Response to the IFAC Part 2, SMO Self-Assessment Questionnaire

Member Name:Institute of Authorized Chartered AuditorsCountry:AlbaniaPublished Date:February 2007

Disclaimer: Please refer to the Disclaimer published on IFAC's website about this assessment.

Number	Question Title/Text/Help text	Answer	Comments
	IFAC Part 2 SMO Self-Assessment		
1.	SMO 1		
1.1.	Quality Assurance Program		
1.1.1.	Quality Assurance Review Program In your jurisdiction is there a mandatory quality assurance review program in place for members of your organization performing audits of financial statements of listed companies?	10 Yes	There is no listed companies at all (stock exchange is not operating in practice)
	1	2 0 No	
1.1.2.	Quality Assurance Review Program Follow Up What plans do you have for developing and implementing a quality assurance review program, or if you do not have those plans, what special reasons or conditions for that fact exist?	There is no listing company at all, as far as Tirana stock exchange does not operate in practice	
2.	SMO 2		
2.1.	MB Membership Requirements		

Number	Question Title/Text/Help text		Answer	Comments
	Which of the following are required for individuals to be admitted as members in your organization? Select all the options that are appropriate.	11	Complete a program of professional accountancy education	In our organization, individuals are admitted as members only those professional accountants who have been awarded with the professional title "Certified Auditor".
		21	Complete a practical experience requirement	
		31	Complete a final assessment of the individual's professional capabilities and competencies	
		4□	None of the above	
2.2.	<i>Continuous Professional Development</i> Is there a requirement for your members to develop and maintain competence through continuous professional development (CPD)?	10	Yes	There is a separate regulation for CPD, which is approved by the assembly meeting of IEKA members in 2001 and updated in 2005.
		20	No	
2.3.	Professional Accountancy Education			
2.3.1.	Professional Accountancy Education Program Who delivers the professional accountancy education program for your members? Select all the answer options that are	1□	Our organization	
	appropriate.	2□ 3☑	Another IFAC member body Universities	

Number	Question Title/Text/Help text	Answer	Comments
		 4□ Approved training institutions 5□ Government bodies 6□ Other organizations 	
2.3.2.	Describe Other Organizations Where your response in question 2.3.1 indicates another IFAC member body, universities, approved training institutions, and / or other organizations deliver the professional accountancy education program, describe these organizations and their legal authority to deliver the program. (Include the name of the other IFAC member body where relevant).	Universities means those faculties that teach especially basic and advanced accounting knowledge, as well as other related disciplines, such as management, economics, marketing, etc.	
2.3.3.	 Prof Accountancy Education Program Follow Up Please describe how your organization ensures the professional accountancy education program, delivered by the organization in response to question 2.3.1., meets the required content. Include in your description the specific activities your organization undertakes with regards to the necessary content requirements. 	During three years period of practical experience (secondment or stage), each year our organization delivers to the applicants or candidates obligatory training courses in accounting, auditing, ethics and relevant disciplines	These programs are prepared by the Stage (practical experience) commission and are approved by the Institute Council each year within month of March
2.11.	IES 5 Practical Experience Requirement		
2.11.1.	<i>Approved Provider</i> Section 2.11 deals with the practical	1 O Yes	

Number	Question Title/Text/Help text		Answer	Comments
	experience requirement established by your organization.			
	Does the practical experience requirement have to be obtained with approved providers or employers?			
		20	No	
2.11.2.	<i>Provider Characteristics</i> Please describe the characteristics set by your organization for recognizing approved providers.	Members of the Institute with not less than three years experience in Audit profession (Chartered auditors) and Audit firms registered in Institute`s Chart are considered to be approved providers		
2.11.4.	<i>Length of Practical Experience</i> What is the required length of pre- qualification practical experience? Select the answer option that is most appropriate.	10	Three years	
	I I I I I I I I I I I I I I I I I I I	20	Less than three years	
		30	More than three years	
2.11.6.	Practical Application SMO 2			
2.11.6.1.	Practical Application Where relevant graduate (beyond under- graduate, e.g., masters) professional education has a strong element of practical accounting application, may any portion of the professional education be contributed to the practical experience requirement?	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
		20	No	
2.11.7.	Timing of Experience			
2.11.7.1.	<i>Pre or Post Qualification Experience</i> The practical experience for accountants may be obtained (select all the answer options that are appropriate):	1□ 2□ 3☑	Before the professional accountancy education program of study At the same time as the professional accountancy education program of study After the professional accountancy education program of study	
2.11.7.2.	<i>Describe Pre or Post Experience</i> Describe the length of practical experience that may be obtained pre-qualification and / or post-qualification.	Thre	e years	
2.12.	IES 5 Monitoring of Practical Experience Requirement			
2.12.1.	Monitoring of Practical Experience Is the period of practical experience monitored?	10	Yes	
		20	No	
2.12.3.	Monitoring Practical Experience How is the practical experience requirement (or practical application) monitored and assessed? Select all the answer options that are appropriate.	11	Mentoring system	
	are appropriate.	2□	Approved training employers and organizations	

Number	Question Title/Text/Help text		Answer	Comments
		31	Self-declaration required	
			from the candidate	
		4☑	Record of the practical	
			experience is kept and	
			submitted to the member	
			body when applying for	
			membership	
		5⊠	An assessment is made by the	
			mentor or employer	
		6	Other (please describe)	
2.13.	IES 6 Assessment of Prof Capabilities and Competence			
2.13.1.	Assessment by IFAC Body or Other			
	Section 2.13 deals with the final assessment requirements established by your organization.	11	Our organization (including training entities that are affiliated with our organization or a subsidiary	According to government decree Nr.150 dated 30 March 2000 that regulates the audit profession in Albania,
	Select all the organizations involved in conducting the final assessment.		of our organization).	the responsible body for the final assessment is a Jury or Examination Body, composed
	If the final assessment is conducted jointly			by members from our
	between various organizations, select all			Institute (IEKA), the
	those that have some responsibility for			government institutions such
	conducting the final assessment and in the			as Ministry of Finance and
	Comment Box, describe the nature of their respective roles and responsibilities.			Ministry of Education, academic world, and National accounting council. The Jury is assissted by IEKA staff.
		$2\square$	Another IFAC member body	-
		31	Government or regulatory	

Number	Question Title/Text/Help text	Answer	Comments
		body 4□ Other	
2.13.2.	Assessment - Name of IFAC Organization SMO 2 State the name of the IFAC member body, government or regulatory body, or other organization that conducts the final assessment.	The final assessment is made by the Jury (Examinations Comission) organized in the form of an ad-hoc commission comprising members from IEKA's Council, from the Ministry of Education and Ministry of Finance, National Accounting Council as well as from academic world (i.e. professors in economics, law, etc.)	
2.13.3.	<i>MB Input Follow Up</i> Please describe how does your organization provide input into the government or regulatory body or other organization's assessment activities?	IEKA provides regularlly information to the Ministry of Finance that is supervisory authority. The Ministre of Finance representative, according to the regulations, may participate in the IEKA's Council meetings and in the general assembly meeting as well	
2.13.4.	<i>Characteristics of Assessment</i> Which of the following characteristics are applicable to the final assessment process? Select all the answer options that are	1☑ Uniform for all students	

Number	Question Title/Text/Help text		Answer	Comments
	appropriate.			
		2□	Given simultaneously where it is being held in more than once location in the country	
		31	Assessment is set and assessed only by qualified or approved individuals	
		4□	None of the above	
2.13.5.	Qualifying for Final Assessment			
	What requirements must the candidate satisfy to take the final assessment? Select all the answer options that are appropriate.	11	Specified pre-qualification requirements relating to professional knowledge, professional skills, and professional values, ethics, and attitudes	They need to have performed three years professional secondment (stage) of at an auditor or audit firm, and to have been provided with the certificate of completion by the relevant ad-hoc commission
		21	Specified practical experience requirements	
		3□	Other (please describe)	
		4□	None of the above	
2.13.6.	<i>Timing Considerations for Final Assessment</i> Is there a requirement or restriction for completing the final assessment? For example, some organization may require the candidate to take the final examination	10	Yes	
	within a specified number of years of meeting the pre-assessment requirements.			
		20	No	
2.13.8.	Assess Professional Knowledge			

Number	Question Title/Text/Help text	Answer	Comments
	Describe in general terms how required professional knowledge (e.g. technical knowledge about accounting, finance, audit, financial reporting, legislative requirements,	The required professional knowledge is assessed by organizing examination tests, on the third year of the professional	The examination tests are organized for the following disciplines:
	information technology etc) is assessed during the final assessment.	secondment . All the candidates that have met the requirements will enter in these examinations that comprise five obligatory written tests	 Accounting, analysis of accounts and accounting review. Civil law, Commercial and Company Law, penal and labor Law the extent they interest to the statutory control of accounts. Accounting Standards, Legal and Professional Requirements. Organiziation, management and internal control of enterprises, including information systems and computing. Taxation.
			Each of the above tests is assessed by marks from 0 to 20. The overall average to be considered for qualifying is from 10 to 20. However, each mark of the first three examination tests, which is less than 10, is considered as

Number	Question Title/Text/Help text	Answer	Comments
			disqualifying. The minimum time test is 4 hours. The examinations is organized and supervised by a Special Examination Board (Jury) established in conformity with the requirements prescribed in the profession regulations. The Jury approves also the programs for the above- mentioned disciplines.
2.13.9.	Assess Professional Skills Describe in general terms how required professional skills (e.g. ability to solve problems, make decisions, exercise judgment, personal skills, interpersonal and communication skills, organizational and business management skills etc) are assessed during the final assessment.	These issues are part of the five final examination tests governed by the Jury (mentioned in the previous answer 2.13.8 comments)	
2.13.10.	Assess Professional Values, Ethics, Attitudes Describe in general terms how required professional values, ethics, and attitudes are assessed during the final assessment.	The answer is the same as the previous one 2.13.9	The assessment of professional values, ethics and attitudes shall be considered as a process that involves all these stages: assessment of the candidates

Number	Question Title/Text/Help text		Answer	Comments
				for entering in the professional secondment and in a professional education programme; training and interim tests organized each year, during their three years period of professional secondment; and the final assessment made to the candidates in the third year of their secondment (practical experience) prior they will take part in final examination test
2.13.11.	Recorded or Oral Format			
	Is the final assessment conducted through:	10	Recorded format with recorded (e.g. written) response required	
		20	Oral format with oral	
		30	responses Both recorded and oral response formats	
2.13.13.	Assessment Formats What formats are used in conducting the final assessment (select all the answer options that are appropriate)?	11	Multiple choice questions	
		2☑ 3☑ 4□	Case studies Technical questions Thesis	

Number	Question Title/Text/Help text	Answer	Comments
		5□ Other (please describe)6□ None of the above	
2.13.14.	<i>Reliability and Validity</i> Describe in general terms the procedures in place to ensure the final assessments are reliable and valid. Include a description of how the assessment questions are set and by whom and also how reviewers / assessors are selected.	The body responsible is the Jury, who based on its own members experience, for each of the subject (discipline) mades contacts with people from the academic world and from the profession who provide for the jury varios test and cases and relevant question to be taken into the consideration for the preparation of the assessment papers. The examination papers (tests) are prepared the same day when the examination test will happen. It is the jury who take care for all the issues related with the examination such as supervising, reviwing/assessing, etc.	The examination procedure is organized in such a way that the assessors do not know the name of the candidate that has given the answers, when they check the results
2.13.15.	Frequency of Final Assessments How many times in a year is the final assessment offered? Select the answer	1 • Yearly (or once a year)	
	option that is the most appropriate.	 Half yearly (or twice a year) Three sessions a year Four sessions a year Five sessions a year Other (please describe the 	

Number	Question Title/Text/Help text		Answer	Comments
			frequency of the examinations)	
2.14.	IES 7 Continuing Professional Development - CPD			
2.14.1.	<i>Responsibility for CPD Requirements</i> Section 2.14 deals with the continuous professional development requirements established by your organization.	11	Our organization	
	Who establishes the continuous professional development requirements applicable to your members? Select all the answer options that are appropriate.			
		2□	Another organization (state the name of the organization including whether it is an IFAC member body)	
		3□	Law and / or regulation (state the name of the law / regulation)	
		4□	Other (please describe)	
2.14.2.	CPD and Professional Accountants Which membership categories are required to maintain professional competence through continuous professional	11	All our qualified members	
	development? Select all the answer options that are appropriate.			
		21	Qualified members who perform audits of listed entities	

Number	Question Title/Text/Help text		Answer	Comments
		31	Qualified members who	
			perform audits of entities	
			other than listed entities	
		4☑	Qualified members who	
			provide services (other than	
			audit) to the public	
		5□	Qualified members who are	
			employed in business	
0.14.0		6	Other (please describe)	
2.14.3.	Requirement - CPD			
2.14.3.1.	<i>Type of CPD Requirement</i> Which of the following answer options	11	Members must satisfy a	Our institute organizes every
	describes the way the continuous professional development is structured? Select all the answer options that are appropriate.	2□	number of hours of continuous professional development a year or over a number of years All members are to satisfy specified content requirements (e.g. specified courses or knowledge content) Members working in specialist areas or areas of high risk to the public are to satisfy specified content requirements (e.g. specified courses or knowledge	year training courses to the members within the framework of the approved CPE training
		4 🗖	content)	
		4凵	Other	

Number	Question Title/Text/Help text		Answer	Comments
2.14.3.3.	Hours of Continuous Professional Development			
	Which one of the following answer options best describes the continuous professional development hours required?	10	Members have to complete a minimum of 120 hours or equivalent learning units of relevant professional development activity over a three-year rolling period.	Each year our members are obliged to carry out a number of hours in CPD training. The obligatory hours per year is between 40-80 hrs and is delived by our institute in two parts (June and Septemeber)
		20	Members have to complete a minimum of 20 hours or equivalent learning units in each year	I market and a second
		30	Other	
2.14.3.8.	<i>Monitoring of CPD</i> Is there a process to monitor whether your members who are qualified as professional accountants meet the continuous professional development requirements?	10	Yes, there is a monitoring process for CPD requirements	
	Protossional action prime redenience.	20	No, there is no monitoring process for CPD requirements	
2.14.4.	Monitoring of CPD Requirement			-
2.14.4.1.	Monitoring Process SMO 2			
	Which of the following elements does the monitoring process include? Select all the answer options that are appropriate.	1□	Professional accountants are required to submit a declaration	
		2□	Professional accountants are required to submit evidence	
		3₫	Our organization audits a sample of professional	

Number	Question Title/Text/Help text		Answer	Comments
			accountants to check	
		. —	compliance	
		4□	Compliance is monitored	
			through firm quality control	
			standards	
		5□	Compliance is monitored	
			through a quality assurance	
			review program	
		6	Other (please describe)	
		$7\Box$	None of the above	
2.14.4.3.	Sanctions SMO 2	_		
	Where a professional accountant does not	10	Yes, sanctions or actions for	
	satisfy the CPD requirements (within a		non-compliance are imposed	
	reasonable period of encouraging the			
	professional accountant to meet the			
	requirements), are sanctions or other non-			
	compliance actions, such as expulsion or			
	denial of the right to practice, imposed?			
		20	No, sanctions or other non-	
			compliance actions are not	
<u> </u>			imposed	
2.14.4.4.	Sanction Types and CPD			
	Describe the nature and extent of the		se members who do not take	
	sanction, expulsions or denial of the right to	-	in obligatory training activities	
	practice.		nized by our intitute are	
			ged to undertake an	
			nination test on the relevant	
			ects. If they fail to pass the	
			nination they will be	
		cons	idered as being not in	

Number	Question Title/Text/Help text	Answer	Comments
		conformity with the requirements to	
		be registered by the Commission	
		for Registration in the list of	
		authorized auditor for the coming year	
2.15.	Activities to Promote IESs SMO 2		
2.13.	Please describe the activities your	Our organization - IEKA- has	
	organization undertakes to promote and	included the IESs issues in the	
	assist in implementing the pronouncements	processes of training its members.	
	issued by IFAC's International Accounting	During last year we have organized	
	Education Standards Board.	with our members a two days	
		seminar on IES1-IES7 and	
		especially on draft IES 8 that is	
		more related with our members	
		(that are auditors).	
		Starting from 2006, we have	
		included in the education	
		programes of our candidates most	
		of the requirements prescribed in	
		IESs. Furthermore, our institute has	
		planned to translate and publish all	
		the IESs in Albanian, so they will	
		be available for the universities	
		and other professional organizations in the country as	
		well.	
3.	SMO 3		
3.1.	Auditing Standards in Law/Regulation		

Number	Question Title/Text/Help text		Answer	Comments
	Does law or regulation establish the set of auditing standards to be used in the audit of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	1□	Yes for audits of listed entities	
	Where the law / regulation establishes the auditing standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 3.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the auditing standards, please respond "no". Section 3.2. of this module includes questions about the standard-setter and the auditing standards that are established.			
	addining standards that are established.	2□	Yes for audits of non-listed entities	
		3☑ 4☑	No for audits of listed entities No for audits of non-listed entities	
3.2.	Responsibility for Private Sector Auditing Standards			
3.2.1.	Auditing Standards - Private Sector Is there only one set of auditing standards or	10	The auditing standards for	

Number	Question Title/Text/Help text		Answer	Comments
	are the auditing standards applicable to listed entities different from non-listed entities?	20	listed entities and non-listed entities are the same set of standards The auditing standards for listed entities and non-listed entities are not the same set of standards	
3.2.6.	<i>Responsibility for Auditing Standards</i> Who has the authority for establishing the auditing standards for listed and non-listed entities?	10	Our organization	IEKA - Albanian Institute of AUthorized Chartered Auditors is the only autority responsible for setting audit standards for external audit in Albania
		20 30 40	Another IFAC member body Joint process between our organization and another IFAC member body or other organization Another organization	in r nounu
3.3.	Member Body SMO 3	40	Another organization	
3.3.1.	<i>MB Convergence Objective SMO 3</i> Has convergence with IAASB pronouncements been established as an	10	Yes	
	objective?	20	No	
3.3.3.	<i>MB Convergence Implemented SMO 3</i> Has the convergence objective for auditing standards been implemented?	10	Yes	IEKA has addopted ISAs issued by IAASB
	sundards occir implemented :	20	No	issued by it it is b

Number	Question Title/Text/Help text		Answer	Comments
3.6.	Incorporation of Auditing Standards			
3.6.1.	<i>Incorporation Approach SMO 3</i> Where your response indicates that convergence with IAASB pronouncements has been implemented, which of the following best describes the approach is used to incorporate the IAASB pronouncements into national standards? Select the answer option that is most appropriate.	10	IAASB pronouncements are adopted as drafted without amendments (refer Help Text)	In 2003 IEKA has translated and published ISAs included in the IFAC HANDBOOK 1999 and is in the process of translating other new and updated standards issued by IAASB. THe new text with ISAs and other pronouncements in Albanian will be published by the end of this year or beggining of next year and will include all the standards published in the 2006 IFAC Handbook edition
	Help text: Answer Option 1 and reference to "adopted without amendment" Select this option where IAASB pronouncements are adopted as drafted except for changes to: Rename the IAASB pronouncement to a national standard name; Translate the IAASB pronouncement into another language; Apply an effective date that differs from the IAASB pronouncement.	20	IAASB pronouncements are adopted as national standards and amended as necessary to address differences due to conflicts with legal or regulatory requirements (refer Help Text)	

Answer Option 2 and 3 reference to

Number	Question Title/Text/Help text		Answer	Comments
	"Differences" In responding to this question, "differences" may include: Requirements in addition to those specified in the IAASB pronouncement or ISA; Deletion of a basic principle, essential procedure, and / or related guidance specified in the IAASB pronouncement or ISA; Modification of a requirement specified in the IAASB pronouncement or ISA (e.g. an ISA requirement was not deleted in full because a similar requirement was included).			
	included).	30	Existing national standards are compared with IAASB pronouncements to eliminate to the extent possible differences between the national standard and the IAASB pronouncement (refer Help Text) Other	
3.6.2.	Adoption SMO 3			
3.6.2.1.	<i>IAASB Pronouncements Adopted</i> Which of the following IAASB pronouncements have been adopted? Select all the answer options that are appropriate.	1□	International Standard on Quality Control 1	
		21	International Standards on Auditing	

Number	Question Title/Text/Help text		Answer	Comments
		31	International Auditing	
		4□	Practices Statements International Standards on	
		- —	Assurance Engagements	
		5□	International Standards on Review Engagements	
		6□	International Standards on	
2 < 2 2			Related Services	
3.6.2.2.	Name of Standards SMO 3 When the IAASB pronouncements are adopted, are the IAASB pronouncements renamed as national standards and pronouncements?	10	IAASB pronouncements are adopted without changes to the pronouncement's name	
	-	20	IAASB pronouncements are adopted with changes to their names	
3.6.2.4.	Information - Adopted Standards SMO 3 Is information publicly available describing: The IAASB pronouncements that have been adopted; Whether the adopted IAASB pronouncement is the version in effect as at September 30, 2005; The effective date set by your organization where it differs from the IAASB pronouncement?	10	Yes	The effective date is set by IEKA and includes the audit of financial statement starting from January 2004
0 < 0 =		20	No	
3.6.2.5.	Submit Information - Adopted SMO 3 If the standard-setter has issued information about the status of adopted ISAs and other	10	The information is available and in English and will be	

Number	Question Title/Text/Help text		Answer	Comments
	IAASB pronouncements and it is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.		submitted to Compliance Staff	
	If this information is not available, complete the <a href="SMO 3 Comparison with
IAASB Pronouncements.doc">SMO 3: Comparison with IAASB Pronouncements report by clicking on the link and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 3: Comparison with IAASB Pronouncements" report.			
	Help text:	20	The "SMO 3: Comparison with IAASB Pronouncements" report will be completed and submitted to Compliance Staff	
3.10.	Translation SMO 3			
3.10.1.	Translation of IAASB Pronouncements Are the IAASB pronouncements translated into a national language?	10 20	No as English is the national language or a widely spoken language Yes, the IAASB pronouncements are	

Number	Question Title/Text/Help text		Answer	Comments
		30	translated No and English is not an official language or is not widely spoken	
3.10.2.	<i>IFAC Translation Policy SMO 3</i> Is the IFAC Translation Policy followed?	10	Yes	For the first time IEKA translated ISAs and other pronouncements in albanian, in 2003. On that time we got permission from IFAC through the assistance given by ICAS, Scotland, UK and CNCC, France. The translation process have continued during this period, but this year, when we foresee to publish the new text of ISAs and other IFAC Pronouncements in Albanian, we have followed all the requirments mentioned in the IFAC translation policy (2004) . A contract for translation of IFAC HANDBOOK 2006 edition is grated from IFAC to IEKA on MArch 2006
3.10.3.	<i>Principal Translator SMO 3</i> Who is the principal translator? Select the	10	Our organization is the	

Number	Question Title/Text/Help text		Answer	Comments
	answer option that is most appropriate.	20 30	principal translator The government or another organization is the principal translator Our organization and the government or another organization are the principal translators	
3.10.4.	<i>Key Words SMO 3</i> Does the translation process include a list of key words?	10 20	Yes	Glossary is used as the main list of key words
3.10.5.	<i>Faithful Translation SMO 3</i> What processes are in place to ensure a faithful translation of the IAASB pronouncements?	On March 7, 2006, IEKA signed a contract with the authorities responsible for translation and publication in IFAC, where it has described the process and has put the guarantee for faithful translation		
3.11.	Activities to Promote IAASB Pronouncements Please describe the activities your organization undertakes to promote and assist in the implementation of IAASB pronouncements and other IAASB activities.	The application of ISAs is declared obligatory for our members in performing their statutory audit engagements in various entities. Another aspect is training programe and the delivery of trainings courses on ISAs to our members Informing interested parties		

Number	Question Title/Text/Help text		Answer	Comments
		relat mag and Assi intro pron Intro Alba cour Insti Inter Intro Kose	agh publishing new ISAs and ed comments in our bimonthly azine - Accounting, Finance Auditing. sting universities for oducing ISAs, and other ouncements to the students, oducing the text of ISAs in unian to other autorities in the atry such as Supreme Audit tution and the National mal Audit Department oducing these documents also in ovo (as their language is unia), etc.	
4.	SMO 4			
4.1.	Responsibility and National Ethical Requirements			
4.1.1.	<i>IFAC MB and Ethical Requirements</i> Does your organization establish ethical requirements (e.g. code of ethics, code of conduct, ethics rules, member regulations, etc.) to be complied with by your members?	10	Yes, our organization does establish ethical requirements	The ethical requirements that our organization will establish when it will introduce its CODE of ETHICS and are in addition to ethical requirements actually prescribed in the relevant law on commercial companies (1992) and profession regulations (2000

Number	Question Title/Text/Help text		Answer	Comments
	Help text: In some countries, ethical requirements may be established on a regional, provincial, or state basis. Where this is the case in your country for the ethical requirements that apply to your members, please contact Compliance Staff for further instruction.	20	No, our organization does not establish ethical requirements	- modified in 2001)
4.1.2.	<i>IFAC MB and Convergence with IFAC Code</i> Has your organization implemented convergence with the IFAC Code of Ethics as an objective?	10	Yes	Our organization in the process of drafting its new code of ethics in line with IFAC code of Ethics (revised and issued in June 2005), has as objective implementing the convergence with IFAC CODE of Ethics
4.1.9.	 <i>IFAC MB Approach to Ethics</i> Which of the following options best describes your organization's activities to incorporate the IFAC Code? For the purposes of the Part 2 SMO 4 module, modifications include: Deletion/omission of concepts, principles, or guidance that are established in the IFAC Code; Inclusion of concepts, principles, or guidance that are not in the IFAC Code; 	10	No Our organization adopted the IFAC Code as issued without modifications	IEKA has been assisted in drafting its CODE by foreign experts from CNCC - France

Number	Question Title/Text/Help text		Answer	Comments
	Other amendments that give rise to differences between your organization's ethical requirements and the IFAC Code.			
		20	Our organization adopted the IFAC Code but with modifications	
		30	Our organization has developed our own ethical requirements with a process to eliminate differences between our ethical requirements and the IFAC Code Our organization develops our own ethical requirements and uses another approach to incorporate the IFAC Code of Ethics	
4.1.10.	<i>IFAC MB and Code - Eliminate Differences</i> Describe the process used to adopt the IFAC Code or the process used to eliminate differences between your organization's ethical requirements and the IFAC Code.	mee adop ethic Cod princ draft IFA	A has proposed to the assembly ting of its members the otation as its own requirements cal principles of the IFAC e of Ethics, and based on such ciples has developed its own t CODE that in addition to C CODE refers also to our umstances and to the specific irements forseen in the national	

Number	Question Title/Text/Help text		Answer	Comments
		from new Asse be aj 2007 will diffe requ	and profession regulations. So, a this point of view, when the Code will be approved by the ebly meeteng (it is foreseen to pproved by the beggining of 7 as a maximum date), there be not any significant erence at all with the irements prescribed in the C Code of Ethics.	
4.2.	MB and Version of IFAC Code			_
4.2.1.	<i>Version of IFAC Code</i> Which version of the IFAC Code was adopted or used as the basis for your organization's ethical requirements?	10	The IFAC Code currently in effect, revised and issued in June 2004	At first the revised IFAC Code was translated and after this phase was completed, the major part of the IFAC Code was considered for drafting the National Code of Ethics (to be complied by Albanian Auditors)
		20	A version issued prior to 2004	
		30	The revised IFAC Code issued and in effect June 30, 2006	
4.3.	<i>Ethical Requirements by Gov / Reg Bodies</i> In addition to the ethical requirements established by your organization, are there also laws or regulations that set out ethical	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	requirements to be complied with by your members?			
		20	No	
4.4.	Gov / Reg Bodies and Ethical Requirements			
4.4.1.	<i>Gov/Reg Bodies - Ethical Requirements</i> Where ethical requirements applicable to your members are established in law or regulation, do they include any of the following types of laws and regulations? Select all the answer options that are appropriate.	10	There is a law / regulation (e.g. Audit Law, Accountants Law) that sets out ethical requirements to be complied with by all professional accountants	Ethical requirements are included in the law on commercial companies (1992) and in the regulations on the organization of the audit profession in Albania approved by the Government Decree Nr. 150 date 30.03.2000
		21	There is a law / regulation that sets out ethical requirements to be complied with by professional accountants who audit listed entities	
		31	There is a law / regulation that sets out ethical requirements to be complied with by professional accountants who audit entities	
		4□	other than listed entities There is a law / regulation that sets out ethical	

Number	Question Title/Text/Help text		Answer	Comments
4.4.4.	Describe Law / Reg - Audit Regarding your response to question 4.4.1 and professional accountants who audit listed entities and / or other entities, please: State the law / regulation's name; Provide a general description of the law / regulation; Describe how the law / regulation sets out the scope of professional accountants that it applies to.	(199 Nr. 1 in 20 profe comp deon what what	requirements to be complied with by professional accountants who provide services to the public (other than as auditors of listed or other entities) There is a law / regulation that sets out ethical requirements for professional accountants employed in business None of the above law on Commercial Companies 2) and the government decree 50 date 30.03.2000 modified 001, regulates the audit ession. The commercial pany law, prescribles some tolgical issues and prescribe t kind of work is allowed and t is not allwed to be performed ratutory auditors (members of A).	
4.4.7.	<i>Gov/Reg and Convergence</i> Please explain whether your organization has undertaken any activities to promote the IFAC Code of Ethics to the relevant government or regulatory body that sets	has infor	first activity our organization undertaken is related with ming all the interested parties or public or no-public. In our	

Number	Question Title/Text/Help text	Answer	Comments
	ethical requirements. Include in your explanation descriptions of any specific activities and the outcome or the reasons why such activities have not been undertaken.	bimonthly magazine "Accounting, Finance and Auditing" we have published several comments and articles related with IFAC Code of Ethics. We have published for comments, also the draft code of Ethics for Auditors that are members of IEKA. During last year and this year we have undertaken some other useful steps to inform other interested parties as well. However, we are waiting the government to improve the regulation on the field of accounting professions and especially for the audit profession. As soon as the government will put in its aggenda such changes on the accountancy profession, we will do the best to influence for including within the profession regulations especially ethical principles of IFAC CODE.	
4.5.	<i>Comparison of Requirements SMO 4</i> Does your organization have information that identifies any differences between the IFAC Code of Ethics currently in effect or the revised Code and the national ethical requirements? In responding to this	10 Yes, our organization has this information and it will be submitted	

Number	Question Title/Text/Help text		Answer	Comments
	question, differences include:			
	Principles, concepts, and guidance in the IFAC Code that are not addressed in the national ethical requirements; Principles, concepts, and guidance in the IFAC Code that are not equivalent to the national ethical requirements; Principles, concepts, rules, regulations, laws, or other mandatory ethical requirements in national ethical requirements that are not addressed in the IFAC Code.			
	The phrase "national ethical requirements" as used in this questionnaire refers to the totality of ethical requirements established by your organization and others including government and regulatory bodies that are applicable to your members.			
	11 2	20	This information will be submitted by another IFAC member body	
		30	No, the information is not available	
4.6.	Fundamental Principles - National			
4.6.1.	Integrity - Principle			
4.6.1.1.	<i>Integrity</i> Do the national ethical requirements require professional accountants to comply with the fundamental principle "integrity" as	10	Yes, professional accountants are required to comply with the same principle	In the new draft code this is explicitely said that professional accountants

Number	Question Title/Text/Help text		Answer	Comments
	described in the revised IFAC Code?			(members of IEKA) have to comply with the fundamental principle of integrity. Even in the existing ethical requirements the compliance with the fondamental principle of integrity is required
		20	Yes, professional accountants are required to comply with a similar or equivalent principle	
		30	The same or similar / equivalent principle has not been established	
4.6.1.2.	<i>Integrity Requirement</i> Is the principle set out in your organization's ethical requirements and / or in laws and regulations? Select all the answer options that are appropriate.	11	Our organization's ethical requirements	
		21	Law that regulates professional accountants and / or auditors	
		3□	Securities regulation	
		4	Other laws and / or regulation	
4.6.2.	Objectivity - Principle			
4.6.2.1.	<i>Objectivity</i> Do the national ethical requirements require professional accountants to comply with the fundamental principle "objectivity" as described in the revised IFAC Code?	10	Yes, professional accountants are required to comply with the same principle	In the new draft code this is explicitely said that professional accountants (members of IEKA) has to

Number	Question Title/Text/Help text		Answer	Comments
				comply with the fundamental principle of objectivity
		20	Yes, professional accountants are required to comply with a similar or equivalent principle	
		30	The same or similar / equivalent principle has not been established	
4.6.2.2.	<i>Objectivity Requirement</i> Is the principle set out in your organization's ethical requirements and / or in laws and regulations? Select all the answer options that are appropriate.	11	Our organization's ethical requirements	
		21	Law that regulates professional accountants and / or auditors	
		3□ 4□	Securities regulation Other laws and / or regulation	
4.6.3.	Professional Competence / Due Care - Principle		<u>v</u>	
4.6.3.1.	<i>Prof Competence / Due Care</i> Do the national ethical requirements require professional accountants to comply with the fundamental principle "professional competence and due care" as described in the revised IFAC Code?	10	Yes, professional accountants are required to comply with the same principle	In the new draft code this is explicitely said that professional accountants (members of IEKA) has to comply with the fundamental principle of professional competence and due care
		20	Yes, professional accountants are required to comply with a	1

Number	Question Title/Text/Help text		Answer	Comments
		30	similar or equivalent principle The same or similar / equivalent principle has not been established	
4.6.3.2.	<i>Prof Competence / Due Care Req</i> Is the principle set out in your organization's ethical requirements and / or in laws and regulations? Select all the answer options that are appropriate.	11	Our organization's ethical requirements	
		21	Law that regulates professional accountants and / or auditors	
		3□ 4□	Securities regulation Other laws and / or regulation	
4.6.4.	Confidentiality - Principle			
4.6.4.1.	<i>Confidentiality</i> Do the national ethical requirements require professional accountants to comply with the fundamental principle "confidentiality" as described in the revised IFAC Code?	10	Yes, professional accountants are required to comply with the same principle	In the new draft code this is explicitely said that professional accountants (members of IEKA) has to comply with the fundamental principle of confidenciality THis principle has been mentioned in the existing law and regulation too.
		20 30	Yes, professional accountants are required to comply with a similar or equivalent principle The same or similar /	
		50	equivalent principle has not	

Number	Question Title/Text/Help text		Answer	Comments
			been established	
4.6.4.2.	<i>Confidentiality Requirement</i> Is the principle set out in your organization's ethical requirements and / or in laws and regulations? Select all the answer options that are appropriate.	11	Our organization's ethical requirements	
		21	Law that regulates professional accountants and / or auditors	
		3□	Securities regulation	
		4	Other laws and / or regulation	
4.6.5.	Professional Behavior - Principle			
4.6.5.1.	Professional Behavior Do the national ethical requirements require professional accountants to comply with the fundamental principle "professional behavior" as described in the revised IFAC Code?	10	Yes, professional accountants are required to comply with the same principle	
		20	Yes, professional accountants are required to comply with a similar or equivalent principle	
		30	The same or similar / equivalent principle has not been established	
4.6.5.2.	<i>Professional Behavior Requirement</i> Is the principle set out in your organization's ethical requirements and / or in laws and regulations? Select all the answer options that are appropriate.	11	Our organization's ethical requirements	
	and the appropriate.	21	Law that regulates	

Number	Question Title/Text/Help text		Answer	Comments
			professional accountants and / or auditors	
		3□	Securities regulation	
		4□	Other laws and / or regulation	
4.7.	Threats and Safeguards - National			
4.7.1.	<i>Threats and Safeguards</i> Do the national ethical requirements establish a framework or principle similar or equivalent to the threats and safeguards framework as described in the revised IFAC Code (effective June 30, 2006)? Select the answer option that is the most appropriate.	10	Yes, our organization has a threats and safeguards framework or similar / equivalent framework in our ethical requirements	However, in the new draft code of ethics is required the establishment of a framework of dealing with threats and safeguards
		20 3 0	Yes, a threats and safeguards framework or similar / equivalent framework is in the ethical requirements established in law and / or regulation No, a threats and safeguards framework, or similar / equivalent framework has not been established in the national ethical requirements	
4.7.2.	<i>Threats and Safeguards Follow Up</i> Please explain whether your organization plans to introduce the "threats and safeguards" concept into the ethical requirements.	has i threa the t	e Draft CODE of Ethics IEKA ntroduced the concept of tts and safeguards prescribing ypes of safeguards to be taken uditors in various	

Number	Question Title/Text/Help text		Answer	Comments
	Where there are no plans to introduce this concept, please describe the special challenges, impediments, or conditions that are relevant to this matter.		imstances or in case of facing ific threats	
4.8.	Ethical Behavior Resolution			-
4.8.1.	<i>Identifying and Resolving Unethical</i> <i>Behavior</i> Are there specific requirements and guidance provided to assist your members in identifying and resolving ethical matters? Select all of the answer option that are appropriate.	11	Yes, our organization has developed requirements for identifying and resolving ethical matters	
		2⊠ 3□	Yes, government, regulatory, or oversight bodies have developed requirements for identifying and resolving ethical mattes No, there is no such requirements or guidance	
4.8.2.	<i>MB and Ethical Conflict Resolution</i> Are the ethical conflict resolution requirements and guidance adopted from the IFAC Code or similar / equivalent to the guidance in the Code? Select the answer option that is the most appropriate.	10	Yes, the requirements and guidance are adopted from the IFAC Code	This selection is more appropriate for the DRAFT CODE that will be approved by end of this year or beggining of next year (2007) after it is approved by the General Assembly meeting.
		20	Yes, the IFAC Code was used	General Assembly meeting.

Number	Question Title/Text/Help text		Answer	Comments
		30	as a model in developing the requirements Yes, the requirements are similar / equivalent to the IFAC Code	
		40	No, the requirements differ from the IFAC Code	
4.8.3.	Gov/Reg/Oversight and Ethical Conflict Resolution			
	Are the ethical conflict resolution requirements and guidance established by government, regulators adopted from the IFAC Code or similar / equivalent to the guidance in the Code? Select the answer option that is the most appropriate.	10	Yes, the requirements and guidance are adopted from the IFAC Code	The proposed CODE (DRAFT) of ethics has foreseen provision on the issues of conflict resolution that are exacly the same as those of the IFAC code of ethics (revision version June 2006)
		20	Yes, the IFAC Code was used as a model in developing the requirements	
		30	Yes, the requirements are similar / equivalent to the IFAC Code	
		40	No, the requirements differ from the IFAC Code	
4.9.	Independence and Threats So Significant			
4.9.1.	Provisions and Threats to Independence The "SMO 4: Provisions Relating to Threats to Independence" report refers to specific provisions of Section 290 of the revised	10	Our organization will complete the "SMO 4: Provisions Relating to	Please state the name of the IFAC member body who will submit the report or

Number	Question Title/Text/Help text		Answer	Comments
	IFAC Code of Ethics that are currently in effect. Section 290 requires members of assurance teams, firms, and when applicable, network firms be independent of assurance clients and describes specific circumstances that may give rise to threats to independence.		Threats to Independence" report	information.
	Where Section 290 is applicable to your members, the <a href="SMO 4 Comparison
of Threats to Independence.doc">SMO 4: Provisions Relating to Threats to Independence report should be completed and submitted to Compliance Staff. Alternatively, where this information is available in another format it can be submitted instead of the report. Select the option below to confirm the information to be submitted.			
	Help text: Section 290 of the revised Code of Ethics is currently in effect. Section 290 describes specific provisions that may give rise to threats to independence that are so significant, no safeguards are available to reduce the threat to an acceptable level. For some provisions the Code describes the actions that are available to address the threat.	20	Our members provide assurance services; however, another IFAC member body will complete the "SMO 4; Provisions Relating to Threats to Independence" report or provide the relevant information to Compliance Staff.	

Number	Question Title/Text/Help text		Answer	Comments
		30	Our members do not provide assurance services; therefore, Section 290 and the Provisions Relating to Threats to Independence is not applicable to our organization.	
4.10.	National Ethical Requirements - Other			
4.10.1.	National - Prof Accountants			
4.10.1.1.	<i>National Additional - Prof Accountants</i> Are there rules, regulations, laws, or other mandatory ethical requirements established by your organization, government,	10	Yes	
	regulatory or other bodies that your members must comply with but are not addressed in the revised IFAC Code (effective June 30, 2006)?			
		20	No	
4.10.1.2.	National Conflicts - Prof Accountants Are there principles, concepts, and guidance in the revised IFAC Code (effective June 30, 2006) that conflict with national ethical requirements applicable to your	10	Yes	
	requirements?	20	No	
4.10.2.	National - Public Practice	20	110	
4.10.2.1.	National Additional - Public Practice Are there rules, regulations, laws, or other mandatory ethical requirements established by your organization, government,	10	Not applicable as our members do not operate as professional accountants in	

Number	Question Title/Text/Help text		Answer	Comments
	regulatory or other bodies that are applicable to your members who are professional accountants in public practice that are not addressed in the revised IFAC Code (effective June 30, 2006)?		public practice	
		20	Yes	
		30	No	
4.10.2.2.	National Conflicts - Public Practice Are there principles, concepts, and guidance in the revised IFAC Code (effective June 30, 2006) that conflict with national ethical	10	Not applicable as our members do not operate as professional accountants in	
	requirements applicable to your members who are professional accountants in public practice?		public practice	
		20	Yes	
		30	No	-
4.10.3.	National - Business			
4.10.3.1.	National Additional - Business Are there rules, regulations, laws, or other mandatory ethical requirements established by your organization, government, regulatory or other bodies that are applicable to your members who are professional accountants in business that are not addressed in the revised IFAC Code (effective June 30, 2006)?	10	Not applicable as our members do not operate as professional accountants employed in business	
	(enecuve june 30, 2000)?	20	Yes	
		30	No	
4.10.3.2.	<i>National Conflicts - Business</i> Are there principles, concepts, and guidance	10	Not applicable as our	

Number	Question Title/Text/Help text		Answer	Comments
	in the revised IFAC Code (effective June 30, 2006) that conflict with national ethical requirements applicable to your members who are professional accountants employed in business?		members do not operate as professional accountants employed in business	
		20	Yes	
		30	No	
4.11.	<i>Translation of IFAC Code</i> Has your organization or others (e.g. government or regulatory body) translated the IFAC Code (in effect) or earlier versions of the Code? Select all the answer options that are appropriate.	10	No, as English is an official language or widely spoken language	Our organization has translated the latest IFAC CODE (issued by in June 2005) and will publish it within the text of ISAs and other IFAC pronouncements included in the IFAC HANDBOOK 2006 Edition, that will be issued by the end of this year or beggining of next year (2007)
		21	Yes, our organization has	• • •
		3□	translated the IFAC Code	
		эЦ	Yes, a government, regulatory, or other body has translated the IFAC Code	
		4□	No, the IFAC Code has not been translated and English is not an official language or widely spoken language	
4.14.	IFAC Code Translated SMO 4		• • • • •	
4.14.1.	IFAC Translation Policy SMO 4			

Number	Question Title/Text/Help text		Answer	Comments
	Was the IFAC Translation Policy followed?	10 20	Yes No	
		30	It was translated by a government or regulatory body and the information is not available	
4.14.2.	<i>Principal Translator SMO 4</i> Who was the principal translator? Select the	10	Our organization is the	
	answer option that is the most appropriate.	20	principal translator The government or another organization is the principal translator	
		30	Our organization and the government or another organization are the principal translators	
		40	It was translated by a government or regulatory body and the information is not available	
4.14.3.	<i>Key Words SMO 4</i> Does the translation process include a list of key words including terms defined within the IFAC Code?	10	Yes	
		20	No	
		30	It was translated by a government or regulatory body and the information is not available	
4.14.4.	Faithful Translation SMO 4			

Number	Question Title/Text/Help text	Answer	Comments
	What processes are in place to ensure a faithful translation of the IFAC Code? If it was translated by a government or regulatory body and the information is not available, please state this is in the response.	The processes in place are the same as those IEKA is using for the translation of ISAs and other IFAC Pronouncements included in the IFAC HANDBOOK 2006 EDITION. The translators (individuals) contracted are coming from big four firms, from academia and amongst our institute. The process is followed by the reviewing and discussion of the translated text in some committees or groups of people (including languists), so as the final version is understandable to users and a faithful translation	
4.15.	Activities to Promote IFAC Code of Ethics Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements (e.g. IFAC Code of Ethics) and work of IFAC's International Ethics Standards Board for Accountants.	The following activities have been carred out by our institute: Introducing IFAC CODE to our members and to the association of Cerified Accountants as well. Publishing comments on the IFAC Code in our bimonthly magazine "A,F and Auditing", informing other interested parties from the private sector and government sector in Albania and Kosovo, etc.	

Number	Question Title/Text/Help text		Answer	Comments
5.	SMO 5			
5.1.	Public Sector Accounting Standards - Objective Has the federal government / national	10	Yes	
	government established convergence with International Public Sector Accounting Standards (IPSASs) as an objective?			
		2○ 3⊙	No Information is not available or not known	
5.4.	Activities to Promote IPSASB Pronouncements			
	Please describe the activities your organization undertakes to promote pronouncements issued by the International Public Sector Accounting Standards Board.	deal with Public Accounting Standards		
	Please provide an explanation where such activities have not been undertaken because they are not within the scope of your organization's objectives or work program.			
6.	SMO 6			
6.1.	<i>Investigation and Discipline Program</i> In your jurisdiction is there a program for investigating and disciplining members of your organization for misconduct, including breaches of professional standards and	10	Yes	
	rules?			

Number	Question Title/Text/Help text		Answer	Comments
		20	No	
6.3.	Responsibility for Investigation and Discipline			
6.3.1.	Body Responsible for Investigation and Discipline Is your organization responsible for investigation and discipline of misconduct, including breaches of professional standards and rules by its individual members (and, if local laws and practices permit, by firms)? Select the answer option that is most appropriate.	10	Yes, our organization has this responsibility	IN fact there is one external body called Commission for Disciplinary Issues which comprises the following five members: - one chairman, lawyer by profession, appointed by the Minister of Economic Cooperation and Trade; - one member, appointed by the Minister of Justice; - one member, appointed by the Minister of Finance; - one member, a qualified professional in the field of enterprise management, appointed by the Head of Chamber of Commerce; - One Approved Chartered Auditor, appointed by the Institute's Council.

Number	Question Title/Text/Help text	Answer	Comments
		Commerce; - One Approved Chartered Auditor, appointed by the Institute's Council.	
6.3.4.	Detailed Assessment Does the answer to Question 6.3.1 indicate that your organization has some responsibility or role in carrying out an investigation and discipline function as described in SMO 6?	10 Yes	
<i>с</i> г		20 No	
6.5. 6.5.1.	SMO 6 - Detailed Assessment Rules and Procedures for Investigation and Discipline		
6.5.1.1.	<i>Rules and Procedures</i> Does your organization establish in its constitution or rules the provisions and processes for the investigating and disciplining your members?	10 Yes	
6.5.1.2.	<i>Rules and Procedures Follow Up</i> Please explain why your organization has not established rules for the investigation and discipline of misconduct.	20 No Becouse such ruled are established by the government and are included in the profession regulations (2000)	
6.5.1.3.	Misconduct		

Number	Question Title/Text/Help text		Answer	Comments
	In your jurisdiction, which of the following are considered "misconduct" as described in SMO 6 paragraph 4? Select all the answer options that are appropriate.	11	Criminal activity	
		21	Acts or omissions likely to	
			bring the accountancy profession into disrepute	
		3☑	Breaches of professional	
			standards	
		4☑	Breaches of ethical	
		د ا	requirements	
		5□ 6□	Gross professional negligence A number of less serious	
		•	instances of professional	
			negligence that, cumulatively,	
			may indicate unfitness to	
		7□	exercise practicing rights Unsatisfactory work	
		8□	Other (please describe)	
6.5.2.	Types of Sanctions		•	
	Which of the following actions can be imposed by those who judge such issues: Select all the answer options that are appropriate.	11	Reprimand	
	uppropriate.	21	Loss or restriction of practice	
			rights	
		31	Fine/payment of costs	
		4⊠	Loss of professional title (designation)	
		5☑	Exclusion from membership	
		-		Ι

Number	Question Title/Text/Help text		Answer	Comments
		6□	Other (please describe)	
6.5.3.	Provision of Information and Guidance to Members			
6.5.3.1.	<i>Information and Guidance</i> Does your organization make each member fully aware of:	10	Yes	
	 All provisions of the ethical code and other applicable professional standards, rules and requirements (and any amendments), whether issued by IFAC or at the national level by the member body and Consequences of non-compliance? 			
		20	No	
6.5.3.2.	<i>Information and Guidance Description</i> Provide a brief description of how your organization meets this requirement of SMO 6.	Through delivering to our members		

Number	Question Title/Text/Help text		Answer	Comments
		the g	government bodies.	
6.5.4.	Obligations to Report to Outside Bodies			
6.5.4.1.	Reporting to Outside Bodies Is your organization obligated under local laws to report possible involvement in serious crimes and offences by its individual members or member firms to the appropriate public authority and disclose related information to that authority?	10	Yes	
		20	No	
6.5.5.	Approach to Proceedings What type of approach does your organization use to initiate investigation and discipline proceedings? Select all the answer options that are appropriate.	11	Information-based	
	op nono num me upproprimer	21	Complaints-based	
		3□	Other (please describe)	
		4	None of the above	
6.5.6.	Investigative Powers and Processes			
6.5.6.1.	<i>Powers</i> Does your organization have all required powers so that authorized personnel can carry out an effective investigation?	10	Yes	
		20	No	
6.5.6.3.	<i>Cooperation of Members</i> Do the powers to carry out an effective investigation include:	11	A requirement for members (and member firms) to co-	

Number	Question Title/Text/Help text		Answer	Comments
	Select all the answer options that are appropriate.	2□	operate in the investigation of complaints and to respond promptly to all communications from the member body Provision for sanctions in the event of failure to comply None of the above	
6.5.6.5.	<i>Provide for Sanctions Follow Up</i> Please explain why there are no sanctions in the event of failure to comply with the requirement to cooperate.	comm will ta facts j rfesul invest	e is no sanctions because the hission for disciplinary issues ake the decision based on the presented and based on the ts of independents higation process made directly e members of the commission.	
6.5.6.6.	<i>Expertise and Resource</i> Does your organization maintain appropriate expertise and adequate financial and other resources to enable timely investigative and disciplinary action?	10	Yes (please describe)	
6.5.6.7.	<i>Expertise and Resources Follow Up</i> What plans do you have for developing the appropriate expertise and resources required to enable timely investigative and disciplinary action, or if you do not have	IN fac plan. 1 chang	No et there is not any immediate However, together with tes in the audit profession ations will be addressed such	

Question Title/Text/Help text		Answer	Comments
those plans, what special reasons or conditions for that fact exist?	issue	es, too.	
Independence and Subject of Investigation Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated?			
Help text: If a conflict exists at the start of an investigation, or arises during the investigation, the chosen individual should immediately withdraw. Similar considerations apply equally to anyone else connected with the investigation and hearing of cases.	20	No	
<i>Infrastructure</i> Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate.	10	One committee/panel to investigate the complaint and a separate committee/tribunal to administer disciplinary action	
	2 0 30	A single committee/panel to conduct the investigation and administer disciplinary action. Other	
	those plans, what special reasons or conditions for that fact exist? <i>Independence and Subject of Investigation</i> Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated? Help text: If a conflict exists at the start of an investigation, or arises during the investigation, the chosen individual should immediately withdraw. Similar considerations apply equally to anyone else connected with the investigation and hearing of cases. <i>Infrastructure</i> Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options	those plans, what special reasons or conditions for that fact exist? issue Independence and Subject of Investigation 10 Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated? Help text: 20 If a conflict exists at the start of an investigation, or arises during the investigation, apply equally to anyone else connected with the investigation and hearing of cases. 10 Infrastructure Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate. 10	those plans, what special reasons or conditions for that fact exist?issues, too.Independence and Subject of Investigation Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter investigated?10 YesHelp text: If a conflict exists at the start of an investigation, or arises during the investigation, or arises during the investigation, apply equally to anyone else connected with the investigation and hearing of cases.20 NoInfrastructure Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate.10 One committee/panel to investigation and aseparate committee/ribunal to administer disciplinary action20 A single committee/panel to conduct the investigation and administer disciplinary action.10 One committee/panel to investigation and a separate committee/panel to conduct the investigation and administer disciplinary action.

Number	Question Title/Text/Help text		Answer	Comments
6.5.6.12.	<i>Independent Review</i> Has your organization established and does it maintain a process for the independent review of complaints by clients and others where it has been decided by the investigation committee that the matter will not be referred to a disciplinary hearing?	10	Yes	
		20	No	
6.5.6.13.	<i>Independent Review Follow Up</i> Please explain why your organization has not established and maintained such a process.	It wi	ll be addressed in the future	
6.5.7.	The Disciplinary Process			
6.5.7.1.	<i>Composition of Tribunal</i> Does the tribunal responsible for the disciplinary hearing contain a balance of professional expertise and outside judgment (e.g., composed of accountants and non- accountants)?	10 2⊙	Yes (please describe) No	The next phase in case of a sanction imposed to the member of the institute who has not been in compliance with regulations or ethical requirements, is the tribunal (the tribunal in itself involves three scales)
6.5.7.2.	<i>Composition of Tribunal Follow Up</i> Please explain why the tribunal responsible for the disciplinary hearing does not contain a balance of professional expertise and	inde	act the tribunal may have pendent expertise for special es. This is not within our scope	

Number	Question Title/Text/Help text		Answer	Comments
	outside judgment (e.g., composed of accountants and non-accountants)?	of ac	ctivity	
6.5.7.3.	<i>Conflicts</i> Are members of the investigation committee or the disciplinary tribunal permitted to serve on both at the same time, or in relation to the same case?	10	Yes	IN ALbania there is no tribunal in charge for disciplinary issues.
		20	No	
6.5.7.5.	<i>Independence of Tribunal</i> Briefly describe how the disciplinary tribunal exhibits independence.		disciplinary tribunal. There ions within the Tribunal	
6.5.7.6.	Appeals Process Does your organization's rules: Select all the answer options that are appropriate.	1년 2년 3년	Permit a qualified lawyer or other person chosen by the defendant to accompany and represent the defendant at all disciplinary hearings and to advise him or her throughout the investigative and disciplinary process Permit the defendant to appeal the conviction and any imposed sanction Permit any order made against the defendant to be suspended by the tribunal that convicted the defendant,	

Number	Question Title/Text/Help text		Answer	Comments
		4	pending the hearing of that appeal Prohibit the appeal tribunal from including a prosecutor or a member of the first tribunal, or any other individual who was concerned with the original conviction	
		5□	Require that the same procedures apply to the appeal process as apply to hearings before the disciplinary tribunal None of the above	
6.5.7.7.	Appeals Process Follow Up Please explain why your organization has not established the rules that were not selected.	Com and t The	use everything is made by the mission for disciplinary issues here is no disciplinary tribunal. next phases have to pass igh the normal court or nal.	
6.5.8.	Administrative Processes			
6.5.8.1.	<i>Elements of Administrative Processes</i> As a part of Investigation and Discipline administrative processes does your organization:	11	Establish time limits for disposal (completion) of all cases	
	Select all the answer options that are			

Number	Question Title/Text/Help text		Answer	Comments
	appropriate.			
		21	Maintain and operate tracking	
			mechanisms, to ensure that all	
			investigations and	
			prosecutions are promptly	
			handled, and that all	
			necessary action is taken at	
			the appropriate stage	
		31	Maintain a procedure	
			requiring (a) notification to	
			all persons employed or	
			otherwise participating in the	
			investigative and disciplinary	
			processes (or having access to	
			information concerning such	
			processes) of the importance	
			of maintaining	
			confidentiality, and (b) a	
			binding agreement to	
			maintain that confidentiality	
		41	Maintain secure and	
			confidential facilities for the	
			storage of case papers and	
			other evidence	
		51	Maintain records of all	
			investigation and disciplinary	
			proceedings	
		6□	None of the above	
6.5.8.3.	Case Numbers		· · · · · · · · ·	
	2005 Heard Case Numbers			

Number	Question Title/Text/Help text	Answer	Comments
	Indicate the number of cases heard in 2005.	6	
6.5.8.3.2.	2004 Heard Case Numbers Indicate the number of cases heard in 2004.	2	
6.5.8.3.3.	2003 Heard Case Numbers Indicate the number of cases heard in 2003.	2	
6.5.8.3.4.	2005 Completed Case Numbers Indicate the number of cases completed in 2005.	2	
6.5.8.3.5.	2004 Completed Case Numbers Indicate the number of cases completed in 2004.	2	
6.5.8.3.6.	2003 Completed Case Numbers Indicate the number of cases completed in 2003.	2	
6.5.8.3.7.	Average time required for disposal of cases Indicate the average time (in months) required for the disposal (completion) of a case. This number should include both the time spent on (a) the investigation of the complaints and (b) the disciplinary proceedings.	3	
7.	SMO 7		
7.1.	Accounting Standards in Law/Regulation		

Number	Question Title/Text/Help text		Answer	Comments
	Does law or regulation establish the set of accounting standards to be used for preparation of financial statements of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	11	Yes, for financial statements of listed entities	
	Where the law / regulation establishes the accounting standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 7.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the accounting standards, please respond "no". Section 7.2. of this module includes questions about the standard-setter and the			
	accounting standards that are established.			
		21	Yes, for financial statements	
		2□	of non-listed entities	
		3□	No, for financial statements of listed entities	
		4□	No, for financial statements	
		ΤШ	of non-listed entities	
7.8.	Law/Reg and Accounting Standards			

Number	Question Title/Text/Help text		Answer	Comments
	<i>Sector</i> Is there only one group of accounting standards or are the accounting standards applicable to listed entities different from non-listed entities?	10 20	The accounting standards for listed entities and non-listed entities are the same set of standards The accounting standards for listed entities and non-listed entities are not the same set	
7.0.2			of standards	
7.8.3.	Accounting Standards for Listed Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of listed entities? Select the answer option that is most appropriate.	10 20 30 40	The law/regulation simply refers to International Financial Reporting Standards as the accounting standards (without bringing in the full or partial text of individual IFRSs) For listed entities, the law/regulation contains the full text of each IFRS For listed entities, the law/regulation contains the main principles of the IFRSs For listed entities, the law / regulation has a requirement to use IFRSs using another	
		50	approach (please describe) For listed entities, the law / regulation requires the use of national standards with no	

Question Title/Text/Help text		Answer	Comments
		reference to IFRSs	
Accounting Standards for Non-Listed			
0 1	10	• • • •	
		Financial Reporting	
Standards Board for preparation of financial statements of non-listed entities? Select the		Standards as the accounting	
		standards (without bringing in	
answer option that is most appropriate.		1	
		,	
	20		
	30	,	
	40	,	
		1	
	-	A	
	5 0	,	
		e 1	
		no reference to IFRSs	
	 . =		
6			
	STA	NDARDS	
1			
law/regulation.			
	Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of non-listed entities? Select the	Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of non-listed entities? Select the answer option that is most appropriate.102030304050National Accounting Standards - Non-Listed Provide the name of the national accounting standards for non-listed entities and other authoritative pronouncements established byNAT	Accounting Standards for Non-Listed Does the law/regulation require the use of International Financial Reporting Standards issued by the International Accounting Standards Board for preparation of financial statements of non-listed entities? Select the answer option that is most appropriate.10The law/regulation simply refers to International Financial Reporting Standards as the accounting standards as the accounting standards (without bringing in the full or partial text of individual IFRSs)20For non-listed entities, the law/regulation contains the full text of each IFRS 302030For non-listed entities, the law/regulation contains the main principles of the IFRSs using another approach (please describe)30For non-listed entities, the law / regulation has a requirement to use IFRSs using another approach (please describe)31National Accounting Standards - Non-Listed Provide the name of the national accounting standards for non-listed entities and other authoritative pronouncements established by

Number	Question Title/Text/Help text		Answer	Comments
7.8.8.	MB Responsibilities National Standards SMO 7			
	Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1□	Develop or assist in developing the proposed standards as law / regulation	Our organization usually assist when it is required, because the authority responsible for accounting standards is National Accounting Council and the Government
		2□	Develop other authoritative pronouncements	
		3□	Promulgate the accounting standards (e.g. by publishing or communicating the standards to the public)	
		40	Other (please describe)	
7.8.9.	MB Responsibilities and IASB SMO 7	5⊠	None of the above	<u>.</u>
1.0.3.	Does your organization have responsibility for any of the following activities? Select all the answer options that are appropriate.	1□	Develop other authoritative pronouncements	OUr institute is involved in training our member with IFRSs
		2□	Promulgate the IFRSs established by law / regulation (e.g. by publishing or communicating the standards to the public)	
		3□	Other (please describe)	
		4☑	None of the above	
7.8.12.	<i>Other Organization SMO 7</i> Do any of the following organizations have	10	Another IFAC member	NATIONAL ACCOUNTING

Number	Question Title/Text/Help text		Answer	Comments
	responsibility for developing or implementing the accounting standards established in law / regulation?	body(ies)		COUNCIL AND MINISTRY OF FINANCE
		20	Government or regulatory body	
		30 40	Non-IFAC professional body Other organization	
7.8.13.	National Standards and Convergence SMO 7			
	Please describe the activities your organization has undertaken to promote IFRSs and other IASB pronouncements to the relevant government or regulatory body that sets national standards. Include in your explanation descriptions of any specific activities and the outcome.	ALthough IFRSs are not our field, our organization contributes to the interested parties, with making comparissons between National ACcounting Standards and IFRSs; our Institute is cooperating with INternational organization for delivering seminars to our members during their CPD training. One very useful source of the information on IFRS is of bimonthly magazine "Accounting, Financance anD Auditing" where we regularly publish ISA/IFRSs in Albanian accompanied by useful comments.		
7.9.	Law/Reg and IASB Pronouncements			
7.9.1.	Incorporation into Law/Reg SMO 7 Is information publicly available about IFRSs and other IASB pronouncements that have been established into law/regulation,	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	including:			
	IFRSs and other IASB pronouncements that have been established into law / regulation; Whether the IFRS or IASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IFRS or IASB pronouncement; The differences between IFRSs and IASB pronouncements and what was established into law / regulation; and The reasons for the differences?	20	Νο	
7.9.2.	Incorporation Description - Law/Reg SMO 7	20		_
	If the information about the status of IFRSs and other IASB pronouncements that have been established into law is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.	10	Yes, information is available and in English and will be submitted to Compliance Staff	
	If this information is not available, complete the <a href="SMO 7 Comparison with IASB
Pronouncements.doc">SMO 7: Comparison with IASB Pronouncements report and submit it in Word format to Compliance Staff.			

Number	Question Title/Text/Help text		Answer	Comments
	Indicate whether your organization will be submitting available information or the "SMO 7: Comparison with IASB Pronouncements" report.			
		20	No, information is not available; however our organization or jointly with another IFAC member / associate will complete the "SMO 7: Comparison with IASB Pronouncements" and submit it to Compliance Staff	
		30	No, information is not available	
7.10.	Translation SMO 7			
7.10.1.	<i>Translation of IFRSs</i> Are the IFRSs and other IASB pronouncements translated into national language?	10 20 30	No, as English is an official language or widely spoken language Yes, the IFRSs are translated No and English is not an	
			official language or is not widely spoken	
7.10.2.	<i>Translation Follow Up SMO 7</i> Explain why IFRSs are not translated (include information about specific impediments and challenges).	for p num very	contract with IASB imposes baying high taxes, when the ber of copies to be produces is low (500 - 1000 Copies). ther issue is the lack of the	

Number	Question Title/Text/Help text	Answer	Comments
		support with necessary finanacial funds.	
7.11.	Promotion Activities SMO 7 Please describe the activities your organization undertakes to promote and assist in the implementation of IFRSs and other IASB pronouncements and activities.	The same activities as those we have undertaken for IFAC pronouncements First of all training, lectures, publishing comments in our bimonthly magazine, etc.	
8.	Certification of Chief Executive		_
8.1.	Complete Certification Once all required questions have been completed, the Certification of Chief Executive should be signed and submitted to Compliance Staff. Click <a href="Part 2
SMO Self Assessment
Certification.doc">here to download a copy of the Certification form.	1 ☑ Yes, the Certification of Chief Executive has been submitted	
		2□	