

**DRAFT STRUCTURE FOR THE REQUIREMENTS OF PROPOSED INTERNATIONAL
STANDARD ON SUSTAINABILITY ASSURANCE™ (ISSA) 5000, GENERAL
REQUIREMENTS FOR SUSTAINABILITY ASSURANCE ENGAGEMENTS**

Introduction

Scope

Effective Date

Objectives

Definitions

Requirements

Part 1: Conduct of an Assurance Engagement in Accordance with ISSA

- 1.1 Complying with this ISSA
- 1.2 Text of an ISSA
- 1.3 Complying with Relevant Requirements
- 1.4 Failure to Achieve an Objective

Part 2: Fundamental Concepts, General Principles and Overarching Requirements

- 2.1 Relevant Ethical Requirements, Including Those Related to Independence
- 2.2 Firm-level Quality Management
- 2.3 Engagement-level Quality Management
 - 2.3.1 Characteristics of the Engagement Leader
 - 2.3.2 Responsibilities of the Engagement Leader
- 2.4 Work Performed by Others
 - 2.4.1 Work Performed by a Practitioner's Expert
 - 2.4.2 Work Performed by Another Practitioner
 - 2.4.3 Work Performed by the Internal Audit Function
- 2.5 Professional Skepticism, Professional Judgment, and Assurance Competence
- 2.6 Fraud
- 2.7 Law or Regulation
- 2.8 Communication with Management and Those Charged with Governance

Part 3: Acceptance and Continuance of the Assurance Engagement

- 3.1 Establishing the Preconditions are Present

- 3.1.1 Obtaining a Preliminary Knowledge of the Engagement Circumstances
- 3.1.2 Determining Whether the Preconditions are Present
- 3.1.3 Roles and Responsibilities
- 3.1.4 Appropriate Underlying Subject Matter
- 3.1.5 Suitability and Availability of Criteria
- 3.1.6 Rational Purpose
- 3.2 Deciding whether to Accept or Continue the Engagement
 - 3.2.1 Assurance Report Prescribed by Law or Regulation
 - 3.2.2 Considerations after Acceptance of the Assurance Engagement
- 3.3 Terms of the Assurance Engagement
 - 3.3.1 Agreeing the Terms of the Assurance Engagement
 - 3.3.2 Changing the Terms of the Assurance Engagement

Part 4: Evidence and Documentation

- 4.1 Designing and Performing Procedures to Obtain Sufficient Appropriate Evidence
- 4.2 Information Intended to be Used as Evidence
 - 4.2.1 Work Performed by a Management's Expert
 - 4.2.2 Doubts About the Relevance and Reliability of Information Intended to be Used as Evidence
 - 4.2.3 Evaluating the Evidence Obtained
- 4.3 Documentation
 - 4.3.1 Form, Content and Extent of Assurance Engagement Documentation
 - 4.3.2 Departure from a Relevant Requirement
 - 4.3.3 Matters Arising After the Date of the Practitioner's Report
 - 4.3.4 Assembly of the Final Engagement File
 - 4.3.5 Specific Documentation Requirements – Risk Procedures

Part 5: Planning

- 5.1 Planning Activities
- 5.2 Materiality
 - 5.2.1 Revision as the Assurance Engagement Progresses

Part 6: Risks of Material Misstatement

- 6.1 Obtaining an Understanding to Identify Disclosures where Material Misstatements are Likely to Arise (Limited Assurance) or Identify and Assess Risks of Material Misstatement (Reasonable Assurance)

- 6.2 Inquiries and Discussion with Appropriate Parties, the Engagement Team and the Practitioner's External Experts
- 6.3 Understanding the Underlying Subject Matter and the Sustainability Information
 - 6.3.1 Understanding the Entity and Its Environment
 - 6.3.2 Understanding the Applicable Criteria
 - 6.3.3 Understanding the Entity's Internal Control
 - The Control Environment
 - The Information System
 - The Entity's Risk Assessment Process
 - The Control Activities
 - The Entity's Process for Monitoring the System of Internal Control
 - Identifying Control Deficiencies
- 6.4 Identifying Disclosures where Material Misstatements are Likely to Arise (Limited Assurance) or Identifying and Assessing the Risks of Material Misstatement (Reasonable Assurance)
- 6.5 Evaluating the Evidence Obtained from the Risk Procedures

Part 7: Responding to Assessed Risks of Material Misstatement

- 7.1 Procedures Responsive to the Assessed Risks of Material Misstatement
 - 7.1.1 Test of Controls
 - 7.1.2 Substantive Procedures
 - 7.1.3 Substantive Analytical Procedures
 - 7.1.4 Selection of Items for Testing
- 7.2 Determining Whether Additional Procedures Are Necessary in a Limited Assurance Engagement
- 7.3 Specific Focus Areas
 - 7.3.1 Estimates, Including Forward-looking Information
 - 7.3.2 Procedures Regarding the Entity's Aggregation Process for the Sustainability Information
- 7.4 Accumulating Identified Misstatements

Part 8: Concluding

- 8.1 Accumulation and Consideration of Identified Misstatements
 - 8.1.1 Accumulation of Identified Misstatements
 - 8.1.2 Consideration of Identified Misstatements as the Engagement Progresses
 - 8.1.3 Communicating and Correcting Misstatements
 - 8.1.4 Evaluating the Effect of Uncorrected Misstatements

- 8.2 Evaluating the Description of Applicable Criteria
- 8.3 Subsequent Events
- 8.4 Written Representations from Management and Those Charged with Governance

Part 9: Forming a Conclusion and Reporting

- 9.1 Forming the Assurance Conclusion
- 9.2 The Assurance Report
 - 9.2.1 Reference to the Practitioner's Expert in the Assurance Report
 - 9.2.2 Assurance Report Prescribed by Law or Regulation
 - 9.2.3 Other Paragraphs in the Assurance Report
- 9.3 Modifications to the Conclusion
- 9.4 Other Communication Responsibilities
- 9.5 Comparative Information
- 9.6 Other Information