognized in an EU Member State; completing three years' work experience in auditing; and passing the professional exam organized by CACR. While CACR compared the requirements of the revised 2015 IES requirements with its IPD requirements and subsequently incorporated amendments, universities are responsible for the defining the university accounting education curricula. According to the <u>2013 Report on the Observance of Standards and Codes on Accounting and Auditing (ROSC)</u> the curricula follow education requirements in line with earlier versions of the IES.

To maintain an auditor's license, auditors must remain members of CACR and adhere to its rules and regulations, which include CPD obligations. As stipulated in the law, statutory auditors are required to complete *up to* 60 hours per year of CPD and CACR members must complete a minimum of 40 hours of CPD annually.

Professional exams organized by CACR to obtain auditor's certificate are as follows:

There are 12 written exams that have to be completed within a 3-year period of time. Exams cover the following topics: Economics, Taxation, Business combinations and consolidated financial statements, Business finance, Law, ICT, Statistics, Audit, Financial accounting, Management accounting. Some exams previously taken with universities or other professional bodies (such as ACCA) with practically the same content may be acknowledged.

The scope of examination is determined by the Act on Auditors and details are specified by CACR. Preparatory courses for each examination are organized by the Audit Examination Committee of CACR that is an auxiliary body to the Executive Committee.

Based on the comparison of CA CR internal guidelines for CPD and IES, one difference was identified – while IES recognise soft skills education as part of CPD, the CA CR internal guidelines did not. As a result, the CPD guidelines of CA CR were amended to allow auditors to present also soft sills trainings as part of their CPD in their annual CPD statements. Soft skills trainings in areas such as intellectual skills, interpersonal and communication skills, personality and organizational skills, can be recognised as part of auditors' CPD in the amount up to 5 hours. The amended guideline was approved by the general meeting of CA CR in 2016 and applied starting the following calendar year.

| | Start Date | Actions | Completion Date | Responsibility | Resource | | | | |
|------|--|--|--------------------|---|---|--|--|--|--|
| anno | Il IESs are adopted by CACR. All CACR members shall complete 40 hours, or its equivalent, of continuing professional development each year. CACR can nounce obligatory subject of CPD for each year. Training courses are organized by the Committee for CPD that is an auxiliary body to the Executive Committee. | | | | | | | | |
| 17. | Ongoing | CACR maintains an ongoing process to monitor new and revised standards and incorporate them into education and examination requirements. CACR will comment drafts of new or revised IESs if it disagrees with a draft strongly. | Ongoing | Chairman of the Committee for the Professional Development | Committee for the Professional Development and CACR Staff | | | | |
| 18. | 2014 | Compare requirements of IESs revised in 2014-15 with current state and suggest resulting amendments (if any) to CACR's policy in areas covered by the revised IESs. | Completed 2016 | Chairman of the Committee for the Professional Development and Chairman of the Committee for Auditors Examination | Committee for the Professional Development, Chairman of the Committee for Auditors Examination and CACR Staff | | | | |
| 19. | Ongoing | Continue to use best endeavors to ensure CACR education requirements continue to incorporate all IES requirements. This includes review of the Action Plan for the future activities when necessary. | Ongoing | Chairman of the Committee for the Professional Development and Chairman of the Committee for Auditors Examination | Committee for the Professional Development, Chairman of the Committee for Auditors Examination and CACR Staff | | | | |
| Revi | ew of CACR | 's Compliance Information | | | | | | | |
| 20. | Ongoing | Perform periodic review of CACR 's response to IFAC and update sections relevant to SMO 2 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish updated information | Ongoing | Working Group of Supervisory Committee | Committee for the Professional Development, Chairman of the Committee for Auditors Examination and CACR Staff | | | | |

Action Plan Subject: SMO 3-International Standards and Other Pronouncements Issued by the IAASB

Action Plan Objective: Continue to Improve and Maintain Ongoing Process to Adopt and Implement IAASB Pronouncements

| | Start Date | Actions | Completion Date | Responsibility | Resource | | | | | |
|--------------------------|---|--|---|---|---|--|--|--|--|--|
| | | | | | | | | | | |
| Back | Background | | | | | | | | | |
| Stanthrou with stantrema | 3. Translation and ards Compugh the transition and dards issued ains the sand Act on Audisupervision CR adopted | ons are provided by the Board for the ISAs Tra- mittee. CACR Committee for CPD together was lation of the materials issued by the IFAC and all auditing standards adopted by the EU and was by the CACR include, among others, all I are as stated by IAASB. Therefore, all IAASB positions of 2009 as amended in 2016 delegates a coff the Public Audit Oversight Board (PAOB) where | enslations that is with the Auditing dother organization and other organization and the AASB pronouncements audit standard-senich approves fir national Quality (| s auxiliary body to the Execusive Standards Committee organisations. Based on the Act on Addards issued by the Chamber cements, unless stated other become effective as IAASB in etting authority to the Chambral auditing standards. | nce with the relevant IAASB Pronouncements since tive Committee which co-operates with the Auditing nizes trainings in this area. Awareness is built also auditors, all audits must be performed in accordance er. According to the Statute of the Chamber, auditing rwise (there.is no exception so far). Effective date intends. Her of Auditors of the Czech Republic (CACR) under Assurance and Related Services Pronouncements on its | | | | | |
| 0.4 | 101/0015 | | · | | | | | | | |
| 21. | 01/2015 | Perform a translation of the new and updated standards included in the following Handbooks of International Auditing and Assurance Pronouncements. Made translated standards publicly available through CACR website. | Ongoing (As needed) | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR Office staff | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR Office staff | | | | | |
| 22. | Ongoing | Issue application clauses to individual ISAs where local legislation requires modification of the approach. | Ongoing | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR staff | | | | | |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|------|---------------|---|--------------------|---|---|
| | | | | Translations and CACR staff | |
| 23. | 2018 | Issue new application clauses to new and revised ISAs to accommodate local requirements to modified approach. | 2018-2019 | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR staff | Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR staff |
| Educ | cation and A | Awareness Building | | | |
| 24. | Ongoing | Organize trainings focused on selected IAASB pronouncements | ongoing | Chairman and Members of Auditing Standards Committee, CACR Committee for the Continuous Professional Development | Chairman and Members of Auditing Standards Committee and Office staff, CACR Committee for the Continuous Professional Development |
| 25. | 2018 | Organize trainings focused on updated standards and their application. | 2018-2019 | Chairman and Members of Auditing Standards Committee, CACR Committee for the Continuous Professional Development | Chairman and Members of Auditing Standards Committee, CACR Committee for the Continuous Professional Development |
| Main | ntain Ongoir | ng Review Process on New and Revised Stand | dards | 1 | |
| 26. | 02/18/0 8 | Continue in reviews performed by the CACR Supervisory Commission focused on the compliance with ISAs | Ongoing | Supervisory Commission Members and Office staff | Supervisory Commission Members and Office staff |

| | Start | Actions | Completion | Responsibility | Resource |
|------|--------------|---|------------|---|---|
| | Date | | Date | | |
| Mair | ntaining Ong | going Processes | | l | |
| 27. | Ongoing | Continue to support ongoing adoption and implementation of IAASB pronouncements. This includes review of the implementation of the Action Plan to date and updating the Action Plan for future activities as necessary. | Ongoing | Chairman of the Auditing Standards Committee | Chairman and members of the Auditing Standards Committee, CACR Committee for CPD, CACR Office Staff |
| Revi | ew of CACI | R 's Compliance Information | | | |
| 28. | Ongoing | Perform biennial review of CACR 's response to the IFAC and update sections relevant to SMO 3 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish the updated information. | Ongoing | Chairman of the Auditing Standards Committee | Chairman and members of the Auditing Standards Committee, CACR Committee for CPD, CACR Office Staff |

Chairman and members of the Auditing Standards Committee, Members of the Boards for the ISAs Translations and CACR Office staff regularly perform a translation of the new and updated standards included in the Handbook of International Auditing and Assurance Pronouncements. Translated standards are made publicly available through CACR website.

CACR Committee for the Continuous Professional Development, Chairman and Members of Auditing Standards Committee and Office Staff continue in the provision of training focused on the application of ISAs by SMPs. CACR has already developed Guide for the application of ISAs for SMEs audits and also created a training program on the application of this guide. Seminars under this training have been provided by CACR since 2006. The Guide is updated when needed.

Regular trainings, seminars and conferences are organized to cover all updates and changes in ISAs, ISQC 1 and related standards or Framework. Articles dealing with major changes and critical issues are published both in nationwide press and professional magazines such as Auditor magazine.

Trainings and other materials are provided regularly on other assurance engagements and related services.

Auditors were provided with guides and manuals and accordant trainings in areas of Quality Control of SMP's, Audit of Entrepreneurs, Risk of Fraud Assessment, Group Audits, Tests of Controls, Audit Sampling, Audit Documentation, Audit of Non-for-profit Organizations, Analytical Testing, Substantive Testing etc.

Action Plan Subject: SMO 4 – IESBA Code of Ethics for Professional Accountants

Action Plan Objective: Continue to Use Best Endeavours to Maintain Ongoing Process to Adopt and Implement of the IESBA Code

| | Start | Actions | Completion | Responsibility | Resource |
|-----------------------|---|--|----------------------------------|--|--|
| | Date | Actions | Date | Responsibility | Resource |
| | | | | | |
| Bac | L kground | | | | |
| serie IESI were | es of article BA Code of e adopted in | s published and trainings provided by experts i Ethics was adopted in 2011 and new amendm 2015 and 2016. | n this area. All ents to the Cod | auditors in Czech Repule (Conflict of Interest a | January 1, 2011. Its implementation was supported by ablic are subject to the IESBA's Code. The full text of and Provision of Non Audit Services to Audit Clients) which are set by the Chamber of Auditors of the Czech |
| | | R) under the supervision of the Public Audit Over | | | • |
| ongo | oing proces | s to incorporate new and amended standards int | to national requi | rements. | of Ethics in English and Czech. It also maintains an |
| | CR is currer 8 year's end | • | thics 2018, the | final version in Czech | language shall be available on CACR website by the |
| Con | tinue to En | sure Implementation of the Current Code of Ethic | CS | | |
| Maii | ntaining On | going Processes | | | |
| 29. | 9/2009 | If feasible the CACR participates in the international standard-setting process by providing comments on exposure drafts and other IESBA pronouncements. | Ongoing | Chairman of the relevant CACR Committee | Technical Staff, Code of Ethics, relevant Committees |
| 30. | 9/2009 | Monitor the changes made to the IESBA Code of Ethics and adopt the changes | Ongoing | Ing. Petr Šobotník , Chairman of the | Code of Ethics |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|-----|---------------|--|---|--|-----------------|
| | | following the existing due process. In particular, monitor closely the IESBA work program and proposed revisions to the IESBA Code of Ethics so they can be incorporated into CACR's framework on a timely basis. Monitoring does not necessary include participation in round table discussions organized by IESBA. This includes updating the Action Plan as necessary. | | relevant CACRś Committee | |
| 31. | Ongoing | Continue to support ongoing adoption and implementation of the IESBA Code of Ethics. This includes review of the implementation of the Action Plan to date and updating the Action Plan for future activities as necessary. | Ongoing | Senior Technical Staff | Technical Staff |
| 32. | Ongoing | Include the topic of the IESBA Code of Ethics at each regional discussion meeting with Czech auditors. The meetings are organized by CACR at least twice each year in different regions of the Czech Republic." Meetings are recognized as part of the CPD program. Ethical issues were regularly discussed during these meetings. In addition to that Ethics was chosen to be the key topic of monthly professional magazine Auditor in April 2017- 8 articles published – view of profession, clients, POB, Czech National Bank and experienced Body(ICAEW) | Ongoing, special focus on Ethics in April 2017 | Chairman of the Committee for the Management Profession | Technical Staff |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|------|---------------|---|---|---|-----------------|
| Revi | ew of CAC | l R ś Compliance Information | | | |
| 33. | 2014 | Perform biennial review of CACR 's response to IFAC and update sections relevant to the revised SMO 4 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish the updated information. a) The changes approved in period 2012 - 2014 were incorporated into the Czech version of the Code of Ethics and approved by the annual meeting in November 2015 with the immediate validity. b) The changes approved within 2015 Code of Ethics IFAC version are expected to be approved in November 2016 with validity for period beginning 1 July 2017. | a) 2015 - Completed, b) 2016 - 2017 Completed | Ing. Petr Šobotník Senior Technical Staff | Technical Staff |
| 34. | 2016 | Monitor the proposed changes of the IFAC Code of Ethics and ensure the approved changes are timely translated into the Czech version of the Code of Ethics and approved by CACR annual meeting. There were no binding changes to the Code, major effort dedicated to the new version of the Code, progress carefully monitored by Czech Chamber | Ongoing | Ing. Petr Šobotník Senior Technical Staff | Technical Staff |

| | Start Date | Actions | Completion Date | Responsibility | Resource |
|-----|---------------|---|--------------------|---|-----------------|
| 35. | 2016 | Ensure the changes to the Code are regularly communicated within the professional community. No specific changes during period, Ethics – key topic in monthly professional magazine in April 2017 | Ongoing | Ing. Petr Šobotník Senior Technical Staff | Technical Staff |

Regular trainings related to Ethics and relevant changes of the Code are organized and articles to accordant topics are published in professional magazine Auditor.

Up-to-date translation of Code of Ethics is provided to auditors and relevant professionals via CACR website.

Action Plan Subject: SMO 5-International Public Sector Accounting Standards and Other Pronouncements Issued by the IPSASB

Action Plan Objective: Continue to Use Best Endeavours to Assist in the Adoption and Implementation of IPSASs in Czech Republic

| Start | Actions | Completion | Responsibility | Resource |
|-------|---------|------------|----------------|----------|
| Date | | Date | | |
| | | | | |
| | | | | |
| | | | | |

Background

Ministry of Finance is the body responsible for standard setting of public sector entities financial reporting in the Czech Republic. De-jure adoption of IPSAS in the Czech Republic accounting and financial reporting standardization and legislation doesn't exist. However, the Czech accounting and financial reporting is strictly based on accrual principle and is significantly inspired by IPSAS.

A significant number of CACR members provide services to public sector entities. CACR provides technical advice to those auditors and publishes application guides covering various topics of public sector accounting and auditing. CACR has established Public Sector Committee that is auxiliary body to the Executive Committee and provides technical assistance to public sector entities auditors.

The translation of relevant IPSAS in the Czech Republic is in responsibility of Supreme Audit Office (SAO) and auditors are trained on relevant updates during scheduled trainings.

The Ministry of Finance is responsible for accounting standard-setting for public sector entities.

The Chamber of Auditors of the Czech Republic (CACR) reports that financial reporting in the Czech Republic is strictly based on accrual-basis accounting and is 'significantly inspired by IPSAS'.

| 1. | 02/18/08 | Continue in a co-operation with the Supreme Audit | Ongoing | Chairman and members | Chairman and members of the |
|----|----------|--|---------|----------------------|-----------------------------|
| | | Office (SAO). Co-operation is performed primarily | | of the Public Sector | Public Sector Committee |
| | | through the participation of the SAO deputies in the | | Committee | |
| | | meetings of the Public Sector Committee and exchange | | | |
| | | of the information in the area of IPSASs and EPSAS. | | | |
| | | PSC CACR discusses problems of IPSAS with the | | | |
| | | Ministry of Finance. Two present members of PSC | | | |

| | Start Date | Actions | Completi Date | ion | Respo | onsibility | | Resource | |
|--------|---------------|--|------------------|------|-------|--|---|--|---|
| | | CACR are employees of Ministry of Finance responsible for legislation and standardizatio accounting and financial reporting of public sentities. | | | | | | | |
| 2. | 02/18/08 | Provide comments on the changes proposed Ministry of Finance to the accounting | I by the | Ongo | ing | Chairman and of the Public S Committee, chamembers of the Committee for Legislation and Rules with the the CACR Office | ector airman and e CACR the I Internal support of | Chairman and member Public Sector Commic chairman and member CACR Committee for Legislation and Interruith the support of the Office staff | ttee, ers of the the nal Rules |
| 3. | 02/18/08 | Provide information on the latest developmer IPSASs through CACR website and magazin | | Ongo | ing | Chairman and of the Public S Committee, CA staff | ector | Chairman and memb Public Sector Commi Office staff | |
| Mainta | aining Ongo | ing Process | | | | | | | |
| 4. | Ongoing | Continue to identify opportunities to further as implementation of IPSASs. This includes review existing activities and preparation of the Action future activities where necessary. | iew of the | Ongo | ing | Public Sector of CACR Office s (technical department) | taff | Chairman and memb | ers of PSC |
| 5. | Ongoing | Continue in co-operation with the Ministry of implementation of accounting legislation | Finance in | Ongo | ing | Chairman and of the Public S Committee, CA staff | ector | Chairman and memb Public Sector Commi Office staff | |

| | Start Date | Actions | Completion Date | Respo | onsibility | Resource | |
|--------|---------------|--|-------------------------|-------|--------------------------------|--|--|
| Revieu | w of CACR | s Compliance Information | | | | | |
| 6. | Ongoing | Perform biennial review of CACR's response and update sections relevant to the revised S necessary. Once updated inform IFAC Comp about the updates in order for the Compliance republish the updated information. | MO 5 as liance staff | going | Senior technical charge of PSC | Chairman and memb Public Sector Commi Office staff | |

Action Plan Subject: SMO 6 and Investigation and Discipline

Action Plan Objective: Continue to Use Best Endeavors and further improve CACR's Investigation and Disciplinary System

| Start | Actions | Completion Date | Responsibility | Resource |
|-------|---------|-----------------|----------------|----------|
| Date | | | | |
| | | | | |
| | | | | |

Background

CACR has been running its investigation and disciplinary scheme since its establishment. Supervisory and Disciplinary Commissions whose members are elected by auditors are responsible for the matters in this area. Disciplinary Commission is responsible for independent conduct of proceeding with statutory auditors and audit firms that have violated their obligation to respect relevant ISAs and other duties imposed by national law. Proposals against particular auditors submit Supervisory Commission as a result of her control in auditor's place of business. Beside the Supervisory Commission, everyone is entitled to complain on auditor - in such a case is Disciplinary Commission obliged to investigate obtained information and eventually start the disciplinary procedure. Disciplinary Commission has the authority to impose disciplinary sanctions pursuant to the law. Disciplinary Commission acts in compliance with the revised SMO 6 requirements.

PAOB (Public Audit Oversight Board) has been established in May 2009 to fulfill requirements of the 8th Directive of the EU on Statutory Auditors. PAOB is responsible for the oversight of auditors and CACR. Regulator in this area is the Ministry of Finance. On the basis of EC Regulation No 537/2014 of the European Parliament and of the Council on specific requirements for the statutory audit of public interest entities and repealing Commission Decision 2005/909 / EEC, the PAOB has been delegated powers to carry out audits of PIE auditors and to conduct disciplinary proceedings with auditors who have breached the duties during statutory audits of PIE.

Under the Act on Auditors of 2009 as amended in 2016, investigation and discipline (I&D) of auditors is performed by the Chamber of Auditors of the Czech Republic (CACR), under the oversight of the Public Audit Oversight Board (PAOB). The PAOB conducts its own proceedings for auditors of public interest entities (PIEs).

In line with CACR's <u>internal regulations</u>, the Supervisory Committee conducts investigations while the Disciplinary Committee conducts disciplinary hearings and may issue sanctions. The Supervisory Committee has eleven (11) members responsible for monitoring the quality of auditors' work, compliance with relevant legislation, and CACR's internal regulations. Upon referral from the Supervisory Committee, the Disciplinary Committee hears cases and issues its decisions no later than 30 days from the commencement of the proceeding, and may add up to 30 additional days if local inquiries are needed or a case is particularly complex. The PAOB acts as the appeals body when an auditor disagrees with a decision.

| Start | Actions | Completion Date | Responsibility | Resource |
|-------|---------|-----------------|----------------|----------|
| Date | | | | |
| | | | | |
| | | | | |

The Board shall:

- (a) Perform public supervision over the performance of audit activities and the activities of the Chamber within the extent as stipulated in the present Act; and
- (b) Decide about the rights, legally protected interests, and obligations of both legal entities and natural persons, if so stipulated in the present Act.
- (c) Act in the capacity of the body of appeals in cases as stipulated in the present act or in any other legislation
- (d)Review, together with the Chamber, any proposed amendments of internal regulations or draft internal regulations of the Chamber prior to their approval by the Assembly or by the Executive Committee; members of the Board shall be entitled to attend without the right to vote the Assembly of the Chamber or sessions of its bodies;
- (e)Propose to the Chamber moves for elimination or amendment of internal regulations of the Chamber or any parts thereof, if they contradict the present Act or any other legislation; if the Chamber fails to uphold such move within a term as determined by the Board, the Board may file an action for the elimination of such internal regulation of the Chamber or any parts thereof by a court of justice;
- (f) Propose to the Chamber moves for execution of quality controls of auditors;
- (g) Supervise the execution of quality controls pursuant to Section 24 via a member authorized to do so by the Board or any other duly authorized person, and
- (h) Propose remedial measures;
- (i) Act as the appellate administrative body in proceedings concerning appeals against decisions of the Chamber;
- (j) Execute any other activities pursuant to the present Act, which are essential for the due performance of public supervision over audits.

Performance of public supervision means supervision over:

- (a) Checks of observance of the provision of the present Act, auditors standards, the Code of Ethics, and internal regulations of the Chamber by auditors and the bodies of the Chamber;
- (b) Organization, management and operation of the system of quality control of audit activities performed by the Chamber; representatives of PAOB may be present at selected controls immediately in the seat of auditor or possibly order the extraordinary inspection.

| | Start Date | Actions | | Completion Date | Responsibility | Resource |
|---------------|-------------------------------|--|--|--------------------------------------|-------------------------------|--------------------------|
| (d) A coun | pplication o tries. 52 cas | and operation of the system of continuous and operation of the system of continuous f disciplinary measures and penalties purses were heard in 2016 and 30 cases we upervision of investigation and disciplinary | rsuant to the prese re heard in 2017. | nt Act by the Chamber in p | | d/or auditors from third |
| | 05/2009 | Establish permanent continuous supervision of the system of investigation and disciplinary procedures of CACR | Each year in December | PAOB President | The Public Audit | Oversight Board (PAOB) |
| 37. | 05/2009 | Establish system of continuous dealing with appeals to PAOB | As needed | PAOB President | The Public Audit | Oversight Board (PAOB) |
| 38. | 05/2009 | Continual work on complaints of CACR | As needed | PAOB President | The Public Audit | Oversight Board (PAOB) |
| Main | tain Ongoin | ng Processes | | | | |
| 39. | Ongoing | Continue to use best endeavours to ensure CACR's investigation of external complaints and discipline mechanism continues to address the revised SMO 6 requirements. This includes review of the existing mechanism and updating the Action Plan for future activities where necessary. | Ongoing | Chairman of Disciplina Commission | Members of Disc CACR Staff | iplinary Commission and |
| Revi | ew of CACF | R 's Compliance Information | | | | |

| | Start Date | Actions | | Completion Date | Respo | nsibility | Resource | ce |
|-----|---------------|---|---------|---------------------------------|---------|--------------------------------|------------------------|----|
| 40. | Ongoing | Perform biannual review of CACR 's response to IFAC and update sections relevant to SMO 6 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish the updated information. | Ongoing | Chairman of Disci Commission | olinary | Members of Disci CACR Staff | olinary Commission and | |

| | Requirements | Y | N | Partially | Comments |
|---------------|---|---|---|-----------|--|
| Sco 1. | pe of the system A system of investigation, discipline and appeals exists for the accountancy profession. The system is operational. | Υ | | | CACR conducts investigations (Supervisory Committee) and disciplinary hearings (Discpiplinary Committee). Appeals are delegated to the Public Audit Oversight Board. |
| 2. | Information about the types of misconduct which may bring about investigative actions is publicly available. | Υ | | | All laws are available on the CACR website |
| Initia 3. | ation of Proceedings Both a "complaints-based" and an "information-based" approach are adopted. | Y | | | There are complaints-based proceedings and information-based proceedings (§ 26 of the Act on Auditors) |
| 4. | Link with the results of QA reviews has been established. | Y | | | QA reviews may open a complaints-based proceeding by Disciplinary Committee |
| Inve | estigative process A committee or similar body exists for performing investigations. | Y | | | Supervisory Committee (§ 24/2 of the Act on Auditors) |

| Requirements | Y | N | Partially | Comments |
|---|-----|---|-----------|--|
| Members of a committee are independent of the subject of the investigation and other related parties. | Y | | | § 24/4 of the Act on Auditors |
| Disciplinary process | | | | Disciplinary Committee |
| A separate disciplinary committee/entity exists to make disciplinary decisions on referrals from the investigation committee. | 1 Y | | | |
| Members of the committee/entity include professional accountants as well as non-accountants. | | N | | All members are auditors |
| 4. The tribunal exhibits independence of the subject of the investigation and other related parties. | Y | | | § 5 of the Disciplinary Code ("Kárný řád") |
| Sanctions | | | | |
| The disciplinary system allows imposing an extensive range of penalties. It is particularly important to include (a) loss of professional designation; (b) restriction and removal of practicing rights; and (c) exclusion from membership. | Y | | | |
| Rights of representation and appeal | | | | Public Audit Oversight Board |
| 6. A third appeals body exists which is separate from both the disciplinary committee and investigative committee. | Y | | | |
| Administrative Processes | Y | | | The Administrative Code ("Správní řád") as a general law for administrative |
| 7. Timeframe targets for disposal of all cases are set. | • | | | processes administrated by authorities in the Czech Republic is applied |
| 8. Tracking mechanisms to monitor progress in | | | | § 36/3 and § 36/4 of the Act on Auditors |
| investigation and discipline and related procedures are established. | Y | | | Disciplinary Committee refers the information to the CACR twice a year minimum and refers every 3 months about the penalties to the Public Audit Oversight Board |

| Requirements | Y | N | Partially | Comments |
|---|---|---|-----------|--|
| Records of investigations and disciplinary processes are established. | Υ | | | There are written files of investigation and disciplinary processes (§ 7 of the Disciplinary Code) |
| Public Interest Considerations | | | | Information is available on the CACR website. |
| 10. Activities are supported to ensure that the public is aware that an investigative and disciplinary system exists in the jurisdiction. | Y | | | There is a journal distributed by CACR (ten times a year) where all news on this field is published. |
| 11. A process for the independent review of complaints on which there was no follow-up is established. | Y | | | |
| 12. The results of the investigative and disciplinary proceedings are made available to the public. | Y | | | Information is available on the CACR website. |
| Liaison with Outside Bodies | | | | Liaison with courts, police etc. according to law of Czech Republic |
| 13. There is an appropriate process for liaison with outside bodies on possible involvement in serious crimes and offences. | Y | | | |
| Regular review of implementation and effectiveness | | | | § 31 of the Act on Auditors |
| 14. Regular review of implementation and effectiveness of the system are performed and corrective actions are implemented. | Y | | | |

Action Plan Subject: SMO 7-International Financial Reporting Standards and Other Pronouncements issued by the IASB

Action Plan Objective: Continue to Use Best Endeavours to Assist in Ongoing Adoption and Implementation of IFRS

Background

Continue to assist the National Accountancy Council and Methodology Committee in maintaining and improving a program for ongoing adoption and implementation of IFRSs.

The Ministry of Finance (MoF) is responsible for the adoption and promulgation of accounting standards in the Czech Republic in accordance with the Accounting Act of 1991 as amended in 2016.

All entities in the Czech Republic with their shares or bonds being listed on any European-regulated stock exchange are required to prepare their financial statements (both stand-alone and consolidated) in accordance with IFRS as adopted by the European Union (EU). Other entities have the option to prepare their consolidated financial statements in accordance with IFRS. If other entities decide to do so, all consolidated entities (under IFRS consolidation) can use IFRS as a basis for preparation of their stand-alone financial statements.

Companies are also required to keep accounting records in accordance with Czech GAAP for tax purposes or reconcile their IFRS financial statements to Czech GAAP. Czech GAAP are bookkeeping instructions needed to account for individual transactions. Detailed accounting guidance for other entities is given in the Decrees on Accounting and Czech Accounting Standards, issued by the Ministry of Finance. Banks are required to account for all financial instruments and transactions with financial instruments in accordance with IFRS.

IFRS for Small- and Medium-sized Entities (SMEs) is not adopted and there are no known plans for adoption. SMEs can chose to apply either the Czech GAAP or the EU-endorsed IFRS in the preparation of financial statements.

| 41. | Ongoing | Continue in an active participation in the meetings of the National Accountancy Council and Technical Committee of CACR where Union of Accountants deputies take part | Ongoing | Chairman of the Financial Reporting Committee, CACR President, CACR Office staff | Chairman of the Financial Reporting Committee, CACR President, CACR Office staff |
|-----|---------|---|---------|--|--|
| 42. | Ongoing | Provide comments on the proposed changes in | Ongoing | Chairman and members of the | Chairman and members of the Financial Reporting Committee in |

| | | the accounting legislation | | Financial Reporting Committee in co- operation with the members of the CACR Committee for Regulation and Professional Development | co-operation with the members of the CACR Committee for Regulation and Professional Development |
|-----|---------|---|-----------|---|---|
| 43. | Ongoing | Continue in the providing of information on the latest developments in IFRS through CACR website and magazine Auditor. | Ongoing | CACR Office staff, members of the IFRS and Financial Institutions Committee | CACR Office staff, members of the IFRS and Financial Institutions Committee |
| 44. | Ongoing | Continue in the co-operation with the Ministry of Finance in the preparation of the effect studies on the implementation of particular standards and interpretations for the use in the EU | As needed | Members of the Financial Reporting Committee and members of the CACR Committee for IFRS and Financial Institutions | Members of the Financial Reporting Committee and members of the CACR Committee for IFRS and Financial Institutions |
| 45. | Ongoing | Continue in discussion on problematic aspects of the IFRS implementation in the Czech Republic with the Ministry of Finance and support endorsement of voluntary implementation of IFRS in the Czech accounting legislation | Ongoing | Members of the Financial Reporting Committee and members of the CACR Committee for IFRS and Financial Institutions | Members of the Financial Reporting Committee and members of the CACR Committee for IFRS na Financial Institutions |
| 46. | Ongoing | Provide trainings on current IFRS issues | Ongoing | Members of the CACR Committee for IFRS and Financial Institutions and members of CPD | Members of the CACR Committee for IFRS and Financial Institutions and members of CPD Committee |

| | | | | Committee | |
|-------|---------------|---|-----------|--|--|
| Maint | aining Ongoin | g Processes | | | |
| 47. | Ongoing | Continue to use best endeavours by identifying opportunities to further assist in implementation of IFRS. This includes review of the existing activities and updating the Action Plan for the future activities where necessary. | Ongoing | Chairman of the CACR Committee for IFRS and Financial Institutions | Chairman of the CACR Committee for IFRS and Financial Institutions |
| 48. | 2018 | To organize trainings (club nights) on IFRS 9 and IFRS 15 with reflection of recent development and practical problems during implementation in practice. | 2018-2019 | Chairman and members of the CACR Committee for IFRS and Financial Institutions | Chairman of the CACR Committee for IFRS and Financial Institutions |
| 49. | Ongoing | To contribute to the Auditor magazine issued by CACR. Prepare articles related to current IFRS issues. And to inform on new development in IFRS area. | Ongoing | Chairman and members of the CACR Committee for IFRS and Financial Institutions | Chairman and members of the CACR Committee for IFRS and Financial Institutions |
| Revie | w of CACR 's | Compliance information | | | |
| 50. | Ongoing | Perform biennial review of CACR's response to and update sections relevant to SMO 7 as necessary. Once updated inform IFAC Compliance staff about the updates in order for the Compliance staff to republish the updated information. | Ongoing | Chairman of the CACR Committee for IFRS and Financial Institutions | Chairmen of the CACR Committee for IFRS and Financial Institutions |

CACR Committee for IFRS and Financial Institutions support companies within groups that report their consolidated financial statements under IFRS so they may prepare their separate financial statements also under IFRS.

The Committee works on supporting materials such as guides and e-learnings that focus on differences between IFRS and local accounting rules. The guidelines concerning audits of financial statements prepared in accordance with IFRS were issued and are still in use.

Regular trainings and club nights are organized and held to discuss new IFRS issued – latest club nights covered the area of IFRS 15, IFRS 16 and IFRS 9.





Ms. Alta Prinsloo
Executive Director, QD
International Federation of Accountants
529 Fifth Avenue, 6th Floor
New York, NY 10017 USA

20th September 2018

E.j 22/18

Ms. Irena Liškařová

President

The Chamber of Auditors of the Czech Republic

Opletalova 55, 110 00 Prague 1, The Czech Republic kacr@kacr.cz

Dear Ms. Prinsloo.

Subject: Letter to Confirm Institutional Support for the SMO Action Plan

This letter is to confirm that the leadership of the The Chamber of Auditors of the Czech Republic has reviewed the information contained in the SMO Action Plan prepared by The Chamber of Auditors of the Czech Republic as part of the IFAC Member Compliance Program and will provide institutional support for its implementation.

On behalf of the leadership of the The Chamber of Auditors of the Czech Republic, I endorse publication of the SMO Action Plan on the IFAC website in the interests of transparency and to demonstrate our commitment to enhancing the quality and credibility of the accountancy profession worldwide.

| Sincerely, | amin? | , President |
|---------------------------------------|-------------------------------------|-------------|
| The Chamber of A (Name of Organiza | uditors of the Czech Republic tion) | |
| 25. 9. | 2018 | |
| (Date) | | |