## Response to the IFAC Part 2, SMO Self-Assessment Questionnaire

Member Name:The Institute of Cost and Management Accountants of BangladeshCountry:BangladeshPublished Date:April 2007

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Number	Question Title/Text/Help text		Answer	Comments
	IFAC Part 2 SMO Self-Assessment			
1.	SMO 1			
1.1.	Quality Assurance Program			
1.1.1.	Quality Assurance Review Program In your jurisdiction is there a mandatory quality assurance review program in place for members of your organization performing audits of financial statements of listed companies?	10	Yes	* The members of the Institute are entitled to carry out cost audit of selected enterprizes based on instruction by Government. * In carrying out such audit, they are subject to mandatory compliance with the statutory provision of Cost Audit Report Rules.
		20	No	
2.	SMO 2			
2.1.	MB Membership Requirements Which of the following are required for	11	Complete a program of	* At least two members of the

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Number	Question Title/Text/Help text		Answer	Comments
	individuals to be admitted as members in your organization? Select all the options that are appropriate.		professional accountancy education	Institute are required to recommend the person to be an Associate or Fellow member. * Nature of Employment, supervisory capability and length of experience are verified by the employer. * Besides publications, professional deliberations, attendance in national or international conferences and in the continuing professional development program of the Institute of the person applying for the Institute's membership are given extra weight. * At least three years working experience is a mandatory requirement for awarding membership.
		21	Complete a practical experience requirement	-
		3⊠ 4□	Complete a final assessment of the individual's professional capabilities and competencies None of the above	
2.2.	Continuous Professional Development Is there a requirement for your members to	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	develop and maintain competence through continuous professional development (CPD)?			
2.2		20	No	
2.3. 2.3.1.	Professional Accountancy EducationProfessional Accountancy EducationProgramWho delivers the professional accountancyeducation program for your members?Select all the answer options that are	11	Our organization	
	appropriate.	2□ 3□ 4□ 5□ 6□	Another IFAC member body Universities Approved training institutions Government bodies Other organizations	
2.7.	IES 1 Entry Requirements		<u> </u>	
2.7.1.	<i>Entry Requirements and Equivalency</i> Section 2.7 deals with the entry requirements to the professional accountancy education program delivered by your organization.	10	Entry requirements are at least equivalent to that for admission into a recognized university degree program (or its equivalent)	
	Are the entry requirements to the program equivalent to admissions requirements for a recognized university degree program (or its equivalent)?		1 /	
	- ·	20	Entry requirements are not equivalent to that for admissions into a recognized university degree program (or	

Number	Question Title/Text/Help text		Answer	Comments
			its equivalent)	
2.7.2.	Entry Requirements Follow Up Please describe in general terms the experience and / or knowledge required to enter into the professional accountancy education program. For example, whether the individual must have secondary education (e.g. high school diploma) or the type and number of years of work experience that is recognized.	is ree mana	imum graduation qualification quired to enter into the cost and agement accountancy program udent.	
2.8.	IES 2 Content of Professional Accounting Education Program			
2.8.1.	Gaining Accountancy Knowledge Section 2.8 deals with the general content of the professional accountancy education program delivered by your organization. What forms of pre-qualification, professional accountancy knowledge are recognized by your organization? Select all the answer options that are appropriate.	11	Post-secondary accounting degree	
		21	Post-secondary business or finance degree	
		3□	Post-secondary degree in	
		4□	another subject matter Qualification offered by	
		5□ 6□	another IFAC member body Relevant work experience Other	

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2.8.6.	Pre-Qualification for Professional Knowledge What is the length of the professional accountancy knowledge component of pre- qualification education? Select the answer	10	Two years of full-time study or part-time equivalent	
	option that is the most appropriate.	20 30	Less than two years of full- time study or part-time equivalent More than two years of full- time study or part-time equivalent study	
2.8.8.	Pre-Qualification Content			
2.8.8.1.	Accounting and Finance Section 2.8.8.1 deals with the specific content of the professional accountancy education program delivered by your organization.	11	Financial accounting and reporting	
	Which of the following accounting, finance, and related knowledge subject areas are required prior to qualification? Select all the answer options that are appropriate.			
	answer options that are appropriate.	21	Management accounting and control	
		3□ 4⊻ 5⊻ 6⊻ 7⊻	Control Taxation Business and commercial law Audit and assurance Finance and financial management	

Number	Question Title/Text/Help text		Answer	Comments
		81	Professional values and ethics	
		9□	None of the above	
2.8.8.3.	Organizational and Business Knowledge Which of the following organizational and business knowledge subject areas are required prior to qualification? Select all the answer options that are appropriate.	11	Economics	
	1 11 1	21	Business environment	
		3₫	Corporate governance	
		4☑	Business ethics	
		5₫	Financial markets	
		61	Quantitative methods	
		71	Organizational behavior	
		81	Management and strategic	
			decision making	
		9☑	Marketing	
		10	International business and	
			globalization	
		11 □	None of the above	
2.8.8.5.	<i>Information Technology</i> Which of the following information technology (IT) subject areas and competences are required prior to	11	General knowledge of IT	
	qualification? Select all the answer options			
	that are appropriate.	2□ 3□ 4□ 5□	IT control knowledge IT control competences IT user competences One of, or a mixture of, the competences of, the roles of	

Number	Question Title/Text/Help text		Answer	Comments
			manager, evaluator or designer of information systems	
		6□	None of the above	
2.8.8.7.	Additional Content by Requirement Are there additional content requirements specified by law or regulation, or your	11	Yes, as required by law or regulation	
	organization?	2□	Yes, as determined to be necessary by our organization	
		3□	No	
2.9.	IES 3 Professional Skills			
2.9.1.	Development of Intellectual Skills Section 2.9 deals with the professional skills required by the professional accountancy education program delivered by your organization.	1	As part of general education and / or as part of the professional accountancy education program entry requirements	
	At what points in the professional accountancy education program are intellectual skills developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13 and 14.			
		21	Through specific professional accountancy education course	
		31	content Through practical experience requirement	
		4□	Other (please describe)	

Number	Question Title/Text/Help text		Answer	Comments
2.9.3.	Development of Technical and Functional Skills			
	At what points in the professional accountancy education program are	1□	As part of general education and / or as part of the	
	technical and functional skills developed?		professional accountancy	
	Select all the answer options that are		education program entry	
	appropriate. In responding to this question refer to IES 3 paragraphs 13 and 15.		requirements	
	r of r	21	Through specific professional	
			accountancy education course	
		31	content Through practical experience	
			requirement	
		4	Other (please describe)	
2.9.5.	Development of Personal Skills			
	At what points in the professional	1□	As part of general education	
	accountancy education program are personal		and / or as part of the	
	skills developed? Select all the answer options that are appropriate. In responding		professional accountancy education program entry	
	to this question IES 3 paragraphs 13 and 16.		requirements	
	to this question into 5 paragraphis 15 and 10.	21	Through specific professional	
			accountancy education course	
			content	
		3☑	Through practical experience	
			requirement	
		4□	Other (please describe)	
2.9.7.	Dev of Interpersonal and Communication Skills			
	At what points in the professional	1□	As part of general education	
	accountancy education program are		and / or as part of the	
	interpersonal and communication skills		professional accountancy	

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	developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13 and 17.		education program entry requirements	
		21	Through specific professional accountancy education course content	
		31	Through practical experience requirement	
2.9.9.	Dev of Organizational and Business Mngt Skills	4□	Other (please describe)	
	At what points in the professional accountancy education program are organizational and business management skills developed? Select all the answer options that are appropriate. In responding to this question refer to IES 3 paragraphs 13 and 18.	1□	As part of general education and / or as part of the professional accountancy education program entry requirements	
		21	Through specific professional accountancy education course content	
		31	Through practical experience requirement	
2.10.	IES 4 Professional Values, Ethics and Attitudes	4□	Other (please describe)	
2.10.1.	<i>Content for Values, Ethics and Attitudes</i> Section 2.10 deals with professional ethics, values, and attitude content and requirements of the professional	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	accountancy education program delivered by your organization.			
	Does the professional accountancy education program include coverage of values, ethics and attitudes?			
	·····, ····,	20	No	
2.10.2.	Values, Ethics and Attitudes in Content			
2.10.2.1.	Program Content for Values, Ethics and Attitudes			
	Which of the following are included in the program content? Select all the answer options that are appropriate.	11	The nature of ethics	
		21	Differences of detailed rules- based and framework approaches to ethics, their advantages and drawbacks	
		31	Compliance with the fundamental ethical principles of integrity, objectivity, commitment to professional competence and	
		4₫	due care, and confidentiality Professional behavior and compliance with technical standards	
		5☑	Standards Concepts of independence, skepticism, accountability and public expectations	
		6₫	Ethics and the profession: social responsibility	

Number	Question Title/Text/Help text		Answer	Comments
		71	Ethics and law, including the relationship between laws, regulations and the public interest	
		81	Consequences of unethical behavior to the individual, to the profession and to society at large	
		9₽	Ethics in relation to business and good governance	
		10 1	Ethics and the individual professional accountant: whistle blowing, conflicts of interest, ethical dilemmas and their resolution.	
		11 □	None of the above	
2.10.2.3.	<i>IFAC Code of Ethics</i> Is the program content based on the relevant sections of the IFAC Code of Ethics?	10	Yes	Please describe in general terms what aspects of the IFAC Code of Ethics are incorporated into the program content. We have incorporated major aspects of the IFAC Code of Ethics.
2.10.2.4.	Workplace Learning Development	20	No	
2.10.2.4.	<i>Workplace Learning Development</i> At what points in the professional accountancy education program are values, ethics, attitudes and adherence to them	1□	As part of general education and / or as part of the program entry requirements	

Number	Question Title/Text/Help text		Answer	Comments
	developed? Select all the answer options that are appropriate.			
		21	Through specific program	
		3□	course content Through practical experience requirement	
		4□	Other (please describe)	
2.11.	IES 5 Practical Experience Requirement		`	
2.11.1.	Approved Provider Section 2.11 deals with the practical experience requirement established by your organization.	10	Yes	
	Does the practical experience requirement have to be obtained with approved providers or employers?			
		20	No	
2.11.4.	<i>Length of Practical Experience</i> What is the required length of pre- qualification practical experience? Select the answer option that is most appropriate.	10	Three years	
	answer option that is most appropriate.	20	Less than three years	
		30	More than three years	
2.11.6.	Practical Application SMO 2		<u>,</u>	
2.11.6.1.	Practical Application Where relevant graduate (beyond under- graduate, e.g., masters) professional education has a strong element of practical accounting application, may any portion of	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	the professional education be contributed to the practical experience requirement?			
		20	No	
2.11.7.	Timing of Experience			
2.11.7.1.	Pre or Post Qualification Experience			
	The practical experience for accountants	1	Before the professional	
	may be obtained (select all the answer		accountancy education	
	options that are appropriate):	217	program of study	
		21	At the same time as the professional accountancy	
			education program of study	
		31	After the professional	
		5	accountancy education	
			program of study	
2.11.7.2.	Describe Pre or Post Experience			
	Describe the length of practical experience	3 ye	ars.	
	that may be obtained pre-qualification and / or post-qualification.			
2.12.	IES 5 Monitoring of Practical Experience Requirement			
2.12.1.	Monitoring of Practical Experience			
	Is the period of practical experience monitored?	10	Yes	
		20	No	
2.12.3.	Monitoring Practical Experience			
	How is the practical experience requirement (or practical application) monitored and assessed? Select all the answer options that	1□	Mentoring system	
	are appropriate.			
		$2\square$	Approved training employers	

Number	Question Title/Text/Help text		Answer	Comments
			and organizations	
		31	Self-declaration required from the candidate	
		4₫	Record of the practical	
			experience is kept and	
			submitted to the member	
			body when applying for	
			membership	
		5⊠	An assessment is made by the	
			mentor or employer	
		6	Other (please describe)	
2.13.	IES 6 Assessment of Prof Capabilities and			
	Competence			
2.13.1.	Assessment by IFAC Body or Other Section 2.13 deals with the final assessment requirements established by your organization.	11	Our organization (including training entities that are affiliated with our organization or a subsidiary	
	Select all the organizations involved in conducting the final assessment.		of our organization).	
	If the final assessment is conducted jointly between various organizations, select all those that have some responsibility for conducting the final assessment and in the Comment Box, describe the nature of their respective roles and responsibilities.			
	respective roles and responsibilities.	2□ 3□	Another IFAC member body Government or regulatory body	
		4□	Other	

Number	Question Title/Text/Help text		Answer	Comments
2.13.4.	<i>Characteristics of Assessment</i> Which of the following characteristics are applicable to the final assessment process? Select all the answer options that are appropriate.	11	Uniform for all students	
		2□	Given simultaneously where it is being held in more than	
		3□	once location in the country Assessment is set and assessed only by qualified or approved individuals	
		4□	None of the above	
2.13.5.	<i>Qualifying for Final Assessment</i> What requirements must the candidate satisfy to take the final assessment? Select all the answer options that are appropriate.	1☑ 2□ 3□ 4□	Specified pre-qualification requirements relating to professional knowledge, professional skills, and professional values, ethics, and attitudes Specified practical experience requirements Other (please describe) None of the above	
2.13.6.	<i>Timing Considerations for Final Assessment</i> Is there a requirement or restriction for completing the final assessment? For example, some organization may require the candidate to take the final examination within a specified number of years of meeting the pre-assessment requirements.	1 <b>⊙</b> 2 <b>○</b>	Yes	

Number	Question Title/Text/Help text	Answer	Comments
2.13.7.	<i>Requirement or Restrictions</i> Describe the requirements or restrictions relating to when the final assessment must be undertaken.	Within a period of ten years; however, the period may be extended for a second term of another ten years depending on progress of completion of course within the first term.	
2.13.8.	Assess Professional Knowledge Describe in general terms how required professional knowledge (e.g. technical knowledge about accounting, finance, audit, financial reporting, legislative requirements, information technology etc) is assessed during the final assessment.	After passing the final examination the candidate is required to make a presentation before a pannel of examinars on his professional knowledge.	
2.13.9.	Assess Professional Skills Describe in general terms how required professional skills (e.g. ability to solve problems, make decisions, exercise judgment, personal skills, interpersonal and communication skills, organizational and business management skills etc) are assessed during the final assessment.	After passing the final examination the candidate is required to make a presentation before a pannel of examinars on his professional skill.	
2.13.10.	Assess Professional Values, Ethics, Attitudes Describe in general terms how required professional values, ethics, and attitudes are assessed during the final assessment.	After passing the final examination the candidate is required to make a presentation before a pannel of examinars on his professional values, ethics and attitudes.	

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2.13.11.	Recorded or Oral Format	_		
	Is the final assessment conducted through:	10	Recorded format with	
			recorded (e.g. written)	
			response required	
		20	Oral format with oral	
		20	responses Both recorded and oral	
		30		
2.13.12.	Recorded Proportion		response formats	
2.13.12.	Approximately what proportion of the final	10	Less than 25%	
	assessment requires candidates' responses to	10	Less than 25%	
	be in recorded form?			
		20	25%	
		30	50%	
		40	75%	
		50	100%	
2.13.13.	Assessment Formats			
	What formats are used in conducting the	1	Multiple choice questions	
	final assessment (select all the answer			
	options that are appropriate)?	_		
		2□	Case studies	
		3□	Technical questions	
		4☑	Thesis	
		5□	Other (please describe) None of the above	
2.13.14.	Poliability and Validity	6□	none of the above	
2.13.14.	<i>Reliability and Validity</i> Describe in general terms the procedures in	Δεερ	sment questions are set by the	
	place to ensure the final assessments are	Assesment questions are set by the Examination Committee of the		
	reliable and valid. Include a description of	Institute. Examination Committee		
	how the assessment questions are set and by		selects the assessors/reviewers	
	account questions are set and by			

Number	Question Title/Text/Help text		Answer	Comments
	whom and also how reviewers / assessors are selected.	from	amongst professional CMA's.	
2.13.15.	<i>Frequency of Final Assessments</i> How many times in a year is the final assessment offered? Select the answer option that is the most appropriate.	10	Yearly (or once a year)	
		20	Half yearly (or twice a year)	
		30	Three sessions a year	
		40	Four sessions a year	
		50	Five sessions a year	
		60	Other (please describe the	
			frequency of the	
2.14.	IES 7 Continuing Professional		examinations)	
2.14.	IES 7 Continuing Professional Development - CPD			
2.14.1.	Responsibility for CPD Requirements Section 2.14 deals with the continuous professional development requirements established by your organization.	11	Our organization	
	Who establishes the continuous professional development requirements applicable to your members? Select all the answer options that are appropriate.			
		2□	Another organization (state the name of the organization including whether it is an	
		3□	IFAC member body) Law and / or regulation (state the name of the law /	

Number	Question Title/Text/Help text		Answer	Comments
		4□	regulation) Other (please describe)	
2.14.2.	<i>CPD and Professional Accountants</i> Which membership categories are required to maintain professional competence through continuous professional development? Select all the answer options that are appropriate.	11	All our qualified members	
		2□	Qualified members who perform audits of listed entities	
		3□	Qualified members who perform audits of entities other than listed entities	
		4□	Qualified members who provide services (other than audit) to the public	
		5□ 6□	Qualified members who are employed in business Other (please describe)	
2.14.3.	Requirement - CPD	0		
2.14.3.1.	<i>Type of CPD Requirement</i> Which of the following answer options describes the way the continuous professional development is structured? Select all the answer options that are appropriate.	11	Members must satisfy a number of hours of continuous professional development a year or over a number of years All members are to satisfy	
		2	specified content requirements (e.g. specified courses or knowledge	

Number	Question Title/Text/Help text		Answer	Comments
		3□	content) Members working in specialist areas or areas of high risk to the public are to satisfy specified content requirements (e.g. specified courses or knowledge content)	
		4□	Other	
2.14.3.3.	Hours of Continuous Professional Development Which one of the following answer options best describes the continuous professional development hours required?	10 20 3 <b>0</b>	Members have to complete a minimum of 120 hours or equivalent learning units of relevant professional development activity over a three-year rolling period. Members have to complete a minimum of 20 hours or equivalent learning units in each year Other	
2.14.3.4.	<i>Other Hours Follow Up</i> Describe the continuous development hours required by members.	Mini atter requ	ium 40 hours CPD program adance in a period of 5 years is ired for an Associate Member ecome a Fellow Member.	
2.14.3.8.	<i>Monitoring of CPD</i> Is there a process to monitor whether your	10	Yes, there is a monitoring	

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	members who are qualified as professional accountants meet the continuous professional development requirements?	process for CPD requirements	
	professional development requirements?	20 No, there is no monitoring process for CPD requirements	
2.14.3.9.	Monitoring of CPD Follow Up Please explain the reasons why continuous professional development requirements are not being monitored including special conditions, reasons, challenges or impediments facing your organization or the profession in general.	At present we rely on information provided by the members themselves. We are now planning to monitor the CPD requirements from the Institute.	
2.15.	Activities to Promote IESs SMO 2 Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements issued by IFAC's International Accounting Education Standards Board.	We hold CPD programs for members.	
3.	SMO 3		
3.1.	Auditing Standards in Law/Regulation Does law or regulation establish the set of auditing standards to be used in the audit of private sector listed entities and non-listed entities? Select all the answer options that are appropriate.	1☑ Yes for audits of listed entities	
	Where the law / regulation establishes the auditing standards to be used by reference to the set of standards to be used by their name		

Number	Question Title/Text/Help text		Answer	Comments
	or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 3.8. of this module includes questions about the law / regulation.			
	Where the law / regulation gives authority to a national standard-setter to establish the auditing standards, please respond "no". Section 3.2. of this module includes questions about the standard-setter and the auditing standards that are established.			
	C C	21	Yes for audits of non-listed	
		3□	entities	
		$3\square$	No for audits of listed entities No for audits of non-listed	
			entities	
3.8.	Law/Reg and Auditing Standards			
3.8.1.	Law/Reg Auditing Standards - Private Sector			
	Is there only one set of auditing standards or are the auditing standards applicable to listed entities different from non-listed entities?	10 20	The auditing standards for listed entities and non-listed entities are the same set of standards The auditing standards for	
			listed entities and non-listed entities are not the same set of standards	
3.8.3.	Auditing Standards for Listed For listed entities, does the law/regulation require the use of IAASB pronouncements?	10	For listed entities, the law/regulation simply refers	

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	Select the answer option that is most		to IAASB pronouncements as	
	appropriate.		the auditing standards	
			(without bringing in the full	
			or partial text of individual	
			IAASB pronouncements)	
		20	For listed entities, the	
			law/regulation contains the	
			full text of each IAASB	
			pronouncement	
		30	For listed entities, the	
			law/regulation contains the	
			basic principles and essential	
			procedures of the IAASB	
			pronouncements	
		40	For listed entities, the law /	
			regulation has a requirement	
			to use IAASB	
			pronouncements using	
			another approach (please	
			describe)	
		50	For listed entities, the law /	
			regulation requires the use of	
			national standards with no	
			reference to IAASB	
			pronouncements	
3.8.4.	Auditing Standards for Non-Listed			
	For non-listed entities, does the	10	For non-listed entities, the	
	law/regulation require the use of IAASB		law/regulation simply refers	
	pronouncements? Select the answer option		to IAASB pronouncements as	
	that is most appropriate.		the auditing standards	
			(without bringing in the full	

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		20	or partial text of individual IAASB pronouncements) For non-listed entities, the law/regulation contains the full text of each IAASB	
		30	pronouncements For non-listed entities, the law/regulation contains the basic principles and essential procedures of the IAASB	
		40	pronouncements For non-listed entities, the law / regulation has a requirement to use IAASB pronouncements using another approach (please	
		50	describe) For non-listed entities, the law / regulation requires the use of national standards with no reference to IAASB pronouncements	
3.8.9.	<i>MB Responsibilities and IAASB SMO 3</i> Does your organization have responsibility for any of the following activities? Select all	1□	Develop other authoritative pronouncements	
	the answer options that are appropriate.	2□	Promulgate the IAASB pronouncements established by law / regulation (e.g. by publishing or communicating the standards to the public)	

Number	Question Title/Text/Help text		Answer	Comments
		3□	Other (please describe)	
		4₫	None of the above	
3.8.12.	Other Organization Responsibilities SMO 3 Do any of the following organizations have responsibility for developing or implementing the auditing standards established in law / regulation?	10	Another IFAC member body(ies)	The Institute of Chartered Accountants of Bangladesh is responsible for implementation of international auditing standards (ISAs).
		20	Government or regulatory body	
		30	Non-IFAC professional body	
		40	Other organization	
3.9.	Law / Reg and MB Responsibilities SMO 3			
3.9.1.	Incorporation into Law/Reg SMO 3 Is information publicly available about the IAASB pronouncements that have been established into law/regulation, including:	10	Yes	
	The IAASB pronouncements that have been established into law / regulation; Whether the IAASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IAASB pronouncement; The differences between the IAASB pronouncement and what was established into law / regulation; and			

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	The reasons for the differences?			
		20	No	
3.9.2.	Incorporation Description - Law/Reg SMO 3			
	If information about IAASB pronouncements that have been established into law / regulation is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.	10	Yes, information is available and in English and will be submitted to Compliance Staff	
	If this information is not available, refer to the <a href="SMO 3 Comparison with&lt;br&gt;IAASB Pronouncements.doc">SMO 3: Comparison with IAASB Pronouncements</a> report by clicking on the link and complete it to the extent your organization is able to and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 3: Comparison with IAASB Pronouncements" report.			
		20	No, information is not available; however our organization or jointly with another IFAC member / associate will complete the "SMO 3: Comparison with IAASB Pronouncements"	

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		30	report and submit it to Compliance Staff No, information is not available	
3.10.	Translation SMO 3			
3.10.1.	Translation of IAASB Pronouncements Are the IAASB pronouncements translated into a national language?	10 20 30	language or a widely spoken language Yes, the IAASB pronouncements are translated	
3.11.	Activities to Promote IAASB Pronouncements Please describe the activities your organization undertakes to promote and assist in the implementation of IAASB pronouncements and other IAASB activities.	pron mem	Institute circulates these ouncements among its bers for their capacity building 1gh workshops and seminars.	
4.	SMO 4			
4.1.	Responsibility and National Ethical Requirements			
4.1.1.	<i>IFAC MB and Ethical Requirements</i> Does your organization establish ethical requirements (e.g. code of ethics, code of conduct, ethics rules, member regulations, etc.) to be complied with by your members?	10	Yes, our organization does establish ethical requirements	

Number	Question Title/Text/Help text		Answer	Comments
	Help text: In some countries, ethical requirements may be established on a regional, provincial, or state basis. Where this is the case in your country for the ethical requirements that apply to your members, please contact Compliance Staff for further instruction.	20	No, our organization does not establish ethical requirements	
4.1.2.	<i>IFAC MB and Convergence with IFAC Code</i> Has your organization implemented convergence with the IFAC Code of Ethics as an objective?	10	Yes	
		20	No	
4.1.3.	<i>IFAC MB Convergence Follow Up</i> Please explain the reasons why your organization has not established and implemented convergence with the IFAC Code of Ethics as an objective.	We have an established code of ethics of our own. However, we are contemplating convergence between our code and IFAC code very soon.		
4.3.	<i>Ethical Requirements by Gov / Reg Bodies</i> In addition to the ethical requirements established by your organization, are there also laws or regulations that set out ethical requirements to be complied with by your members?	10	Yes	
		20	No	
4.11.	<i>Translation of IFAC Code</i> Has your organization or others (e.g. government or regulatory body) translated the IFAC Code (in effect) or earlier versions	10	No, as English is an official language or widely spoken language	

Number	Question Title/Text/Help text		Answer	Comments
	of the Code? Select all the answer options that are appropriate.			
		2□	Yes, our organization has translated the IFAC Code	
		3□	Yes, a government, regulatory, or other body has translated the IFAC Code	
		4 <b>1</b>	No, the IFAC Code has not been translated and English is not an official language or widely spoken language	
4.13.	<i>Translation and Follow Up</i> Explain the reasons why the IFAC Code was not translated including information about specific challenges or impediments.	Those who are required to abide by IFAC code of ethics are well conversant in English.		
4.15.	Activities to Promote IFAC Code of Ethics Please describe the activities your organization undertakes to promote and assist in implementing the pronouncements (e.g. IFAC Code of Ethics) and work of IFAC's International Ethics Standards Board for Accountants.		nold CPD programs to promote C code of ethics.	
5.	SMO 5			
5.1.	Public Sector Accounting Standards - Objective Has the federal government / national government established convergence with International Public Sector Accounting Standards (IPSASs) as an objective?	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
		20 3⊙	No Information is not available or not known	
5.4.	Activities to Promote IPSASB Pronouncements Please describe the activities your organization undertakes to promote pronouncements issued by the International Public Sector Accounting Standards Board. Please provide an explanation where such activities have not been undertaken because they are not within the scope of your organization's objectives or work program.	advo	Institute is constantly ocating for the implementation PSASs with the Government.	
6.	SMO 6			
6.1.	<i>Investigation and Discipline Program</i> In your jurisdiction is there a program for investigating and disciplining members of your organization for misconduct, including breaches of professional standards and rules?	10	Yes	
		20	No	
6.3.	Responsibility for Investigation and Discipline			
6.3.1.	Body Responsible for Investigation and Discipline Is your organization responsible for investigation and discipline of misconduct, including breaches of professional standards	10	Yes, our organization has this responsibility	

Number	Question Title/Text/Help text		Answer	Comments
	and rules by its individual members (and, if local laws and practices permit, by firms)? Select the answer option that is most appropriate.			
	11 1	20	No, responsibility for investigation and discipline rests solely with an external body	
		30	Our organization shares responsibility for investigation and discipline with an external body	
		40	Other	
6.5.	SMO 6 - Detailed Assessment			
6.5.1.	Rules and Procedures for Investigation and Discipline			
6.5.1.1.	<i>Rules and Procedures</i> Does your organization establish in its constitution or rules the provisions and processes for the investigating and disciplining your members?	10	Yes	
		20	No	
6.5.1.3.	<i>Misconduct</i> In your jurisdiction, which of the following are considered "misconduct" as described in SMO 6 paragraph 4? Select all the answer options that are appropriate.	11	Criminal activity	
	options that are appropriate.	21	Acts or omissions likely to bring the accountancy	
		3☑	profession into disrepute Breaches of professional	

Number	Question Title/Text/Help text		Answer	Comments
			standards	
		4☑	Breaches of ethical	
			requirements	
		51	Gross professional negligence	
		6□	A number of less serious	
			instances of professional	
			negligence that, cumulatively,	
			may indicate unfitness to	
		<b>7</b> —	exercise practicing rights	
		7 <b>□</b>	Unsatisfactory work	
(5)	Tum an of Com diana	8□	Other (please describe)	
6.5.2.	<i>Types of Sanctions</i> Which of the following actions can be imposed by those who judge such issues: Select all the answer options that are	11	Reprimand	
	appropriate.	217	I and a market is the set of a marking	
		21	Loss or restriction of practice	
		31	rights Fine/payment of costs	
		3⊡ 4⊠	Loss of professional title	
		763	(designation)	
		5☑	Exclusion from membership	
		6□	Other (please describe)	
6.5.3.	Provision of Information and Guidance to Members			
6.5.3.1.	Information and Guidance			
	Does your organization make each member fully aware of:	10	Yes	
	- All provisions of the ethical code and other applicable professional standards, rules and			

Number	Question Title/Text/Help text	Answer	Comments
	requirements (and any amendments), whether issued by IFAC or at the national level by the member body and - Consequences of non-compliance?		
		20 No	
6.5.3.2.	<i>Information and Guidance Description</i> Provide a brief description of how your organization meets this requirement of SMO 6.	The Institute has a standing disciplinary committee for investigation and taking disciplinary action.	
6.5.4.	<b>Obligations to Report to Outside Bodies</b>		
6.5.4.1.	Reporting to Outside Bodies Is your organization obligated under local laws to report possible involvement in serious crimes and offences by its individual members or member firms to the appropriate public authority and disclose related information to that authority?	10 Yes 2⊙ No	
6.5.4.2.	<i>Reporting to Outside Bodies Follow Up</i> Please describe your plans to introduce an obligation or requirement to report possible involvement in serious crimes and offences by individual members or member firms to the appropriate public authority and disclose related information to that authority.	We do not have plans to introduce an obligation or requirement to report possible involvement in serious crime and offences by any of our member to the public authority.	
6.5.5.	Approach to Proceedings What type of approach does your	1☑ Information-based	

Number	Question Title/Text/Help text		Answer	Comments
	organization use to initiate investigation and discipline proceedings? Select all the answer options that are appropriate.			
	options that are appropriate.	21	Complaints-based	
		$3\square$	Other (please describe)	
		4□	None of the above	
6.5.6.	Investigative Powers and Processes			
6.5.6.1.	Powers			
	Does your organization have all required powers so that authorized personnel can carry out an effective investigation?	10	Yes	
		20	No	
6.5.6.3.	Cooperation of Members Do the powers to carry out an effective investigation include: Select all the answer options that are appropriate.	1☑ 2☑	A requirement for members (and member firms) to co- operate in the investigation of complaints and to respond promptly to all communications from the member body Provision for sanctions in the	
		3□	event of failure to comply None of the above	
6.5.6.6.	<i>Expertise and Resource</i> Does your organization maintain appropriate expertise and adequate financial and other resources to enable timely investigative and disciplinary action?	10	Yes (please describe)	The members of the disciplinary committee have adequate expertise and the Institute has sufficient resource to investigate and

Number	Question Title/Text/Help text		Answer	Comments
				take desciplinary action.
		20	No	
6.5.6.8.	Independence and Subject of Investigation Does your organization in all cases, confirm at the start of the investigation that any individual chosen to assist in an investigation is independent from (a) the subject of the investigation, and (b) anyone connected with or interested in the matter	10	Yes	
	investigated?			
	Help text: If a conflict exists at the start of an investigation, or arises during the investigation, the chosen individual should immediately withdraw. Similar considerations apply equally to anyone else connected with the investigation and hearing of cases.	20	No	
6.5.6.10.	<i>Infrastructure</i> Which of the following best describes your organization's investigation and discipline infrastructure? Select all the answer options that are appropriate.	10	One committee/panel to investigate the complaint and a separate committee/tribunal to administer disciplinary action	
		2 <b>0</b> 30	A single committee/panel to conduct the investigation and administer disciplinary action. Other	
6.5.6.12.	Independent Review	30	Ould	
	Has your organization established and does	10	Yes	

Number	Question Title/Text/Help text		Answer	Comments
	it maintain a process for the independent review of complaints by clients and others where it has been decided by the investigation committee that the matter will not be referred to a disciplinary hearing?			
		20	No	
6.5.7.	The Disciplinary Process			
6.5.7.1.	<i>Composition of Tribunal</i> Does the tribunal responsible for the disciplinary hearing contain a balance of professional expertise and outside judgment (e.g., composed of accountants and non- accountants)?	10	Yes (please describe)	
		20	No	
6.5.7.2.	<i>Composition of Tribunal Follow Up</i> Please explain why the tribunal responsible for the disciplinary hearing does not contain a balance of professional expertise and outside judgment (e.g., composed of accountants and non-accountants)?		members do not audit financial rts of the clients.	
6.5.7.3.	<i>Conflicts</i> Are members of the investigation committee or the disciplinary tribunal permitted to serve on both at the same time, or in relation to the same case?	10	Yes	
		20	No	
6.5.7.5.	Independence of Tribunal Briefly describe how the disciplinary		have only one disciplinary	

Number	Question Title/Text/Help text		Answer	Comments
	tribunal exhibits independence.	com	nittee.	
6.5.7.6.	Appeals Process			
	Does your organization's rules:	11	Permit a qualified lawyer or	
	~		other person chosen by the	
	Select all the answer options that are		defendant to accompany and	
	appropriate.		represent the defendant at all	
			disciplinary hearings and to advise him or her throughout	
			the investigative and	
			disciplinary process	
		21	Permit the defendant to	
			appeal the conviction and any	
			imposed sanction	
		3□	Permit any order made	
			against the defendant to be	
			suspended by the tribunal that	
			convicted the defendant,	
			pending the hearing of that	
		. —	appeal	
		4□	Prohibit the appeal tribunal	
			from including a prosecutor	
			or a member of the first tribunal, or any other	
			individual who was	
			concerned with the original	
			conviction	
		5□	Require that the same	
			procedures apply to the	
			appeal process as apply to	
			hearings before the	

Number	Question Title/Text/Help text		Answer	Comments
		6□	disciplinary tribunal None of the above	
6.5.7.7.	Appeals Process Follow Up Please explain why your organization has not established the rules that were not selected.		rules that were not selected are relevant for us.	
6.5.8.	Administrative Processes			
6.5.8.1.	<i>Elements of Administrative Processes</i> As a part of Investigation and Discipline administrative processes does your organization:	11	Establish time limits for disposal (completion) of all cases	
	Select all the answer options that are appropriate.			
		21	Maintain and operate tracking mechanisms, to ensure that all investigations and prosecutions are promptly handled, and that all necessary action is taken at	
		31	the appropriate stage Maintain a procedure requiring (a) notification to all persons employed or otherwise participating in the investigative and disciplinary processes (or having access to information concerning such processes) of the importance of maintaining	

Number	Question Title/Text/Help text		Answer	Comments
		41	confidentiality, and (b) a binding agreement to maintain that confidentiality Maintain secure and confidential facilities for the storage of case papers and	
		5⊠	other evidence Maintain records of all investigation and disciplinary proceedings	
		6🗆	None of the above	
6.5.8.3.	Case Numbers			
6.5.8.3.1.	2005 Heard Case Numbers Indicate the number of cases heard in 2005.	0		
6.5.8.3.2.	2004 Heard Case Numbers Indicate the number of cases heard in 2004.	0		
6.5.8.3.3.	2003 Heard Case Numbers Indicate the number of cases heard in 2003.	0		
6.5.8.3.4.	2005 Completed Case Numbers Indicate the number of cases completed in 2005.	0		
6.5.8.3.5.	2004 Completed Case Numbers Indicate the number of cases completed in 2004.	0		
6.5.8.3.6.	2003 Completed Case Numbers Indicate the number of cases completed in	0		

Number	Question Title/Text/Help text		Answer	Comments
	2003.			
6.5.8.3.7.	Average time required for disposal of cases Indicate the average time (in months) required for the disposal (completion) of a case. This number should include both the time spent on (a) the investigation of the complaints and (b) the disciplinary proceedings.	3		
7.	SMO 7			
7.1.	Accounting Standards in Law/Regulation Does law or regulation establish the set of accounting standards to be used for preparation of financial statements of private sector listed entities and non-listed entities? Select all the answer options that are appropriate. Where the law / regulation establishes the accounting standards to be used by reference to the set of standards to be used by their name or by including the text of the standards in the law / regulation, please respond "yes" to this question. Section 7.8. of this module includes questions about the law / regulation. Where the law / regulation gives authority to a national standard-setter to establish the accounting standards, please respond "no".	11	Yes, for financial statements of listed entities	Following the promulgation of Financial Reporting Act, the compliance with International Financial Reporting Standards (IFRSs) will be made mandatory for both listed and non-listed entities.

Number	Question Title/Text/Help text		Answer	Comments
	Section 7.2. of this module includes questions about the standard-setter and the accounting standards that are established.			
		21	Yes, for financial statements of non-listed entities	
		3□	No, for financial statements	
		4□	of listed entities No, for financial statements of non-listed entities	
7.8.	Law/Reg and Accounting Standards			
7.8.1.	Law/Reg Accounting Standards - Private Sector			
	Is there only one group of accounting standards or are the accounting standards applicable to listed entities different from non-listed entities?	10	The accounting standards for listed entities and non-listed entities are the same set of standards	
	non fisted entities.	20	The accounting standards for listed entities and non-listed entities are not the same set of standards	
7.8.2.	Accounting Standards for Private Sector Does the law/regulation require the use of International Financial Reporting Standards and other pronouncements issued by the International Accounting Standards Board? Select the answer option that is most appropriate.	1⊙ 2O 3O	The law/regulation simply refers to International Financial Reporting Standards as the accounting standards (without bringing in the full or partial text of individual IFRSs) The law/regulation contains the full text of each IFRS The law/regulation contains	

Number	Question Title/Text/Help text		Answer	Comments
			the main principles of the IFRSs	
		40	The law / regulation has a requirement to use IFRSs	
			using another approach	
			(please describe)	
		50	The law / regulation requires	
			the use of national standards	
7.0.0			with no reference to IFRSs	
7.8.9.	<i>MB Responsibilities and IASB SMO 7</i> Does your organization have responsibility	1□	Develop other authoritative	
	for any of the following activities? Select all		pronouncements	
	the answer options that are appropriate.		pronouncements	
		$2\square$	Promulgate the IFRSs	
			established by law /	
			regulation (e.g. by publishing	
			or communicating the	
		3□	standards to the public) Other (please describe)	
		3⊡ 4☑	None of the above	
7.8.12.	Other Organization SMO 7			
	Do any of the following organizations have responsibility for developing or implementing the accounting standards established in law / regulation?	10	Another IFAC member body(ies)	Securities and Exchange Commission of Bangladesh is responsible for implementation of accounting standards.
		20	Government or regulatory	
			body	
		30	Non-IFAC professional body	
7.9.	Law/Reg and IASB Pronouncements	40	Other organization	

Number	Question Title/Text/Help text		Answer	Comments
7.9.1.	Incorporation into Law/Reg SMO 7 Is information publicly available about IFRSs and other IASB pronouncements that have been established into law/regulation, including:	10	Yes	IFRSs and IASB pronouncements are available with this Institute and the Institute of Chartered Accountants of Bangladesh.
	IFRSs and other IASB pronouncements that have been established into law / regulation; Whether the IFRS or IASB pronouncement established into law / regulation is the version in effect as at September 30, 2005; The effective date set by law / regulation where it differs from the IFRS or IASB pronouncement; The differences between IFRSs and IASB pronouncements and what was established into law / regulation; and The reasons for the differences?			
7.9.2.	Incorporation Description - Law/Reg SMO	20	No	
	7 If the information about the status of IFRSs and other IASB pronouncements that have been established into law is available in English, indicate this in your response and submit a copy of the information to Compliance Staff.	10	Yes, information is available and in English and will be submitted to Compliance Staff	
	If this information is not available, complete the <a href="SMO 7 Comparison with IASB&lt;br&gt;Pronouncements.doc">SMO 7: Comparison</a>			

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Number	Question Title/Text/Help text		Answer	Comments
	with IASB Pronouncements report and submit it in Word format to Compliance Staff.			
	Indicate whether your organization will be submitting available information or the "SMO 7: Comparison with IASB Pronouncements" report.			
		20 3 <b>0</b>	No, information is not available; however our organization or jointly with another IFAC member / associate will complete the "SMO 7: Comparison with IASB Pronouncements" and submit it to Compliance Staff No, information is not	
7.10.	True de Car SMO 7		available	
7.10.	Translation SMO 7			
7.10.1.	<i>Translation of IFRSs</i> Are the IFRSs and other IASB pronouncements translated into national language?	10	No, as English is an official language or widely spoken language	Those who deal with IFRSs and other IASB pronouncements are well conversant in English.
		20 30	Yes, the IFRSs are translated No and English is not an official language or is not widely spoken	
7.11.	<i>Promotion Activities SMO 7</i> Please describe the activities your organization undertakes to promote and		rculating IFRSs among the bers.	

Number	Question Title/Text/Help text		Answer	Comments
	assist in the implementation of IFRSs and other IASB pronouncements and activities.	<ul> <li>* Maintaining liaison with the enterprises to adopt and implement IFRSs.</li> <li>* Organizing CPD programs/seminars/conferences, etc to update the knowledge of the members on IFRSs and other IASB pronouncements.</li> </ul>		
8.	Certification of Chief Executive			
8.1.	Complete Certification Once all required questions have been completed, the Certification of Chief Executive should be signed and submitted to Compliance Staff. Click <a href="Part 2&lt;br&gt;SMO Self Assessment&lt;br&gt;Certification.doc">here</a> to download a copy of the Certification form.	11	Yes, the Certification of Chief Executive has been submitted	